

PROGRAM NOTICE – COVID PANDEMIC

Effective Date: March 2020
Last Modified: Sept. 10, 2020

Approved by: ##
References: See below.

In response to the COVID-19 pandemic, the Olympic Workforce Development Council (OWDC) is authorizing temporary flexibility with the programmatic requirements outlined below. This flexibility assists subrecipients, Employment Security, Olympic Educational Service District #114, and Kitsap Community Resources, as they serve customers during the Governors “Shelter in Place” order. This temporary waiver may be modified or revoked at the discretion of the OWDC. The following program requirements shall be waived until further notice:

1. Workforce Innovation and Opportunity Act (WIOA) Eligibility Application

- In accordance with Workforce Information Notice 0109 and OWDC, Virtual Enrollment Guidance participant signatures on the WIOA Eligibility Application are not required. Verbal self-attestation and remote or virtual eligibility documentation and registration is allowable.

2. Temporary suspension of the following:

- Requirement on LWDC to obligate at least 80% of WIOA Title I-B grants in PY19 per WIN 0104.
- Minimum 20% work experience (WEX) expenditure requirement for WIOA Title 1-B youth formula grants for P19 per WIN 0105.
- WorkSource System Policy 0101 (CASAS for Basic Skills Assessment) to allow alternative documentation of basic skills deficiency in WIOA Title I-B programs per WIN 0107.
- 30% limit on transfers to formula grant funds between the WIOA Title I-B Adult and Dislocated Worker programs to allow up to 100% transferability per WIN 0108.
- The prohibition on food as a supportive service for WIOA Title I-B youth program participants per WIN 0110.

3. Expend about the 10% Administrative costs.

- Allowance and Procedures for OWDC to expend above the 10% and up to 20% of PY19 WIOA Title 1-B formula funds on administrative costs related to the COVID-19 emergency per WIN 0110.

All subrecipients must continue to abide by all pre-existing programmatic requirements during the “Shelter in Place” period. Failure to follow existing eligibility polices during this period may result in disciplinary action and/or termination of waivers.