



SALISH BH-ASO POLICIES AND PROCEDURES

Policy Name: STATE-ONLY FUNDED PROGRAM OF ASSERTIVE COMMUNITY TREATMENT (PACT) **Policy Number:** UM807

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PURPOSE

To define Salish Behavioral Health Administrative Services Organization (SBH-ASO) funded PACT procedures, eligibility requirements, and admission and discharge processes in this fidelity model program.

POLICY

The SBH-ASO has PACT oversight in Kitsap County. Individuals referred to PACT may come from any of the SBH-ASO's three (3) counties.

PACT teams in the SBH-ASO region comply with Washington State PACT Program Standards as a minimum set of regulations in addition to other applicable state and federal regulations for state-only funded individuals. Referrals for SBH-ASO funded PACT services will be accepted based on availability of resources, meeting eligibility requirements, and be identified as a member of a priority population.

Individuals eligible for SBH-ASO funded PACT services will be authorized for 90 days, with 30 day concurrent reviews for financial eligibility, medical necessity, and within available resources. The PACT Team will be responsible to continually work with individuals to access Medicaid.

PROCEDURE

ELIGIBILITY CRITERIA

1. Individuals admitted to PACT must have a current diagnosis of a severe and persistent mental illness, be experiencing severe symptoms and have

significant impairments. The individuals must also experience continuous high service needs, functional impairments, and have difficulty effectively utilizing traditional office-based services or other less intensive community-based programs.

2. Priority is given to people with schizophrenia, other psychotic disorders (e.g., schizoaffective disorder), and bipolar disorder. Individuals with a primary diagnosis of substance use disorder (SUD), intellectual/developmental disability, brain injury, or personality disorder are not clinically appropriate for PACT services.

SCREENING AND ADMISSION PROCESS

Financial Eligibility Screening

1. In order to be eligible for the limited number of state-funded PACT slots, individuals must meet the following two (2) criteria for State only PACT services:
 - a. Meet financial eligibility for State Funding and are not eligible for Medicaid. The financial screening information is collected in the Notification and Authorization Request. Referrals will be reviewed by SBH-ASO for financial eligibility.
 - b. After screening, if financial eligibility is not met and/or there is no current PACT slot available, individuals may be referred to other appropriate resources.

Assessment

2. Completed clinical assessment that determines individual qualifies for PACT level services. Priority will be given to individuals discharging from Western State Hospital.

The assessment is performed by PACT staff.

- a. After the assessment is complete and the individual is determined to be eligible, the individual is prioritized for admission to the program.
- b. The PACT Provider will submit a Notification and Authorization Request to the SBH-ASO for PACT services.
- c. If it is determined the individual is not clinically eligible for PACT services, a Notice of Action is provided to the Provider and individual.
- d. If it is determined there are no available resources, an Adverse Authorization Determination is provided to the Provider and individual.

COORDINATION WITH OTHER SYSTEMS

State only funded PACT provides coordination with community resources and other systems involved with the enrolled individual.

When PACT-enrolled individuals are incarcerated, the PACT team will collaborate with jail mental health professionals. Whenever possible, PACT will engage enrolled individuals who are incarcerated. They will coordinate around current needs and assist in planning for services following the individual's release.

Discharge planning for State only funded PACT cases will begin upon admission to this program. SBH-ASO will be involved in oversight of all State only funded PACT cases.

EXTENSION OF PACT SERVICES

Requests for extension for PACT Services shall be submitted to the SBH-ASO within fourteen (14) calendar days prior to the expiration of the current authorization.

DISCONTINUATION OF PACT SERVICES

PACT will coordinate closely with SBH-ASO on discharge planning. This includes transfers to different levels of care within the Salish network. In keeping with fidelity standards, PACT discharges should differ from standard discharge policy as follows.

Examples of when treatment episodes may be closed include:

1. Meet criteria for transition to less intensive treatment.
2. When individuals no longer meet the SBH-ASO continued stay criteria;
3. Move out of the PACT service area;
4. Request to end their services;
5. Have been admitted to an institutional setting for a prolonged period; or

Whenever possible, PACT should work with the individual to develop a discharge plan, including connecting them with services appropriate to their level of need. PACT staff must notify SBH-ASO Care Managers of any discharge from PACT within seven (7) calendar days of discharge.