



SALISH BHO

ADMINISTRATION POLICIES AND PROCEDURES

Policy Name: MEDICAID ENROLLMENT IN THE SBHO **Policy Number:** 2.04

Reference: State Contract, WAC 388-865-0232; WAC 388-865-0234; WAC 388-865-0238; 42 CFR 438.206

Effective Date: 5/2005

Revision Date(s): 11/2012; 3/2016; 7/2017; 6/2018

Reviewed Date: 3/2016; 7/2017; 6/2018

Approved by: SBHO Executive Board

CROSS REFERENCES

- Policy: Corrective Action Plan
- Policy: Providing Services to Homeless Individuals

PURPOSE

In Washington State, individuals who are enrolled in the Medicaid program are automatically assigned to and are eligible to receive services from, one of nine Behavioral Health Organizations. Medicaid recipients who live in Kitsap, Jefferson and Clallam Counties are automatically enrolled in the Salish BHO.

DEFINITIONS

Enrollee means a Medicaid recipient who is currently enrolled in a pre-paid inpatient health plan (PIHP).

PROCEDURE

If the residence is located within one of the counties making up the SBHO, the Medicaid individual is enrolled in the SBHO and eligible for services through the SBHO's network of providers.

1. Individuals may seek behavioral health services through one of the SBHO's core contracted behavioral health providers. The current list of providers can be found on the SBHO website or by contacting the SBHO directly.

2. The person seeking services must show evidence of their residence.
 - Homeless persons are eligible for enrollment; see Policy: Providing Services to Homeless Individuals.
3. Individuals seeking Substance Use Disorder services who are enrolled in other Behavioral Health Organizations may receive outpatient services through SBHO contractors.

MONITORING

This policy is mandated by statute, contract and SBHO established funding streams.

1. This policy and procedure will be monitored through use of SBHO:
 - Grievance Tracking Reports
 - Biennial Provider Quality Review Team On-site Review
 - Quarterly Provider Performance Reports
 - Quality Management Plan activities, such as review targeted issues for trends and recommendations
2. If a provider performs below expected standards during any of the reviews listed above a Corrective Action will be required for SBHO approval. Reference SBHO Corrective Action Plan Policy.