



**ATTACHMENT C  
CONTINUATION GRANT  
NARRATIVE**

**KITSAP COUNTY DISTRICT COURT, BEHAVIORAL HEALTH COURT:  
TWO BEHAVIORAL HEALTH SPECIALISTS AND DEDICATED DEFENDER  
CONTINUATION GRANT PROPOSAL  
PROJECT NARRATIVE**

**1. Project Description**

**A. Project Design**

The Kitsap County District Court Behavioral Health Court (BHC) is a standard therapeutic court that follows the Sequential Intercept Model of crisis intervention<sup>1</sup>. At every level of contact in the criminal justice system, we intervene early and often with someone in mental health crisis, and/or intervene before they get to crisis level. Generally, the BHC employs a diversion program, wherein at the end of the program duration, the charges are dismissed<sup>2</sup>. We accept felony and misdemeanor cases, provided they meet the program's eligibility criteria.

The existing Behavioral Health Court (BHC) is staffed by several representatives from the criminal justice system and mental health professionals.

Judge Bradley leads the program through collaboration with a deputy prosecutor (DPA)<sup>3</sup> and a dedicated defense attorney obtained through this grant in 2018. We also enjoy the services of an attorney from the Office of Public Defense, who provides oversight, advice and training to the dedicated defense attorney.<sup>4</sup> Kitsap County Prosecutor, Tina Robinson has committed to continuing the prosecutor resources for at least .50 FTE for the DPA position. In addition, the Prosecutor has pledged to provide .25 FTE for a legal assistant to aid and support to the program. DPA Jeter will also be supervised by the Chief Deputy Prosecutor assigned to the District Court division as well. The Office of Public Defense (OPD) has committed to continue to provide the resources for at least .10 FTE for the support/ policy position.

The BHC team includes two (2) full-time Behavioral Health Specialists (BHS). These BHSs are responsible for direct contact with the BHC participants, starting with an initial evaluation which is conducted before the team staffs the potential candidate for entry. Each BHS manages a caseload of participants with whom they maintain constant contact, verify compliance with treatment and BHC program requirements, staff participant progress weekly, and coordinate the provision of resources. BHS Matt Duthie is funded by this grant in 2018 and is based upon a sub-contract with KMHS to

---

<sup>1</sup> Which is, of course, a well-established "best practice."

<sup>2</sup> However, in some cases, charges are amended to a lesser charge. Also, it is contemplated that the BHC will eventually (if resources allow) take participants who have been previously convicted and are on probation, and if they successfully complete the program, their conviction will be vacated.

<sup>3</sup> DPA Chris Jeter, an experienced deputy prosecutor in the District Court Division.

<sup>4</sup> Supervising Attorney Steve Lewis, who has many years of criminal defense experience and currently has direct supervision duty over all OPD attorneys.

provide his services. The other BHS, Joannia Wahrmund, is currently funded by a *Trueblood* Grant that includes funding for a 1.0 FTE dedicated Behavioral Health Specialist/ Jail Diversion Liaison for the Behavioral Health Court.

In 2017, in answer to a defined need created by the new BHC, the Court consolidated and re-classified two unfilled FTE positions to create the Behavioral Health Court Program Manager/ Probation Supervisor. That position manages the BHC program and supervises two (2) probation monitors.

While most referrals to the BHC are generated by defense attorneys, we have also received direct referrals from Kitsap County Corrections Officers, local law enforcement officers, other treatment court(s), Judges, prosecutors, and even multiple concerned parents who read about the BHC in the newspaper or heard about it in the community.

Termination from the program is decided by the entire team at BHC staffing. Graduation occurs when the participant has successfully completed the requirements of the program.

This proposal varies from our original submission last year. This proposal adjusts the request for a dedicated defense attorney by reducing the amount from \$60,000 to \$45,000. While we could still benefit from a consultant position, we recognize grant funds are extremely limited and opted to prioritize our requests.

This proposal adjusts the request for the Behavioral Health Specialist (BHS) position to include two (2) 1.0 FTE positions. The BHS position funded through the *Trueblood Jail Diversion* Grant, set to expire in December 2018, is untenable. Given the current circumstances with Department of Social and Human Services (DSHS), and the very public problems Western State Hospital is experiencing, it is likely that the grant will not continue, or at the very least, the grant may not continue with its current program focus. A more detailed explanation of adjustments is included in Funding Modifications under Budget Narrative.

## **B. Staffing Qualifications**

(1) BEHAVIORAL HEALTH SPECIALISTS (2 x 1.0 FTE): Our BH Specialists are licensed mental health professionals and have at least a master's degree in psychology, social services, or a related field. One of our BH Specialists has a total of 19 years in the mental health field, with over nine years spent as a licensed therapist/ diagnostician. The other BHS has a total of seven (7) years' experience with five of those being a licensed Mental Health Professional. We require a minimum of two years' experience working with people with mental illness, experience in co-occurring disorders treatment, individual and group therapy, vocational services, and experience working with court systems. Our BH Specialists must possess and maintain valid driver's license with an acceptable motor vehicle report and have reliable personal transportation with business-rated insurance.

(2) BHC PROGRAM MANAGER (.75 FTE): The BHC Program Manager must have at least a bachelor's degree in psychology, criminal justice, public administration,

or related field with five (5) years progressively responsible criminal justice, court services, and/or mental health related experience. Our current BHC Program Manager has a master's degree in forensic psychology and 11 years' experience in the mental health field with six (6) years working with or in the court system. The program manager develops policies and procedures, ensures program goals are being met, maintains quality assurance, communicates with stakeholders, plans projects, tracks progress, recommends process improvement, and provides supervision to program staff.

(3) DEPUTY PROSECUTOR (.50<sup>5</sup> FTE): The Deputy Prosecuting Attorney (DPA) assigned to BHC has a Juris Doctor degree and is a member in good standing of the Washington State Bar Association. Our current BHC prosecutor has five and ½ years' experience as an attorney, which is well above our program minimum qualifications of three years' experience as a deputy prosecutor or criminal defense attorney. He is supervised by a Chief Deputy Prosecutor, who has 22 years' experience as an attorney, with almost 19 of those years as a prosecutor.

(4) DEDICATED DEFENSE ATTORNEY (1.0 FTE): The Defense Attorney assigned to BHC has a Juris Doctor degree and is a member in good standing of the Washington State Bar Association. Our current BHC Defense Attorney has 7 and ½ years' experience as an attorney, and most of those have been spent doing criminal defense, which is well above our program minimum qualifications of three years' experience as a deputy prosecutor or criminal defense attorney.

(5) JUDGE (.50 FTE): The program is overseen and presided over by Judge Claire Bradley, who currently spends at least 50% of her time leading team staffing meetings, conducting weekly BHC calendars and addressing policy, practice and procedure issues. Judge Bradley has over 20 years' experience in the criminal justice system.

(6) PROSECUTOR SUPPORT STAFF (.25 FTE): The Prosecutor's Office employs a legal assistant to provide support for the program and the DPA assigned to the BHC.

(7) OFFICE OF PUBLIC DEFENSE LIAISON (.10 FTE): The Office of Public Defense (OPD) Attorney acting as a liaison to BHC has a Juris Doctor degree and is a member in good standing of the Washington State Bar Association. Our current liaison is the Supervisor for all Office of Public Defense (OPD) attorneys and has fourteen (14) years' experience as an attorney, which is well above our program minimum qualifications of three years' experience as a deputy prosecutor or criminal defense attorney.

(8) PROBATION COMPLIANCE MONITOR (.25 FTE): Kitsap District Court employs a minimum of .25 FTE for compliance monitoring of our participants. We require a minimum of five (5) years' experience in probation services for these positions. Both of our compliance monitors have over ten (10) years' experience as Probation

---

<sup>5</sup> Currently, he spends 50% of his time on BHC matters. In our grant last year, we designated his position at .25 FTE, but we grossly underestimated the actual amount of time spent on BHC matters.

Monitors, and our current monitors have over 45 years' experience (combined) in District Court services.

### **C. Organizational Licenses and Certifications**

The BHC is a court program, so it is not an organization licensed to provide behavioral health services through the Department of Social and Health Services (DSHS) and/or the Department of Health. However, our BH Specialists are licensed to provide some limited counseling and full-time case management services on an ad hoc basis.

### **D. Outreach**

We currently have more potential participants than we can handle. We have done a good job of making new relationships, increasing collaboration with partner agencies, and getting the word out about our program. Our Program Manager created a webpage and brochure with program information and resources. Objective eligibility criteria help to provide equivalent access to historically disadvantaged groups. Periodic program data reviews assess adherence to equivalent retention, treatment/resource allocation, incentives/sanctions, and legal dispositions to monitor for unintentional bias against historically disadvantaged groups.

### **E. Evaluation**

Our program aims to provide resources, education, and judicial monitoring to help improve the quality of life for those with mental health and substance use disorders, reducing future involvement in the criminal justice system. We hope to show a reduction in jail days, recidivism rates, and homelessness. Participants will gain confidence in the legal system, greater independence, and an increased sense of well-being. Please see Attachment D for more information.

## **2. Accomplishments to Date**

### **A. Progress to Date**

During the first half of 2018, the BHC program developed smart objectives to evaluate progress on overall program goals. The program maintains 28 active participants with 12 admissions in 2018. There were 5 terminations, 4 graduations, and 1 transfer.<sup>6</sup> The program resulted in a remarkable 87% reduction in participant jail days and 25% reduction in homelessness. Although not a program requirement, 69% of participants obtained a job or started school and 76% obtained/re-gained their driver's license. We continue to work towards increasing graduation rates (increased from 3% to 12%); program length changed from a minimum of 12 to 18 months early in 2018. Please see Attachment D for more information.

### **B. Barriers to Implementation**

(1) **Housing**. The biggest barrier to implementation has been lack of housing options and lack of residential treatment facilities. We know from experience that if our

---

<sup>6</sup> One (1) participant was deemed to need a higher level of treatment/case management and was transferred to the Trueblood Diversion Program.

participants do not have stable housing, it does not matter how many other resources we help to provide, they will be unable to succeed in the program. Many of our participants have spent unnecessary time incarcerated while housing, whether temporary or permanent, was arranged.

(2) **Prosecutor Resources**. We desperately need to expand our current BHC to two (2) calendars. We are at full capacity and cannot handle any new participants with only one calendar per week. Our court calendars often run beyond 4:30 PM (when the courthouse closes), which causes problems for staff overtime, security concerns, and “open court” violations. We have a plan in place and are ready to execute the plan for an additional calendar, but unfortunately the prosecutor’s office is unable to staff the second calendar at their current level of personnel. They have requested additional attorneys and staff through their departmental budget requests to address this issue but have been denied their request(s) up to now.<sup>7</sup> We are literally at a “stand still,” unable to accept any new referrals for the program, unless and until the prosecutor’s office obtains the funding for personnel to cover this body of work.

(3) **Lack of Collaboration with Partner Agency**. While executing the plan to hire a dedicated BHC Defense Attorney (funded by Treatment Sales Tax Grant in 2018), we hit a barrier. The Office of Public Defense (who is responsible for hiring and overseeing the position) denied our request to hire someone with our desired level of experience, or at the contract amount we requested. The BHC Team was not permitted to be involved in the hiring process, to know who applied for this position, or to provide any input. As a result, OPD hired an attorney with little legal experience and no therapeutic court experience, at a greatly reduced rate. The inexperienced attorney was hired, and shortly after she started (and received training for this position), she got a new job with better pay in another county. This meant that we had to go back to “square one” with hiring a new BHC Defense Attorney and meant we were without any defense attorney for an extended period while the hiring process was completed again.

Best practices for any therapeutic court indicates that team members should be on the team for at least three (3) years to provide continuity of care and garner the trust of the participants. This event was disruptive and deleterious to our participants (three defense attorneys in a short span of time and no defense representation for a period of time). We are, of course, concerned that this may occur again, but we are mindful of the negative impact of seeking defense services without any Office of Public Defense (OPD) involvement. We need this position and are doing everything we can to work collaboratively, and in a positive manner, with OPD.

### **C. Integration and Collective Impact**

**Multi-Disciplinary Planning Teams Created**. The BHC reached out to several already well-established mental health treatment providers, substance use disorder treatment providers, other treatment courts and social services/ community programs to build lasting partnerships. Most notably, during the planning stages of the BHC, many multi-

---

<sup>7</sup> The Prosecutor’s Office is submitting an RFP through the Treatment Sales Tax Grant this year in an effort to address this serious barrier to expansion.

disciplinary meetings were convened to discuss the resources being utilized in Kitsap County to address the issues. The past year has been extremely successful in deepening those relationships and increasing the level of communication between the agencies.

Kitsap County's RIDEALONG Program. The BHC is beginning work with the Kitsap County Sheriff's Office to implement the RIDEALONG program. We are working with KCSO to come up with a system to allow law enforcement to gain valuable information about our current participants, should they find themselves having contact with one of our participants out in the community. Information like who their Behavioral Health Specialist is, current treatment requirements and even mental health "triggers" that a person might have are all vital to law enforcement's crisis intervention response. In addition, officers in the community can give us any information about how our participants are doing if they know they are in our program.

Partnership with NAMI<sup>8</sup>/ Support Groups. Mental illness is a family issue. The person suffering from the mental illness does not suffer alone. It became clear early in the program that, for our participants to succeed, their family members often needed to be educated and offered help and supportive words from people who have been through similar experiences. Through our partnership with NAMI, we provide weekly support and educational resources for the family members of our participants during court proceedings. Having these resources during court is crucial so that they do not have to make an extra trip (which they would be unlikely to make). We provide support groups, educational materials and counseling and referrals to many other resources. We have also strongly encouraged the family members of our participants to come to the hearing when the participant enters the program, so that they know what the requirements of the program are and can help provide additional structure and accountability. So far, it has been extremely well received and has been an invaluable partnership.

Westsound Treatment Center (WSTC): Through our partnership with WSTC, we have been able to contract directly with them to provide substance use disorder evaluations for every potential participant who is detained in jail. This has greatly streamlined the process for staffing and entry into treatment and the BHC program. This contract is paid for in full through the District Court budget.

Correct Care Solutions (CCS): We have partnered with Correct Care Solutions, the organization that provides medical treatment and mental health professionals for those participants and potential candidates for the program who are detained in jail. This has been a rewarding partnership as we have been able to collect vital information about participants/ potential participants, obtain referrals for the program, discuss medication issues directly with the service providers, and communicate about concerns we may have about a person. Our program participants have been able to start medications in the jail before their release, providing them with a head start on their treatment and stability in the community.

---

<sup>8</sup> National Alliance on Mental Illness



Kitsap Mental Health Services (KMHS) Trueblood Grant Diversion and Court Liaison Program: The BHC has enjoyed a strong collaboration with Kitsap Mental Health Services (KMHS) throughout the initial planning stages of the BHC and up to the present administration of the program. The *Trueblood* grant currently includes funding for a 1.0 FTE dedicated Behavioral Health Specialist/ Jail Diversion Liaison for the Behavioral Health Court. We have collaborated with this team to refer our participants to the *Trueblood* Diversion Program, a program for people who have or have had competency issues. Due to the potential for competency issues with the participant, this program provides much more structured care management than the BHC can provide. Also, KMHS provides the BHC with one (1) *Trueblood* Assessor to engage all new BHC referrals in Risk and Needs Triage (RANT) through this funding. This collaboration has allowed us to share resources, so we can avoid requests for additional funding.

Kitsap Superior Court; Therapeutic Courts: The Superior Court, Therapeutic Courts department collaborates with BHC on policies, procedures and training opportunities, makes referrals to BHC regarding potential participants, and accepts referrals for potential candidates from BHC. Team Members of Superior Court programs attend (ad hoc) case staffings and/or team meetings for better communication about needs and resources for potential participants. Finally, Superior Court allows the BHC to utilize (share) their therapeutic court Resource Navigator.

#### **D. Key Accomplishments**

**Reduced Homelessness.** A lack of stable housing options is a definite barrier to success for our participants. We have had to come up with “creative” alternatives to housing in our efforts to keep them stable while searching for more permanent housing. These options are sometimes not optimal, like placement with family or friends that may not be the best support and procuring a tent with a legal space to inhabit. Participant homelessness was reduced by 25% through June 2018 (11 of 28 participants began the program homeless).

**Improved Appearance Rate in Court.** District Court carries about a 47% appearance rate for defendants. Many of our participants are repeat offenders with many FTAs (fail to appear in court) on their record. Our participants are required to come to court weekly for the first 10-12 weeks of the program. After that, frequency of hearings is reduced based upon their progress in the program. Our BHC participants have an average of 97%<sup>9</sup> appearance rate, a 95% improvement over standard rates of appearance.

**Trust in the System/ Judge/ Prosecutor:** Whether a participant graduates or is terminated from the program, our Program Manager always conducts an exit interview. The focus of the interview is to inquire about what participants found helpful or unhelpful in the program and their overall satisfaction. Overwhelmingly, participants have reported that they believe they were treated fairly, even when sanctioned or terminated, that the best motivator was the praise received from the judge and prosecutor, that their trust in the criminal justice system had improved, and they were all generally satisfied with the program.

---

<sup>9</sup> Most of these failures to appear are based upon one or two individuals who were struggling in the program.

**D.H. Case Review:** One of our current participants, D.H., presented with a felony Violation of a No Contact Order (Domestic Violence). He had extensive criminal history, 31 FTAs, and was facing a standard range of 51-60 months in prison on the current offense. He had a long history of mental health illness and had received services from KMHS intermittently over the years but was never able to stick with it. The team was hesitant to take him because of his lengthy criminal history and the facts of the current case reflected that he got out of jail and immediately violated the court's No Contact Order. Best practices for therapeutic courts include taking high risk/ high needs individuals if they are amenable to the program's rigors, so we accepted him into the program.

D.H. agreed to start medications in jail through our partnership with Correct Care Solutions. Through West Sound Treatment Center, we facilitated getting him into inpatient treatment from the jail. While in inpatient treatment, he became a designated mentor for other patients.

Upon his release from treatment, he hit the ground running and secured his own sober housing, immediately started Intensive Outpatient Treatment, and began his services with KMHS.

He has appeared weekly in court and we've watched him go from a distrusting, withdrawn person to smiling, openly sharing his progress with the Court and other participants, and getting a stable full-time job for the first time in many years. He now volunteers for Kitsap Recovery Center by going to the facility and sharing his story with patients there. He has never had a sanction, follows all treatment requirements, and he has indicated that he now loves coming to court because, before this program, he had never gotten praise from a judge or prosecutor. He wants to do well and for the first time in his life he is proud of himself.

### **3. Budget Narrative**

#### **A. Past Expenditures**

As of June, we have spent \$56,125.21 of our 2018 Treatment Sales Tax Grant Funding.<sup>10</sup> We have not yet received all invoices from our subcontractors through June 2018, but we are on track to spend the entire grant fund by December 31, 2018.

In the 2018 budget year, Kitsap County District Court has spent a total of \$6,074.68 for office furniture, equipment and supplies for the BHS, and incentive /reward items for our participants. These expenditures came out of the District Court budget.

#### **B. Funding Request**

We are requesting funding (at a reduced rate from last year) for 1.0 FTE dedicated public defender in the amount of \$45,000, with no benefits or indirect costs. We are also requesting funding for two (2) FTE Behavioral Health Specialists (\$187,721.00) so we can contract with KMHS for these services. The indirect costs for KMHS are 10%, which is standard for their organization and licensing requirements.

---

<sup>10</sup> We received \$151,999.76 in Treatment Sales Tax Grant Funding for 2018.

### C. Funding Modifications

**Reduction in Request for Proposal.** This proposal adjusts the amount paid to the dedicated defense attorney by reducing the amount from \$60,000 received last year, to \$45,000. This reduction is based upon the understanding that this grant funding is extremely limited. Last year's proposal encompassed not only a dedicated BHC defense attorney, but also an experienced Therapeutic Court Consultant to help us with creating policies and procedures, which was absolutely essential for a program in its infancy. While we would still substantially benefit from the consultant position, it is necessary for us to recognize the funding limits and prioritize our requests.

**Increase in Request for Proposal.** This proposal requests funding to maintain our current level of service. We currently have two (2) Behavioral Health Specialists (BHS) working in the BHC. One of the BH Specialists is funded through this Treatment Sales Tax Grant and we are requesting that be funded as a continuation grant. The other BHS is funded by a *Trueblood Jail Diversion* Grant, which expires in December 2018. The grant includes funding for a 1.0 FTE dedicated Behavioral Health Specialist/ Jail Diversion Liaison for the Behavioral Health Court. It is extremely questionable whether the *Trueblood* Grant will be continued in its current form. Given the current circumstances with Department of Social and Human Services (DSHS), and the very public problems Western State Hospital is experiencing, it is likely that the grant will not continue, or at the very least, the grant may not continue with its current program focus.

This program needs two (2) 1.0 FTE Behavioral Health Specialists to maintain operation at our current capacity. If we LOSE a BHS, we will have to close our doors to new referrals and seriously limit the provision of current service levels. KMHS recognizes the great partnership we have created, as well as the incredible progress we have made together, and has committed to contract with Kitsap County District Court to provide the two (2) BH Specialists should we receive this grant funding.

We desperately need to expand our current BHC to two (2) calendars. We are at full capacity and cannot handle any new participants with only one calendar. Our court calendars often run over 4:30 PM when the courthouse closes, which causes problems for staff overtime, security concerns, and "open court" violations. Unfortunately, we have a plan in place, and are ready to execute the plan for an additional calendar, but the prosecutor's office is unable to staff the second calendar at their current level of personnel. They have requested additional attorneys and staff through their departmental budget requests to address this issue but have been denied their request(s) up to now.<sup>11</sup> We are literally at a "stand still," unable to accept any new referrals for the program unless and until the prosecutor's office obtains the funding for personnel to cover this body of work.

---

<sup>11</sup> The Prosecutor's Office is submitting a RFP through the Treatment Sales Tax Grant this year in an effort to address this serious barrier to expansion.

#### **D. Subcontractors**

(1) Sub-contract with Kitsap Mental Health Services for two (2) FTE KMHS Mental Health Professionals, with .10 FTE Clinical Supervision.

(2) Sub-contract with BHC Defense Attorney.

#### **4. Sustainability**

##### **A. Leveraged Funds**

BHC has received funding from the Kitsap District Court departmental budget for the BHC Program Manager, probation monitor position(s), court-related equipment and materials. The Behavioral Health Court (through its partner agencies: Kitsap County District Court, Kitsap County Prosecuting Attorney, Kitsap County Office of Public Defense, and Kitsap Mental Health Services) will be contributing \$343,713.63 in match funds.

We have attempted to find alternative grant funding through SAMHSA and tribal funding. We solicited and received private in-kind donations from two (2) donors for our "incentive and reward" program. We continue to look for funding and in-kind donations wherever we can find them.

##### **B. Sustainability Plan**

This proposal sets forth a plan to increase the capacity and quality of much-needed Behavioral Health Court services. Our Program Manager continues to provide support and promote efficiencies in the program, share resources with other programs, look for new innovations, and seek out federal, state and local grant funding for the BHC. It should be apparent from the match funds that the partnerships already forged in this program are strong and will continue to grow.

In the event no other grant funding can be found, it is expected that the Kitsap County Commissioners will either (1) sustain funding through the County General Fund (Budget Process), or (2) sustain funding for an extended period of time using the "Kitsap County Mental Health, Chemical Dependency and Therapeutic Court" (Treatment Sales Tax) funds. Reduction or termination of funding will drastically affect the number of people the BHC can help and the quality of services that we can provide.

# ATTACHMENT D

# EVALUATION

PROJECT NAME: BEHAVIORAL HEALTH COURT SUPPORT: BHS AND DEDICATED PD

A. GOAL	B. ACTIVITY	C. SMART OBJECTIVE	D. TYPE OF MEASURE	E. TIMELINE	F. BASELINE Data and time	G. SOURCE
Stabilize those in crisis in our criminal justice system.	-BHC takes referrals from law enforcement and/or jail staff at earliest opportunity (1 <sup>st</sup> responders). -BHS and defense attorney facilitate and provide wraparound service referrals to include housing solutions, medications, treatment, care coordination. -BHS works with jail medical/mental health, corrections, and CD treatment staff to provide quicker provision of service and reduce jail days. -Work with family members/natural supports of participants to provide stable environment for participants and provide resources to family members to cope/understand the illness.	Reduce the number of jail days for program participants by 50%	<input type="checkbox"/> Output <input type="checkbox"/> Outcome: Participant satisfaction <input type="checkbox"/> Outcome: Knowledge, attitude, skill <input type="checkbox"/> Outcome: Practice or behavior <input checked="" type="checkbox"/> Outcome: Impact on overall problem <input checked="" type="checkbox"/> Return-on-investment or cost-benefit If applicable: <input type="checkbox"/> Fidelity measure	<input type="checkbox"/> Short <input checked="" type="checkbox"/> Medium <input type="checkbox"/> Long Start date: <u>1/1/2019</u> Frequency: <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> Semi-annual <input type="checkbox"/> Annual <input type="checkbox"/> Other: _____	Q2 2018: 87% reduction in number of jail days for program participants.  • Current: 21% Q2 • Current: 16% cum. Post-Program Graduates • 6 months: 0% • 12 months: n/a	BHC Program Manager will compile from jail records in conjunction with law enforcement reports, defendant case histories, and court management records.  BHC Program Manager will compile from law enforcement reports, jail records, defendant case histories and court management records.

1 KITSAP COUNTY BEHAVIORAL HEALTH COURT: BEHAVIORAL HEALTH SPECIALISTS AND DEDICATED PUBLIC DEFENDER

A. GOAL	B. ACTIVITY	C. SMART OBJECTIVE	D. TYPE OF MEASURE	E. TIMELINE	F. BASELINE DATE AND TIME	G. SOURCE
Divert people suffering from mental illness from the jail, from the	-Coordinated efforts to assist in-custody defendants by established partnerships with other entities: KMHHS, KSCO, KCI, Correct Care Solutions, WSTC.	Reduce homelessness among program participants by 30%.	<input type="checkbox"/> Output <input type="checkbox"/> Outcome: Participant satisfaction <input type="checkbox"/> Outcome: Knowledge, attitude, skill <input checked="" type="checkbox"/> Outcome: Practice or behavior <input checked="" type="checkbox"/> Outcome: Impact on overall problem <input type="checkbox"/> Return-on-investment or cost-benefit If applicable: <input type="checkbox"/> Fidelity measure	<input type="checkbox"/> Short <input checked="" type="checkbox"/> Medium <input type="checkbox"/> Long Start date: 1/1/2019	11/28 participants were homeless at outset of program; by 2018 Q2 end 4/28 remained homeless (or were homeless again). 25% reduction in homelessness for 6-month cohort.	Self-report by program participants, interactions with natural supports, and coordination with treatment agencies working with participants.
	-Take direct referrals for BHC from defense attorneys, jail staff, law enforcement, treatment providers.	Increase ratio of incentives to sanctions to best practice standards of 4:1 by December 31, 2019.	<input type="checkbox"/> Output <input type="checkbox"/> Outcome: Participant satisfaction	<input type="checkbox"/> Short <input checked="" type="checkbox"/> Medium <input type="checkbox"/> Long Start date: 1/1/2019	End Q2 Current: 1.71 incentives / 0.96 sanctions = 1.78	BHC Program Manager will compile from court

2 KITSAP COUNTY BEHAVIORAL HEALTH COURT: BEHAVIORAL HEALTH SPECIALISTS AND DEDICATED PUBLIC DEFENDER

A. GOAL	B. ACTIVITY	C. SMART OBJECTIVE	D. TYPE OF MEASURE	E. TIMELINE	F. BASELINE Data and time	G. SOURCE
consequences of conviction, from contact with law enforcement, avoid crisis, and provide resources to promote a productive life.	-Felony Case Diversion. -Misdemeanor Case Diversion -Probation Technical Violations diverted. - BHS and defense attorney facilitate and provide wrap around service referrals to include housing, medication, treatment, and care coordination. - Develop and foster collaboration between criminal justice system agencies, social agencies, treatment agencies. -Provide family support for the family members of Participants. -Provide positive reinforcement for accomplishments and swift, certain, and fair sanctions for program infractions.	Increase proportion of participants who successfully complete diversion program and avoid conviction to 25%.	<input checked="" type="checkbox"/> Outcome: Knowledge, attitude, skill <input checked="" type="checkbox"/> Outcome: Practice or behavior <input type="checkbox"/> Outcome: Impact on overall problem <input type="checkbox"/> Return-on-investment or cost-benefit If applicable: <input checked="" type="checkbox"/> Fidelity measure	Frequency: <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Semi-annual <input type="checkbox"/> Annual <input type="checkbox"/> Other: _____	Termination: 1.25 incentives / 3.25 sanctions = 0.38 Graduation: 5.2 incentives / 0.4 sanctions = 13	management records.  BHC Program Manager will compile from: law enforcement reports, jail records, treatment records, defendant case histories; and court management records.
		Program participants regain / obtain their independence by:	<input type="checkbox"/> Output If applicable: <input type="checkbox"/> Fidelity measure	<input type="checkbox"/> Short <input checked="" type="checkbox"/> Medium <input type="checkbox"/> Long	• Obtaining a job or re-engaging with education: Q2 66%	Self-report by program participants

3 KITSAP COUNTY BEHAVIORAL HEALTH COURT: BEHAVIORAL HEALTH SPECIALISTS AND DEDICATED PUBLIC DEFENDER



A. GOAL	B. ACTIVITY	C. SMART OBJECTIVE	D. TYPE OF MEASURE	E. TIMELINE	F. BASELINE Data Points	G. SOURCE
		<ul style="list-style-type: none"> <li>Obtaining a job or re-engaging with education: 50%</li> <li>Obtaining a driver's license: 50%</li> </ul>	<p><input type="checkbox"/> Outcome: Participant satisfaction</p> <p><input type="checkbox"/> Outcome: Knowledge, attitude, skill</p> <p><input checked="" type="checkbox"/> Outcome: Practice or behavior</p> <p><input checked="" type="checkbox"/> Outcome: Impact on overall problem</p> <p><input type="checkbox"/> Return-on-investment or cost-benefit</p> <p>If applicable:</p> <p><input type="checkbox"/> Fidelity measure</p>	<p>Start date: 1/1/2019</p> <p>Frequency: <input checked="" type="checkbox"/> Quarterly</p> <p><input type="checkbox"/> Semi-annual</p> <p><input type="checkbox"/> Annual</p> <p><input checked="" type="checkbox"/> Other: _____</p>	<p>(cum avg: 69%)</p> <ul style="list-style-type: none"> <li>Obtaining a driver's license: Q2 87.5% (cum avg 76%)</li> </ul>	<p>with verification from educational program and/or company.</p> <p>Self-report by program participants with verification from DOL records.</p>
	<p>-Program Manager administers Satisfaction Survey at end-of-services (Likert Scale)</p>	<ul style="list-style-type: none"> <li>75% of program participants report favorable feedback about service experience.</li> <li>75% of program participants report confidence in the legal system</li> </ul>	<p><input type="checkbox"/> Output</p> <p><input checked="" type="checkbox"/> Outcome: Participant satisfaction</p> <p><input checked="" type="checkbox"/> Outcome: Knowledge, attitude, skill</p> <p><input type="checkbox"/> Outcome: Practice or behavior</p> <p><input type="checkbox"/> Outcome: Impact on overall problem</p> <p><input type="checkbox"/> Return-on-investment or cost-benefit</p> <p>If applicable:</p> <p><input type="checkbox"/> Fidelity measure</p>	<p><input type="checkbox"/> Short</p> <p><input checked="" type="checkbox"/> Medium</p> <p><input type="checkbox"/> Long</p> <p>Start date: 1/1/2019</p> <p>Frequency: <input type="checkbox"/> Quarterly</p> <p><input type="checkbox"/> Semi-annual</p> <p><input type="checkbox"/> Annual</p> <p><input type="checkbox"/> Other: _____</p>	<ul style="list-style-type: none"> <li>End Q2 (cum): 75% report favorable feedback</li> <li>New Measure</li> </ul>	<p>BHC Program Manager engages participants in an Exit Survey.</p>
	<p>-BHS administers Quality of Life Survey every 3 months</p>	<p>70% of program participants* report</p>	<p><input type="checkbox"/> Output</p>	<p><input type="checkbox"/> Short</p> <p><input type="checkbox"/> Medium</p> <p><input checked="" type="checkbox"/> Long</p>	<p>Social Relationships Q2: 61% (65% cum avg)</p>	<p>Quality of life survey</p>

4 KITSAP COUNTY BEHAVIORAL HEALTH COURT: BEHAVIORAL HEALTH SPECIALISTS AND DEDICATED PUBLIC DEFENDER

A. GOAL	B. ACTIVITY	C. SMART OBJECTIVE	D. TYPE OF MEASURE	E. TIMELINE	F. BASELINE	G. SOURCE
	(Likert Scale)	favorable outcomes for the following: <ul style="list-style-type: none"> <li>• Social relationships</li> <li>• Overall life satisfaction</li> </ul> *Results will be shown cumulative and grouped by months in service.	<input type="checkbox"/> Outcome: Participant satisfaction <input checked="" type="checkbox"/> Outcome: Knowledge, attitude, skill <input checked="" type="checkbox"/> Outcome: Practice or behavior <input checked="" type="checkbox"/> Outcome: Impact on overall problem <input type="checkbox"/> Return-on-investment or cost-benefit If applicable: <input type="checkbox"/> Fidelity measure	Start date: 1/1/2019 Frequency: <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Semi-annual <input type="checkbox"/> Annual <input type="checkbox"/> Other: _____	Overall Life Satisfaction Q2: 61% (63% cum avg)	

5 KITSAP COUNTY BEHAVIORAL HEALTH COURT: BEHAVIORAL HEALTH SPECIALISTS AND DEDICATED PUBLIC DEFENDER

PROJECT NAME: BEHAVIORAL HEALTH COURT SUPPORT: BHS AND DEDICATED PD

A. GOAL	B. ACTIVITY	C. SMART OBJECTIVE	D. TYPE OF MEASURE	E. TIMELINE	F. BASELINE	G. SOURCE
Stabilize those in crisis in our criminal justice system.	-BHC takes referrals from law enforcement and/or jail staff at earliest opportunity (1 <sup>st</sup> responders). -Use Crisis Intervention Triage Center, Housing Solutions Center, Kitsap Connect, and other solutions instead of booking in jail. -BHS and defense attorney facilitate and provide "wrap around services;" to include housing, medication, treatment, care coordination. -Work with family members/ loved ones of Participants to provide stable environment for Participants, and provide resources for family members to cope/ understand the illness. -Partnerships with KMHS, Jail, law enforcement and treatment providers.	-Reduce ER visits/ costs of ER visits. -Reduce the cost/frequency of need for jail medical services. -Reduce the number of inmates with mental illness. -Fewer incidents of use of force/ assaults for jail staff. -Fewer people with mental illness are homeless. -Provide positive outcomes for Participants. -Find effective solutions for quicker provision of medication, services and resources by collaboration with our partner agencies. -Quicker referral to BHC means faster route to medications, resources, housing and diversion from jail.	<input checked="" type="checkbox"/> Output <input checked="" type="checkbox"/> Outcome: Participant satisfaction <input type="checkbox"/> Outcome: Knowledge, attitude, skill <input type="checkbox"/> Outcome: Practice or behavior <input checked="" type="checkbox"/> Outcome: Impact on overall problem <input checked="" type="checkbox"/> Return-on-investment or cost-benefit If applicable: <input type="checkbox"/> Fidelity measure	<input checked="" type="checkbox"/> Short <input type="checkbox"/> Medium <input checked="" type="checkbox"/> Long Start date: 11/1/2017 Frequency: <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> Semi-annual <input type="checkbox"/> Annual <input type="checkbox"/> Other: _____	3 years before entry into BHC to present	BHC Program Manager will compile from: law enforcement reports, jail records, treatment records, defendant case histories, and court management records. BHC Participants will complete exit interview and survey of their experience when they graduate. We will also ask family members to complete a survey.

1 KITSAP COUNTY BEHAVIORAL HEALTH COURT: BEHAVIORAL HEALTH SPECIALIST AND DEDICATED PUBLIC DEFENDER

A. GOAL	B. ACTIVITY	C. SMART OBJECTIVE	D. TYPE OF MEASURE	E. TIMELINE	F. BASELINE	G. SOURCE
<p>BHC-Divert people suffering from mental illness from the jail, from the consequences of conviction, from contact with law enforcement, avoid crisis, and provide resources to promote a productive life.</p>	<p>-Take direct referrals for BHC from defense attorneys, jail staff, law enforcement, treatment providers. -Felony Case Diversion. -Misdemeanor Case Diversion -Probation Violations diverted. - BHS and defense attorney facilitate and provide "wrap around services," to include housing, medication, treatment, care coordination. - Develop and foster collaboration between criminal justice system agencies, social agencies, treatment agencies.</p>	<p>-Participants obtain treatment, structure, resources. -Consequences teach coping skills and resource seeking, instead of just punishment. -Reduce recidivism of crimes and/or police contacts. -Reduce number of mentally ill people in jails. -Reduce number of Failure to Appear/Bench Warrants in Courts. -Successful completion of diversion program, conviction avoided. -Participants obtain jobs, driver's licenses, and regain/obtain their independence. - Better communication/collaboration among the criminal justice system agencies and treatment agencies.</p>	<p><input checked="" type="checkbox"/> Output <input checked="" type="checkbox"/> Outcome: Participant satisfaction <input type="checkbox"/> Outcome: Knowledge, attitude, skill <input type="checkbox"/> Outcome: Practice or behavior <input checked="" type="checkbox"/> Outcome: Impact on overall problem <input checked="" type="checkbox"/> Return-on-investment or cost-benefit  If applicable: <input type="checkbox"/> Fidelity measure</p>	<p><input checked="" type="checkbox"/> Short <input type="checkbox"/> Medium <input checked="" type="checkbox"/> Long Start date: 11/1/2017 Frequency: <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> Semi-annual <input type="checkbox"/> Annual <input type="checkbox"/> Other: _____ Start date: Click here to enter text. Frequency: <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-annual <input type="checkbox"/> Annual <input type="checkbox"/> Other: _____</p>	<p>3 years before entry into BHC to present</p>	<p>BHC Program Manager will compile from: law enforcement reports, jail records, treatment records, defendant case histories; and court management records. BHC Participants will complete exit interview and survey of their experience when they graduate. We will also ask family members to complete a survey-</p>

2 KITSAP COUNTY BEHAVIORAL HEALTH COURT: BEHAVIORAL HEALTH SPECIALIST AND DEDICATED PUBLIC DEFENDER

**ATTACHMENT E**  
**TOTAL AGENCY**  
**BUDGET**

**Total Agency or Departmental Budget Form**

Agency Name: District Court of Kitsap County

Project:

 Accrual Cash

AGENCY REVENUE & EXPENSES	2017		2018		2019	
	Actual	Percent	Budget	Percent	Budget	Percent

**AGENCY REVENUE**

	2017 Actual	2017 Percent	2018 Budget	2018 Percent	2019 Budget	2019 Percent
Federal Revenue	\$ -	0%	\$ -	0%		0%
WA State Revenue	\$ 99,000	4%	\$ 248,698	10%	\$ 312,556	13%
Local Revenue	\$ 2,315,688	96%	\$ 2,255,155	90%	\$ 2,169,850	87%
Private Funding Revenue	\$ -	0%	\$ -	0%		0%
Agency Revenue	\$ 2,224	0%	\$ 3,100	0%	\$ 2,500	0%
Miscellaneous Revenue	\$ 678	0%	\$ 500	0%	\$ 700	0%
<b>TOTAL AGENCY REVENUE</b>	<b>\$ 2,417,589</b>		<b>\$ 2,507,453</b>		<b>\$ 2,485,606</b>	

**AGENCY EXPENSES**

<b>Personnel</b>						
Managers	\$ 907,498	36%	\$ 979,749	38%	\$ 977,995	38%
Staff	\$ 933,283	37%	\$ 931,888	36%	\$ 905,957	35%
Total Benefits	\$ 648,352	26%	\$ 697,771	27%	\$ 713,200	27%
<b>SUBTOTAL</b>	<b>\$ 2,489,132</b>	<b>100%</b>	<b>\$ 2,609,408</b>	<b>100%</b>	<b>\$ 2,597,152</b>	<b>100%</b>

<b>Supplies/Equipment</b>						
Equipment	\$ 36,857	58%	\$ 32,791	60%	\$ 33,291	64%
Office Supplies	\$ 26,520	42%	\$ 22,163	40%	\$ 18,800	36%
Other	\$ -	0%	\$ -	0%		0%
<b>SUBTOTAL</b>	<b>\$ 63,377</b>	<b>100%</b>	<b>\$ 54,954</b>	<b>100%</b>	<b>\$ 52,091</b>	<b>100%</b>

<b>Administration</b>						
Advertising/Marketing	\$ -	0%	\$ -	0%	\$ -	0%
Audit/Accounting	\$ -	0%	\$ -	0%	\$ -	0%
Communication	\$ 16,881	6%	\$ 1,440	0%	\$ 1,440	0%
Insurance/Bonds	\$ 15,066	6%	\$ 9,486	2%	\$ 9,486	1%
Postage/Printing	\$ 1,912	1%	\$ 2,500	0%	\$ 2,500	0%
Training/Travel/Transportation	\$ 19,878	7%	\$ 20,150	4%	\$ 24,650	4%
% Indirect	\$ -	0%	\$ -	0%	\$ -	0%
Dues, Subscriptions, Memberships	\$ 4,897	2%	\$ 3,900	1%	\$ 5,000	1%
Professional Services	\$ 86,631	32%	\$ 232,235	40%	\$ 309,456	47%
IS Interfund Services	\$ 123,823	46%	\$ 304,070	53%	\$ 304,070	46%
<b>SUBTOTAL</b>	<b>\$ 269,087</b>	<b>100%</b>	<b>\$ 573,781</b>	<b>100%</b>	<b>\$ 656,602</b>	<b>100%</b>

<b>Ongoing Operations &amp; Maintenance</b>						
Janitorial Service	\$ -	0%	\$ -	0%	\$ -	0%
Maintenance Contracts	\$ -	0%	\$ -	0%	\$ -	0%
Maintenance of Existing Landscaping	\$ -	0%	\$ -	0%	\$ -	0%
Repair of Equipment & Property	\$ 61,996	100%	\$ -	0%	\$ -	0%
Utilities	\$ -	0%	\$ -	0%	\$ -	0%
Other	\$ -	0%	\$ -	0%	\$ -	0%
<b>SUBTOTAL</b>	<b>\$ 61,996</b>	<b>100%</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	<b>0%</b>

<b>Other Costs</b>						
Debt Service	\$ -	0%	\$ -	0%	\$ -	0%
Other	\$ -	0%	\$ -	0%	\$ -	0%
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	<b>0%</b>

<b>TOTAL DIRECT EXPENSES</b>	<b>\$ 2,883,593</b>		<b>\$ 3,238,143</b>		<b>\$ 3,305,845</b>	
------------------------------	---------------------	--	---------------------	--	---------------------	--

22

**District Court - Expenditures Exceeding 10% of Budget**

Business Unit	Object Account	Subsidiary	Account Description	2017 Budget	2018 Budget	2019 Budget	
9061	5101		REGULAR SALARIES	1,645,357.87	1,675,306.00	1,701,039.00	
9062	5101		REGULAR SALARIES	154,269.72	209,945.00	216,476.00	
9061	5102		OVERTIME PAY	3,212.16			
9062	5102		OVERTIME PAY	27.04			
9061	5103		LONGEVITY PAY	20,355.29	16,938.00	14,658.00	
9062	5103		LONGEVITY PAY	3,029.32	3,448.00	3,860.00	
9061	5106		ANNUAL LEAVE PAYOUT	11,297.89	0.00	0.00	
9061	5109		EXTRA HELP	0.00	0.00	0.00	
9061	5110		OUT OF CLASS PAY	0.00	0.00	0.00	
9061	5112		BAILIFF	3,231.30	6,000.00	6,000.00	
9061	5201		INDUSTRIAL INSURANCE	19,577.96	18,856.00	18,856.00	
9062	5201		INDUSTRIAL INSURANCE	2,076.29	2,571.00	2,571.00	
9061	5202		SOCIAL SECURITY	116,349.42	129,916.00	131,710.00	
9062	5202		SOCIAL SECURITY	11,514.02	16,325.00	16,856.00	
9061	5203		PERS RETIREMENT	189,119.23	212,620.00	221,668.00	
9062	5203		PERS RETIREMENT	19,256.68	26,717.00	28,368.00	
9061	5215		DISABILITY INSURANCE	1,515.29	1,632.00	1,632.00	
9062	5215		DISABILITY INSURANCE	192.69	384.00	384.00	
9061	5229		BENEFITS BUCKET	254,100.00	254,100.00	266,816.00	
9062	5229		BENEFITS BUCKET	34,650.00	34,650.00	36,384.00	
9061	5299		SAL/BENE ATTRITION BUDGET	0.00	0.00	-62,198.00	
9062	5299		BENEFITS BUCKET	0.00	0.00	-7,928.00	
				<b>2,489,132.17</b>	<b>2,609,408.00</b>	<b>2,597,152.00</b>	<i>Managers, Staff, &amp; Benefits</i>
9061	5922		I/F I.S. PROJECTS	18,479.04	17,512.00	17,512.00	
9062	5922		I/F I.S. PROJECTS	1,467.96	3,079.00	3,079.00	
9061	5451		OPERATING RENTAL/LEASES	2,541.49	4,000.00	4,000.00	
9061	5351		SMALL TOOLS & EQUIPMENT	2,905.94	0.00	0.00	
9061	5352		COMPUTER SOFTWARE	20.00	200.00	200.00	
9061	5353		SMALL COMPUTER EQUIPMENT	11,134.54	8,000.00	8,000.00	
9061	5354		SMALL TELEPHONE EQUIPMENT	308.47	0.00	500.00	
				<b>36,857.44</b>	<b>32,791.00</b>	<b>33,291.00</b>	<i>Equipment</i>
9061	5499		OTHER	484.98	800.00	800.00	
9063	5499		OTHER	0.00	8,363.00	0.00	
9061	5311		OFFICE/OPERATING SUPPLIES	26,035.03	13,000.00	18,000.00	
				<b>26,520.01</b>	<b>22,163.00</b>	<b>18,800.00</b>	<i>Office Supplies</i>
9061	5413		MEDICAL, DENTAL & HOSPITAL	450.00	2,500.00	2,500.00	
9063	5416		SPECIAL LEGAL SERVICES	0.00	0.00	0.00	
9061	5416	10	PRO TEM JUDGES	49,611.85	52,000.00	57,000.00	
9061	5416	16	INTERPRETERS	35,347.10	30,000.00	30,000.00	
9063	5419		OTHER PROFESSIONAL SERVICES	0.00	81,335.00	168,556.00	
9061	5419		OTHER PROFESSIONAL SERVICES	1,171.55	6,000.00	6,000.00	
9061	5495		WITNESS FEES	50.00	400.00	400.00	
9063	5919		OTHER I/F PROFESSIONAL SERVICE	0.00	60,000.00	45,000.00	
				<b>86,630.50</b>	<b>232,235.00</b>	<b>309,456.00</b>	<i>Professional Services</i>
9061	5912		I/F I.S. SERVICE CHARGES	114,903.96	173,790.00	173,790.00	
9062	5912		I/F I.S. SERVICE CHARGES	8,919.00	6,942.00	6,942.00	
9061	5913		I/F I.S. PROG MAINT & DEV CHGS	0.00	115,395.00	115,395.00	
9062	5913		I/F I.S. PROG MAINT & DEV CHGS	0.00	7,536.00	7,536.00	
9061	5914		I/F FLEET RECOVERY	0.00	407.00	407.00	
				<b>123,822.96</b>	<b>304,070.00</b>	<b>304,070.00</b>	<i>IS Interfund Charges</i>

**ATTACHMENT F  
SPECIAL PROJECT  
BUDGET**



## Special Project Budget Form

Agency Name:  
KITSAP COUNTY DISTRICT COURT

Project:  
BEHAVIORAL HEALTH COURT: BHS AND DEDICATED PD

Enter the estimated costs associated with your project/program	Total Funds		Requested Funds		Other Matching Funds	
	Budget	Percent	Budget	Percent	Budget	Percent
<b>Personnel</b>						
Contract Attorney (no benefits, etc)	\$ 45,000.00	8%	\$ 45,000.00	19%	\$ -	0%
.10 FTE OPD Attorney	\$ 12,000.00	2%		0%	\$ 12,000.00	3%
.25 Prosecutor Legal Assistant	\$ 29,353.95	5%		0%	\$ 29,353.95	9%
.50 Prosecutor DPA	\$ 53,572.00	9%		0%	\$ 53,572.00	16%
1 FTE Behavioral Health Specialist	\$ 79,667.50	14%	\$ 79,667.50	34%	\$ -	0%
1 FTE Behavioral Health Specialist	\$ 79,667.50	14%	\$ 79,667.50	34%	\$ -	0%
.10 KMHS Clinical Supervisor for BHC Staffing	\$ 7,800.00	1%			\$ 7,800.00	2%
.75 FTE BHC Program Manager	\$ 83,202.75	14%	\$ -	0%	\$ 83,202.75	24%
.25 Probation Monitor	\$ 22,460.75	4%	\$ -	0%	\$ 22,460.75	7%
.33 FTE Court Clerk	\$ 16,553.00	3%			\$ 16,553.00	5%
.20 FTE District Court Office Support	\$ 10,032.00	2%			\$ 10,032.00	3%
.50 District Court Judge	\$ 102,664.50	18%	\$ -	0%	\$ 102,664.50	30%
<b>SUBTOTAL</b>	<b>\$ 541,973.95</b>	<b>94%</b>	<b>\$ 204,335.00</b>	<b>88%</b>	<b>\$ 337,638.95</b>	<b>98%</b>
<b>Supplies &amp; Equipment-BHS</b>						
Printer Equipment for BHS	\$ 976.68	0%		0%	\$ 976.68	0%
Office Furniture and Office Supplies for BHS	\$ 5,579.00	1%	\$ 1,100.00	0%	\$ 4,479.00	1%
Rewards/ Incentives and Bus Tokens	\$ 619.00	0%	\$ -	0%	\$ 619.00	0%
<b>SUBTOTAL</b>	<b>\$ 7,174.68</b>	<b>1%</b>	<b>\$ 1,100.00</b>	<b>0%</b>	<b>\$ 6,074.68</b>	<b>2%</b>
<b>Administration-KMHS</b>						
Travel Mileage	\$ 1,550.00	0%	\$ 1,550.00	1%	\$ -	0%
Cell Phone Plan	\$ 1,510.00	0%	\$ 1,510.00	1%	\$ -	0%
Software	\$ 2,730.00	0%	\$ 2,730.00	1%	\$ -	0%
Liability Insurance/Bonds	\$ 1,510.00	0%	\$ 1,510.00	1%	\$ -	0%
Postage/Printing	\$ 720.00	0%	\$ 720.00	0%	\$ -	0%
Training	\$ 2,000.00	0%	\$ 2,000.00	1%	\$ -	0%
Administration (Limited to 10%)	\$ 17,066.00	3%	\$ 17,066.00	7%	\$ -	0%
License Fees	\$ 190.00	0%	\$ 190.00	0%	\$ -	0%
<b>SUBTOTAL</b>	<b>\$ 27,276.00</b>	<b>5%</b>	<b>\$ 27,276.00</b>	<b>12%</b>	<b>\$ -</b>	<b>0%</b>
<b>Ongoing Operations &amp; Maintenance</b>						
Janitorial Service	\$ -	0%	\$ -	0%	\$ -	0%
Maintenance Contracts	\$ -	0%	\$ -	0%	\$ -	0%
Maintenance of Existing Landscaping	\$ -	0%	\$ -	0%	\$ -	0%
Repair of Equipment and Property	\$ -	0%	\$ -	0%	\$ -	0%
Utilities	\$ -	0%	\$ -	0%	\$ -	0%
Other (Describe):	\$ -	0%	\$ -	0%	\$ -	0%
Other (Describe):	\$ -	0%	\$ -	0%	\$ -	0%
Other (Describe):	\$ -	0%	\$ -	0%	\$ -	0%
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	<b>0%</b>
<b>Other</b>						
Debt Service	\$ -	0%	\$ -	0%	\$ -	0%
Other	\$ -	0%	\$ -	0%	\$ -	0%
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>0%</b>			<b>\$ -</b>	<b>0%</b>
<b>Total Project Budget</b>	<b>\$ 576,424.63</b>		<b>\$ 232,711.00</b>		<b>\$ 343,713.63</b>	

NOTE: Indirect is limited to 10%

# ATTACHMENT G

# PROJECT SALARY

ATTACHMENT G-- PROJECT SALARY

Program / Grant Prep Date: 7/23/2018

Program / Grant Name: KITSAP DISTRICT COURT  
BEHAVIORAL HEALTH COURT

Number of Months Covered: 12  
Start Date: 1/1/2019  
End Date: 12/31/2019

Total Grant Request 232,731.00

Personnel	FTE	
Dedicated Public Defender	1	45,000.00
Behavioral Health Therapist	2	
Clinical Supervision	0.1	

Total Wages 116,792.00 2 FTE at \$26 an hour for Behavioral Health Therapists and 4 hours of clinical supervision per week at \$37.5  
Total Taxes 10,722.00 FICA at 7.65%, Workers Compensation and Unemployment Insurance at 1.53%  
Total Benefits 31,821.00 Retirement at 4%, Life Insurance at .6%, Medical Insurance at \$12,600 per year

Subtotal - Personnel Costs 204,335.00

Asset Purchases

Computer (Desktop)	-
Computer (Laptop)	-
Cell Phone	-
Desk	-
Chair	-

Subtotal - Asset Purchases -

Operating Costs KMHS

Training	2,000.00	Required trainings for behavioral health
Office & Operating Supplies	1,110.00	Approximately \$42 a month for office supplies and other operating expenses
Software	2,730.00	Approximately \$110 per month for access to KMHS client management systems and other KMHS systems
Cell Phone	1,510.00	\$60 per month for cell phone access
Travel / Mileage	1,550.00	Assumes on average 50 miles per week for work weeks only
Liability Insurance	1,510.00	Professional liability insurance
Printing	720.00	Approximately \$28.75 a month per FTE for printing and office equipment maintenance expenses
License Fees	190.00	Coverage for estimated license fees

Subtotal - Operating Expenses 11,320.00

Administrative Costs KMHS

10% 21,566.00 Allocated Overhead

**ATTACHMENT H**  
**LETTERS OF**  
**COMMITMENT**

July 31, 2018

Kitsap County Citizens Advisory Board  
C/O Kitsap County Human Services  
614 Division Street MS-23  
Port Orchard, WA 98366

# KITSAP MENTAL HEALTH SERVICES

## Re: Letter of Commitment to provide Mental Health, Chemical Dependency and Therapeutic Court Programs

Dear Citizens Advisory Committee:

I am writing to express my support and commitment for the Kitsap County District Court Behavioral Health Court grant application to provide Mental Health, Chemical Dependency and/or Therapeutic Court Programs.

Administered by the Kitsap County District Court's Behavioral Health Court (BHC) offers a judicial option to intervene in criminal behaviors that result from mental health and co-occurring substance use issues. Kitsap County District Court is proposing the services of two (2) KMHS affiliated behavioral health therapists to provide assessment, treatment and resource provision for adults participating in the Behavioral Health Court. District Court is also requesting a dedicated public defender to represent the participants Behavioral Health Court.

### Kitsap Mental Health Services (KMHS) will commit the following resources to the proposal submitted by Kitsap County District Court:

- Supervise and subcontract for two (2) 1.0 FTE Master's Level Mental Health Professionals for the Behavioral Health Specialist Positions;
- Collaborate with BHC on policies, procedures and grant funding;
- Provide one (1) .10 FTE Clinical Supervisor, to supervise the two Behavioral Health Specialists, and attend weekly case staffings and team meetings;
- Provide one unified KMHS treatment team for most BHC participants, to allow for better communication and consistent treatment;
- Provide one (1) *Trueblood Grant* Assessor to engage all new referrals in Risk and Needs Triage (RANT), and provide the use and results of the RANT tool licensed to KMHS, provided this position continues to receive funding under the *Trueblood Grant*;

#### BOARD OF DIRECTORS

- James C. Tracy  
President
- Maureen Gaffney RN  
President Elect
- Peter A. Dwyer  
Secretary/Treasurer
- Britt Edelman  
Immediate Past President
- Patty Lem  
Jean Mackinnon RN  
Steve Strachan  
Jan Tezak RN JMN  
Eve Willen
- Emeritus:  
Paul Deur  
Greg Memovich  
Carolyn Powers  
Wes Tallman  
Denise Veloni
- Joe Roszak  
Chief Executive Officer

*The mission of Kitsap Mental Health Services is to shape the future of mental health through state of the science service delivery, community partnerships and advocacy.*

Ph: (360) 373-5031  
TDD: (360) 478-2715  
Fax: (360) 377-0458  
5455 Almirra Drive NE  
Bremerton, WA 98311-8331  
[www.kitsapmentalhealth.org](http://www.kitsapmentalhealth.org)

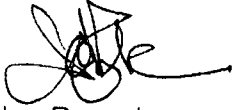


*KMHS does not discriminate against any person on the basis of race, color, national origin, sex, disability, marital status, religion, ancestry, age, veteran status, or other protected status under applicable laws in its programs and activities.*

- Collaborate with BHC on *Trueblood* cases, and accepts referrals for the *Trueblood* Diversion Program; and
- Provide one (1) clinician assistant to be the communication hub between KMHS and BHC (in progress).

We believe our support and commitment will significantly improve the availability of Mental Health, Chemical Dependency and/or Therapeutic Court Program services in the County and we look forward to working with you on this exciting endeavor.

Sincerely,

A handwritten signature in black ink, appearing to read 'Joe Roszak', with a stylized flourish extending to the right.

Joe Roszak  
Kitsap Mental Health Services  
Chief Executive Officer



*Inspiring Lives and Restoring Hope*

*"Improving Lives and Restoring  
Hope through Education and  
Support Services"*

## WEST SOUND TREATMENT CENTER

1415 Lumsden Road, Port Orchard, WA 98367

Phone: 360-876-9430 ♦ Fax: 360-876-0713

July 31, 2018

Kitsap County Citizens Advisory Board  
C/O Kitsap County Human Services  
614 Division Street MS-23  
Port Orchard, WA 98366

Re: Letter of Commitment to provide Mental Health, Chemical Dependency and Therapeutic Court Programs

Dear Citizens Advisory Committee:

I am writing to express my support and commitment for the Kitsap County District Court Behavioral Health Court grant application to provide Mental Health, Chemical Dependency and/or Therapeutic Court Programs.

Administered by the Kitsap County District Court, the Behavioral Health Court offers a judicial option to intervene in criminal behaviors that result from mental health and co-occurring substance use issues. Kitsap County District Court is proposing the services of two (2) KMHS affiliated behavioral health therapists to provide assessment, treatment and resource provision for adults participating in the Behavioral Health Court. District Court is also requesting a dedicated public defender to represent the participants Behavioral Health Court.

West Sound Treatment Center (WSTC) will commit the following resources to the proposal submitted by Kitsap County District Court:

- Maintain current contract with Kitsap District Court for all in custody substance use disorder evaluations;
- Collaborate on policies, procedures and grant funding;
- Collaboration with BHC on participant needs and resources, and make referrals to BHC;
- Provide one (1) Program Manager for case staffings and team meetings;
- Provides one (1) CORE case manager to assist with BHC participant needs
- In-progress: provide one (1) CD Treatment Provider (CDP) to assist with chemical dependency response at staffings.

We believe our support and commitment will significantly improve the availability of Mental Health, Chemical Dependency and/or Therapeutic Court Program services in the County and we look forward to working with you on this exciting endeavor.

Sincerely,

Claire Hickman  
Operations Director  
West Sound Treatment Center



# Kitsap County Prosecuting Attorney's Office

**Tina R. Robinson**  
Prosecuting Attorney  
Office ID #91103

**Carol I. Maves**  
Office Administrator

**Ione S. George**  
Chief General  
Counsel

**Justin B. Zaug**  
District/Municipal  
Division Chief

**Chad M. Enright**  
Felony and Juvenile  
Division Chief

**Jacquelyn M. Aufderheide**  
Civil Division Chief

**Holly G. Banks**  
Family Support  
Division Chief

[www.kitsapgov.com/pros](http://www.kitsapgov.com/pros)

July 31, 2018

Kitsap County Citizens Advisory Board  
C/O Kitsap County Human Services  
614 Division Street MS-23  
Port Orchard, WA 98366

## Re: Letter of Commitment to provide Mental Health, Chemical Dependency and Therapeutic Court Programs

Dear Citizens Advisory Committee:

I am writing to express my support and commitment for the Kitsap County District Court Behavioral Health Court grant application to provide Mental Health, Chemical Dependency and/or Therapeutic Court Programs.

Administered by the Kitsap County District Court, the Behavioral Health Court offers a judicial option to intervene in criminal behaviors that result from mental health and co-occurring substance use issues. Kitsap County District Court is proposing the services of two (2) KMHS affiliated behavioral health therapists to provide assessment, treatment and resource provision for adults participating in the Behavioral Health Court. District Court is also requesting a dedicated public defender to represent the participants Behavioral Health Court.

### The Kitsap County Prosecutor's Office will commit the following resources to the proposal submitted by Kitsap County District Court:

- Continue to provide one (1) .50 FTE Deputy Prosecutor to oversee the BHC program, prepare case studies, attend team case staffings and team meetings, and appear in court;
- Continue to provide one (1) .25 FTE Support Staff to prepare chargings, set cases on the calendar and provide other administrative support to the program;
- Collaborate with BHC on policies, procedures and make referrals to BHC for potential participants;
- Act as liaison to other therapeutic courts, and refer participants to those programs, if appropriate.

Adult Criminal & Administrative Divisions • 614 Division Street, MS-35 • Port Orchard, Washington 98366-4681 • (360) 337-7174 • FAX (360) 337-4949  
Juvenile Criminal Division • 614 Division Street, MS-35 • Port Orchard, Washington 98366-4681 • (360) 337-5500 • FAX (360) 337-4949  
Special Assault Unit • 614 Division Street, MS-35 • Port Orchard, Washington 98366-4681 • (360) 337-7148 • FAX (360) 337-4949

Bainbridge Island Municipal Court Division • 614 Division Street, MS-35 • Port Orchard, Washington 98366 • (360) 337-7174 • FAX (360) 337-4949  
Port Orchard Municipal Court Division • 614 Division Street, MS-35 • Port Orchard, Washington 98366-4681 • (360) 337-7174 • FAX (360) 337-4949

Civil Division • 614 Division Street, MS-35A • Port Orchard, Washington 98366-4681 • (360) 337-4992 • FAX (360) 337-7083  
Family Support Division • 614 Division Street, MS-35B • Port Orchard, Washington 98366-4681 • (360) 337-7020 • FAX (360) 337-5733





July 25, 2018

Page 2

---

We believe our support and commitment will significantly improve the availability of Mental Health, Chemical Dependency and/or Therapeutic Court Program services in the County and we look forward to working with you on this exciting endeavor.

Sincerely,

A handwritten signature in cursive script that reads "Tina Robinson".

Tina R. Robinson  
Prosecutor  
Kitsap County

## KITSAP COUNTY DISTRICT COURT

CLAIRE A. BRADLEY, JUDGE  
DEPARTMENT NO. 1

614 Division Street, MS-25  
Port Orchard, WA 98366

MARILYN G. PAJA, JUDGE  
DEPARTMENT NO. 3

JEFFREY J. JAHNS, JUDGE  
DEPARTMENT NO. 2

Fax 337-4865

KEVIN P. KELLY, JUDGE  
DEPARTMENT NO. 4

CLINT CASE BOLT  
COURT ADMINISTRATOR

July 31, 2018

Kitsap County Citizens Advisory Board  
C/O Kitsap County Human Services  
614 Division Street MS-23  
Port Orchard, WA 98366

### **Re: Letter of Commitment to provide Mental Health, Chemical Dependency and Therapeutic Court Programs**

Dear Citizens Advisory Committee:

I am writing to express my support and commitment for the Kitsap County District Court, Behavioral Health Court (BHC) grant application to provide Mental Health, Chemical Dependency and/or Therapeutic Court Programs.

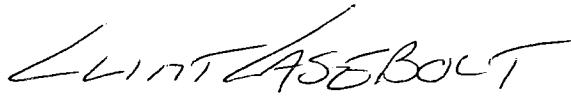
Administered by the Kitsap County District Court, the Behavioral Health Court (BHC) offers a judicial option to intervene in criminal behaviors that result from mental health and co-occurring substance use issues. Kitsap County Behavioral Health Court is proposing the services of two (2) KMHS affiliated behavioral health therapists to provide assessment, treatment and resource provision for adults participating in the Behavioral Health Court. The BHC is also requesting a dedicated public defender to represent the participants in Behavioral Health Court.

**The Kitsap County District Court will commit the following resources to the proposal submitted by Kitsap County Behavioral Health Court:**

- Provide one (1) .50 FTE Judge to preside over BHC;
- Provide one (1) .75 FTE BHC Program Manager;
- Provide one (1) .33 FTE court clerk for all BHC hearings;
- Provide one (1) .20 FTE Office Support Coordinator for budget, creation of forms, and assistance with equipment issues;
- Provide one (1) .25 Probation Compliance Monitor;
- Provide courtroom space, office equipment, and office supplies;
- Pay for (and contract directly with) Westsound Treatment Center for provision of substance use disorder evaluations for potential participants detained in the jail.

We believe our support and commitment will significantly improve the availability of Mental Health, Chemical Dependency and/or Therapeutic Court Program services in the County and we look forward to working with you on this exciting endeavor.

Sincerely,

A handwritten signature in black ink that reads "CLINT CASEBOLT". The signature is written in a cursive, slightly slanted style.

Clint Casebolt, Court Administrator  
Kitsap County District Court



OFFICE OF  
GARY SIMPSON

# KITSAP COUNTY SHERIFF

614 DIVISION ST. MS-37 • PORT ORCHARD, WASHINGTON 98366 • (360) 337-7101 • FAX (360) 337-4923

July 31, 2018

Kitsap County Citizens Advisory Board  
c/o Kitsap County Human Services  
614 Division Street MS-23  
Port Orchard, WA 98366

## **Re: Letter of Commitment to provide Mental Health, Chemical Dependency and Therapeutic Court Programs**

Dear Citizens Advisory Committee:

I am writing to express my support and commitment for the Kitsap County District Court Behavioral Health Court (BHC) grant application to provide Mental Health, Chemical Dependency and/or Therapeutic Court Programs.

Administered by the Kitsap County District Court, the Behavioral Health Court offers a judicial option to intervene in criminal behaviors that result from mental health and co-occurring substance use issues. Kitsap County District Court is proposing the services of two (2) KMHS affiliated behavioral health therapists to provide assessment, treatment and resource provision for adults participating in the Behavioral Health Court. District Court is also requesting a dedicated public defender to represent the participants in Behavioral Health Court.

**The Kitsap County Sheriff's Office (KCSO) will commit the following resources to the proposal submitted by Kitsap County Behavioral Health Court:**

- Collaborate with BHC on RIDEALONG program to provide information vital to law enforcement;
- Collaborate with BHC on policies, procedures and training opportunities;
- Make referrals to BHC regarding potential candidates;
- Provide updated information about current participants in the BHC program who are residing in the Kitsap County community.

**The Kitsap County Sheriff's Office Corrections Division will commit the following resources to the proposal submitted by Kitsap County Behavioral Health Court:**

- Collaborate with BHC on policies, procedures and make referrals to BHC for potential participants;
- Agreement to provide all UAs and ETG testing for the program; collaboration on outstanding fees due by participants (small percentage of FTE);
- Provide one (1) Supervisor (Sergeant and/or Lieutenant) for case staffings (on ad hoc basis), and for team meetings.



We believe our support and commitment will significantly improve the availability of Mental Health, Chemical Dependency and/or Therapeutic Court Program services in the County and we look forward to working with you on this exciting endeavor.

Sincerely,



Gary Simpson, Sheriff  
Kitsap County Sheriff's Office

July 31, 2018

Kitsap County Citizens Advisory Board  
C/O Kitsap County Human Services  
614 Division Street MS-23  
Port Orchard, WA 98366

**Re: Letter of Commitment to provide Mental Health, Chemical Dependency and Therapeutic Court Programs**

Dear Citizens Advisory Committee:

I am writing to express my support and commitment for the Kitsap County District Court Behavioral Health Court grant application to provide Mental Health, Chemical Dependency and/or Therapeutic Court Programs.

Administered by the Kitsap County District Court, the Behavioral Health Court offers a judicial option to intervene in criminal behaviors that result from mental health and co-occurring substance use issues. Kitsap County District Court is proposing the services of two (2) KMHS affiliated behavioral health therapists to provide assessment, treatment and resource provision for adults participating in the Behavioral Health Court. District Court is also requesting a dedicated public defender to represent the participants Behavioral Health Court.

**The Office of Public Defense (OPD) will commit the following resources to the proposal submitted by Kitsap County District Court:**

- **Oversee and administer the grant funded position, .05 FTE Support Staff**
- **.10 FTE OPD attorney for overflow, conflict cases, and/or special projects;**
- **Collaborate with BHC on policies, procedures, BHC Defense Attorney training and grant funding;**
- **Make referrals to BHC for potential participant candidates.**

We believe our support and commitment will significantly improve the availability of Mental Health, Chemical Dependency and/or Therapeutic Court Program services in the County and we look forward to working with you on this exciting endeavor.

Sincerely,



Kevin M. Anderson,  
Chief Public Defender  
Kitsap County Office of Public Defense

THE SUPERIOR COURT OF THE STATE OF WASHINGTON  
FOR KITSAP COUNTY

614 DIVISION STREET, MS24  
PORT ORCHARD, WASHINGTON 98366  
(360) 337-7140

JEANETTE M. DALTON, JUDGE  
DEPARTMENT NO. 1

MICHELLE ADAMS, JUDGE  
DEPARTMENT NO. 2

MELISSA A. HEMSTREET, JUDGE  
DEPARTMENT NO. 3

WILLIAM C. HOUSER, JUDGE  
DEPARTMENT NO. 4

JEFFREY P. BASSETT, JUDGE  
DEPARTMENT NO. 5

KEVIN D. HULL, JUDGE  
DEPARTMENT NO. 6

JENNIFER A. FORBES, JUDGE  
DEPARTMENT NO. 7

SALLY F. OLSEN, JUDGE  
DEPARTMENT NO. 8

-----  
VACANT  
COURT COMMISSIONER

FRANK A. MAIOCCO, JR.  
COURT ADMINISTRATOR

Kitsap County Citizens Advisory Board  
c/o Kitsap County Human Services  
614 Division Street MS-23  
Port Orchard, WA 98366

**Re: Letter of Commitment to provide Mental Health, Chemical Dependency and Therapeutic Court Programs**

Dear Citizens' Advisory Committee:

I am writing to express my support and commitment for the Kitsap County District Court Behavioral Health Court grant application to provide Mental Health, Chemical Dependency and/or Therapeutic Court Programs.

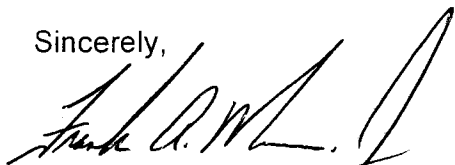
Administered by the Kitsap County District Court, the Behavioral Health Court offers a judicial option to intervene in criminal behaviors that result from mental health and co-occurring substance use issues. Kitsap County District Court is proposing the services of two (2) KMHS affiliated behavioral health therapists to provide assessment, treatment and resource provision for adults participating in the Behavioral Health Court. District Court is also requesting a dedicated public defender to represent the participants Behavioral Health Court.

**The Kitsap County Superior Court (Therapeutic Courts) will commit the following resources to the proposal submitted by Kitsap County District Court:**

- Collaborate with BHC on policies, procedures and training opportunities;
- Allow the Kitsap County Behavioral Health Court to utilize (share) the Superior Court Therapeutic Court Resource Navigator;
- Make referrals to BHC regarding potential participants, and accept referrals from BHC;
- Attend (ad hoc) case staffings and/or team meetings for better communication about needs and resources for potential participants.

We believe our support and commitment will significantly improve the availability of Mental Health, Chemical Dependency and/or Therapeutic Court Program services in the County and we look forward to working with you on this exciting endeavor.

Sincerely,



Frank A. Maiocco, Jr., Court Administrator  
Kitsap County Superior Court

July 31, 2018

Kitsap County Citizens Advisory Board  
C/O Kitsap County Human Services  
614 Division Street MS-23  
Port Orchard, WA 98366

**Re: Letter of Commitment to provide Mental Health, Chemical Dependency and Therapeutic Court Programs**

Dear Citizens Advisory Committee:

I am writing to express my support and commitment for the Kitsap County District Court Behavioral Health Court grant application to provide Mental Health, Chemical Dependency and/or Therapeutic Court Programs.

Administered by the Kitsap County District Court, the Behavioral Health Court offers a judicial option to intervene in criminal behaviors that result from mental health and co-occurring substance use issues. Kitsap County District Court is proposing the services of two (2) KMHS affiliated behavioral health therapists to provide assessment, treatment and resource provision for adults participating in the Behavioral Health Court. District Court is also requesting a dedicated public defender to represent the participants Behavioral Health Court.

**NAMI Kitsap, an affiliate of NAMI Washington, agrees to offer the following resources to the proposal submitted by Kitsap County District Court:**

- **Provide one (1) volunteer to attend court weekly and provide outreach to family members and other natural supports;**
- **Provide one (1) volunteer to conduct group or individual support meetings to family members or other natural supports of participants, and/or refer them to resources in the community;**
- **Collaborate with BHC on policies, and procedures.**

We believe our support and commitment will significantly improve the availability of Mental Health, Chemical Dependency and/or Therapeutic Court Program services in the County and we look forward to working with you on this exciting endeavor.

Sincerely,



Larry Brixius,  
President of NAMI Kitsap

*cc Judge Claire Bradley*