



Veterans Advisory Board

The purpose and establishment of the Veteran's Advisory Board is to advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to local indigent veterans, and the programs that could benefit the needs of local indigent veterans and their families.

BOARD MEETING

DATE: August 10, 2022
TIME: 5:30 p.m.
LOCATION: Olympic College, Building 11, Room 117

[Join Zoom Meeting](#)

Topic: Kitsap County VAB Meeting
Meeting ID: 872 9855 0007
Passcode: 737889
Phone: 1-253-215-8782

A G E N D A

* = Action Item

1. Call to Order Harry Gilger
2. Online Announcement (if required) Peggy Roy
3. Introductions Harry Gilger
4. Welcome Peggy Roy
5. Approval of Agenda* VAB
6. Approval of Minutes, July 13, 2022 VAB
7. Guest Speaker
 - a. Garry Hughes, Kitsap Community Resources. Program update and his insights on veteran needs in the community.
8. Reports
 - a. Veterans Assistance Funds (reports provided in packet)
 - b. Committee Reports
 - Tiny Houses – Clive
 - Veterans Garden – Dennis/George
 - Public Affairs – Joe
 - Military Appreciation – Joe
 - Social Media – Brian
 - Veterans Day – Bob

- Women's Resource Group – Peggy
- Suicide Prevention – Rick/Dan
- Veteran Education – Tatiane
- September Stand Down - Peggy
- CBOC (Feb, April, July, Oct) – Peggy

9. Old Business:

- a. Fall 2022 Stand Down Planning – Peggy
- b. Expression of gratitude for Commissioner Wolfe

10. New Business

- a. Future of Port Orchard Veterans Garden
- b. Review VAB project needs and member involvement

11. Public Comment

12. Good of the Order/Announcements

13. Next Meeting, Time & Place – September 14, 2022, 1730, Olympic College, Building 11, Room 117.

14. Adjourn

VAB Events 2022

January TBD – Begin Run to Tahoma planning meetings

January 12 - 1730, VAB monthly meeting

February 9 - 1730, VAB monthly meeting

March 9 - 1730, VAB monthly meeting

March 5 - Military Appreciation Day, Kitsap County Fairgrounds Pavilion

March/April - Veteran Garden prep

April 13 - 1730, VAB monthly meeting

April 30 – Spring Stand Down; Grab & Go

May TBD – Veteran Garden Working Party

May 11 - 1730, VAB monthly meeting

May 27 – The Unforgotten, Run to Tahoma; transfer Veteran remains from Coroner to County Admin Building

May 28 – 1000, The Unforgotten, Run to Tahoma

June TBD – Veteran Garden Working Party

June 8 - 1730, VAB monthly meeting

July TBD – 1000 – 1200, Veteran's Garden Working Party

July 13 - 1730, VAB monthly meeting

August TBD – Veterans Garden Working Party

August 10 – 1730, VAB monthly meeting

September 14 - 1730, VAB monthly meeting

September 10 - 1830- 2000; World Suicide Prevention

September 24 - Fall Stand Down; 1000 - 1400 + set up and tear down

October TBD - Veterans Garden Working Party

October 12 – 1730 VAB monthly meeting

November 5 - 0900 - 1400, VAB Retreat (no monthly meeting)

November 11, Veterans Day

December 14 - 1730, VAB monthly meeting

January 11, 2023 - 1730, VAB monthly meeting

January 2023 - begin Run to Tahoma planning meetings

**MINUTES OF THE
KITSAP COUNTY VETERAN'S ADVISORY BOARD
July 13, 2022
In-Person and Online Meeting**

CALL TO ORDER: The meeting was conducted at Olympic College and called to order by Harry Gilger at 5:30 PM. Access was available to members and the community through Zoom.

- **Announcements**

- The Chair read required on-line announcement covering the conduct of voting members and guests during the meeting.

- **Approval of Agenda:** A motion was made by Harry Gilger and seconded by Mark Lowe to approve the meeting agenda. The motion passed without objection.

- **Approval of minutes:** Motion made by George Holden and seconded by Rick Raymond to approve the June 8, 2022, meeting minutes. The motion passed without objection.

- **Guest Speakers**

- Congressman Kilmer was scheduled to attend the meeting via zoom but due to pressing votes on the floor of the House of Representatives, he sent a video that was prepared Wednesday evening to Peggy Roy instead. Peggy played the video for attendees. Congressman Kilmer expressed his thanks for being invited to speak and to Board members for the service they provide to the community. He expressed his commitment to Veterans. He provided the group with a summary of legislative initiatives he has proposed, the Planning for Aging Veterans Act and the Tiny Homes for Homeless Veterans Act. Both bipartisan bills are working their way through the approval process. A link to the video follows:

https://www.dropbox.com/s/08hmssnqlqffobm/Derek%20Kilmer%20-%20WIN_20220713_14_13_26_Pro.mp4?dl=0

- Samantha Adams, Staff Attorney, Northwest Justice Project introduced herself to the group. Samantha summarized the successful program that delivers essential legal services for indigent veterans to help them avoid homelessness and remain working. Housing issues are the leading reason for clients seeking legal services.

- **Reports: Committee Reports. Lack of time did not permit detailed reports from leaders this month.**

- Veterans Assistance Funds – Peggy discussed the financial and workload reports which are attached below. Reports show the demand for services is high and that the spending rate from the Emergency Services fund is higher than planned at 54% halfway through the fiscal year. Tax receipts are somewhat higher than planned. Rent, Utilities, Transportation, and Food are areas of high demand. Harry and others asked some questions about the report but answers to those questions were not readily available. Peggy asked Board members to send her any questions

they may have about the reports then she will research the answers and provide responses as soon as possible.

- Tiny Houses – Nothing new to report.
 - Veterans Garden – Dennis reported garden work continues as he is able. Bob Theal visited the garden and passed pictures through email to the group. Members are impressed with the condition of the garden. More local veteran volunteers are needed to assist.
 - Public Affairs - Joe Kochera commented that Bremerton Bridge Blast was excellent.
 - Military Appreciation Day – Nothing new to report.
 - Veterans Day –Nothing new to report.
 - Social Media – Nothing new to report.
 - Suicide Prevention – Rick Raymond reported that planning for the the Suicide Prevention event is progressing well. The event is now planned to be held in the Commissioners Chambers.
 - Women’s Resource Group – Nothing new to report.
 - CBOC – Peggy reported that a new VA clinic in Everett is opening.
- **Old Business –**
 - Veteran Information Site Development. Rick Becker reported that three information sites have been established. The locations of the sites are Kitsap Regional Library Sylvan Way Branch, Disabled American Veterans Chapter 5 Bremerton, and Olympic College Veterans Service Center. VAB Liaisons are George Holden at DAV5, Tatiane Simmons at Olympic College, and Rick Becker at Sylvan Way Library branch. The Veterans Community Resources and Free Meals brochures will be distributed from each site.
 - Fall Stand Down. Peggy commented that planning for the Fall Stand Down is progressing well. Unfortunately, the mobile dental van will not be available for the event in September. Peggy did note that reservations have been made to secure the dental van for the April and September 2023 Stand Downs. Rick Becker said he is working on the preparation of invitation messages to about 30 vendors so they can save the date. Unused food cards from the April 2022 Grab and Go valued at about \$2,800, will be distributed to eligible veterans at the September Stand Down. Because the cards were purchased using funds from the Veterans Assistance Fund this will serve as a major contribution to the Stand Down in September.
 - **New Business –**
 - 2023 Budget Preparation. Peggy noted that work is being done to provide Allen Sharrett with input for preparation of the 2023 Veterans Assistance Program budget. Input is due to Allen on 29 July. Peggy is working with Rick Becker on this task.
 - **Good of the Order/Announcements:**
 - Peggy Roy announced to the group that Commissioner Ed Wolfe will be leaving the Board of Commissioners at the end of the year. She asked the group for feedback on a suggestion that the VAB offer Commissioner Wolfe’s an expression of gratitude for his faithful service to Kitsap County’s veteran community and support of the Veterans Advisory Board during his time of service. Joe Kochera made a motion that the Board develop a commemorative item. This motion was seconded by Rick Raymond and passed unanimously by the Veterans Advisory Board members. Joe will develop some ideas with Peggy.
 - **Public Comments:** There were no public comments.

- **Next meeting:**
 - The next Veterans Advisory Board meeting will be August 10, 2022, at 5:30 pm. The in-person meeting will be held at Olympic College in Building 11, Room 117. A link allowing online access to the meeting will be sent out at a later date. Agenda packets for meetings can be found at <https://www.kitsapgov.com/hs/Pages/VAB-ADVISORY-BOARD.aspx>
- **ADJOURNMENT:** Meeting adjourned at 6:30 pm.

Task Tracker			
Date	Name	Task and Goal for Completion	Progress
6/8/22	Rick Becker	Develop a limited number of sites around the county that will allow the display of Veteran Information.	6/8/2022: Discussed the idea with site representatives. Will develop a list of brochures for display and agree on details about how to replenish sites. 7/13/22: Three sites established. Sylvan Way Library Branch, DAV5 Bremerton, and Olympic College Veterans Center. Sites will be monitored by Rick Becker, George Holden, and Tatiane Simmons respectively. Two brochures chosen. Completed.
7/13	Peggy Roy / Rick Becker	Respond to questions from members about the financial report.	7/14/22: Peggy received questions and is researching answers and preparing a response. Rick Becker prepared an email that included details displaying how the KCR contract dollars are distributed between overhead and direct services. The email was forwarded to board members.

ATTENDANCE:

MEMBERS	GUESTS	STAFF
<u>Present</u> Harry Gilger (Z) Dan Piper (I) Dennis Mannick(Z) Peggy Roy (I) Tatiane Simons (I) Richard Raymond (I) Joe Kochera (Z) Bob Theal (Z) Frank Gibbons (Z) George Holden (I) Mark Lowe (I) <u>Absent/Excused</u> Scott Austin (E) Jeff Rimack (E) Jayme DeGooyer (E) Joel Atteberry Clive Stewart (E) Brian Davis	Samantha Adams – Northwest Justice Project. (Z)	Sonya Mills (Z) Rick Becker (I)

Note: (I) = In-Person (Z) = Zoom (E) = Excused

2022 Veterans Relief Fund Budget

As of July 30, 2022

Account #	Account Title	Budget	Year to Date	Percent	Balance
	Beginning Fund Balance	300,000.00	354,753.69		
Current Revenue					
3110.10	Real & Personal Property	596,000.00	309,703.36	52.0%	286,296.64
3610.11	Investment Interest	2,000.00	223.97	11.2%	1,776.03
3000	Other Revenue	0.00	1,288.48	100.0%	(1,288.48)
	Revenue total	598,000.00	311,215.81	52.0%	286,784.19
	Budget total	898,000.00			
County Staff Charges					
5101	Regular Salaries	38,759.00	22,041.71	56.9%	16,717.29
5201	Industrial Insurance	455.00	220.70	48.5%	234.30
5202	Social Security	2,965.00	1,672.96	56.4%	1,292.04
5203	PERS Retirement	3,973.00	2,249.75	56.6%	1,723.25
5209	WA State Family Leave	57.00	29.55	51.8%	27.45
5229	Benefit Bucket	7,245.00	7,080.50	97.7%	164.50
5311	Office Supplies	500.00	314.69	62.9%	185.31
5419	Other Prof Services	-	400.00	100.0%	(400.00)
5422	Cellular Telephone	-	301.27	100.0%	(301.27)
5425	Postage	100.00	10.60	10.6%	89.40
5431	Mileage	1,000.00	-	0.0%	1,000.00
5432	Travel	500.00	-	0.0%	500.00
5451	Operating Rentals	-	429.47	100.0%	(429.47)
Contracted Services					
5415	Management Consulting	(80,000.00)	-	0.0%	(80,000.00)
	KCR	550,000.00	241,495.72	43.9%	308,504.28
	NW Justice League	50,000.00	40,288.00	80.6%	9,712.00
Standdown					
5311	Office Supplies	(9,500.00)	-	0.0%	(9,500.00)
	KAVA	10,000.00	10,000.00	100.0%	-
5413	Medical/Dental	2,000.00	-	0.0%	2,000.00
5441	Advertising	2,000.00	-	0.0%	2,000.00
5451	Operating Rentals	500.00	-	0.0%	500.00
5499	Other Miscellaneous	9,183.00	-	0.0%	9,183.00
	Veteran's Garden	300.00	-	0.0%	300.00
County Charges					
5912	I/F IS Service Charges	3,012.00	1,757.00	58.3%	1,255.00
5913	I/F IS Program Maintenance	1,170.00	682.50	58.3%	487.50
5922	I/F IS Projects	166.00	96.81	58.3%	69.19
5996	Indirect Cost Allocation	6,001.00	3,000.50	50.0%	3,000.50
	Expense total	600,386.00	332,071.73	55.3%	268,314.27
	Estimated ending fund balance	297,614.00	250,000.00		
	Budget total	898,000.00			



KITSAP COMMUNITY
RESOURCES
Creating Hope | Restoring Lives

Veterans Assistance Fund 2022

Monthly Report: July 2022

Submitted by: Garry Hughes

Activity	July	YTD
Total Applicants	55	305
Total # of New Applicants	7	41
Applications Accepted	55	303
Applications Denied	0	2
General Discharges	0	2
2022 Total Unduplicated	19	153
Total Payout	\$ 46,836.86	\$ 235,602.64

Activity	
Appliances	\$ 756.26
Auto Repair	\$ 2,824.12
Burial	\$ 2,269
Bus Pass	
Bus Ticket Home	
Clothing	\$ 1,843.50
Dental	\$ 3,236.50
Food, includes hygiene and cleaning supplies	\$ 4,647.43
Gasoline	\$ 602.99
Heating Oil	
Motel	\$ 612.86
Medical	\$ 376.69
Natural Gas	\$ 177.02
Occupation Certification	
Phone	\$ 295.43
Propane	\$ 61.08
PSE	\$ 11,135.64
Rent	\$ 14,948.91
Sewer	\$ 529.08
Union Dues	
Waste Management	\$ 303.26
Water	\$ 2,217.09
Wood for Heat/ Pellets	
Misc.	
Total Payout	\$ 46,836.86

Demographics	July	YTD
Veteran	19	146
Dependent	0	6
Widow	0	1
Gender		
Male	12	94
Female	7	59
Other Gender	0	0
Age		
30 yrs. old and under	2	5
31 to 60 yrs. old	3	48
60 yrs. old and over	14	100
Ethnicity		
Hispanic or Latino	0	0
Non-Hispanic or Latino	19	153
Race		
American Indian/Alaskan Native	0	0
Asian	0	0
Black or African American	4	28
Native Hawaiian or Other Pacific Islander	1	5
White	14	120
Other Race	0	0
Multi Race (2 or more of the above)	0	0

Of those that were served out of the Assistance Fund, some were given information on other KCR programs.

KCR \$ value of referrals – \$14,265

KCR \$ value of referrals YTD (January 2022 – Present) – \$68,790

Applications Denied: 0 - *most denials are handled prior to the veteran being seen in office, many are after speaking on phone and gathering general information, and these are not reported on. Only those ending up in face to face meetings are reported on*

Referrals

All clients are given referrals to community services including KCR.

Of those Veterans served out of the assistance fund, all were referred to other programs and given resources outside of KCR:

- King County VAF
- Mason County VAF
- Rental Assistance programs
- SSVF (Supportive Services for Veterans and Families)
- Food Banks/Free Meal Sites
- Salvation Army, St. Vincent's de Paul, DSHS
- Work Source
- WDVA/Building 10
- PTSD Resources
- American Financial Solutions
- 211 Resource Line

- Transportation Resources
- Legal Resources/Northwest Justice Project
- HVRP and VIP programs
- American Financial Solutions
- Landlord/Tenant laws of Washington State
- Housing Solutions Center (HSC)
- Home chore Programs

\$ Value of Referrals outside of KCR - \$4,268

\$ Value of Referrals YTD (January 2022-Present) - \$36,855

68 phone calls fielded seeking information outside of assistance fund

June Breakdown:

Jail Contacts – 4

YTD (January 2022-Present) – 14 individuals

Clean and Sober Housing – 0

YTD (January 2022-Present) – 1 individual (\$800)

Eviction relief Funding – \$11,138.23 (included in above total)

YTD (January 2022-Present) – 4 Households (\$14,144.36)

Kitsap County Veterans Assistance Program - Summary of Direct Emergency Assistance During 2022

Total Direct Service Budget 2022 - \$350,000

Activity	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Total 2022
Appliances		\$ 142	\$ 786	\$ 1,900			\$ 756						\$ 3,584
Auto Repair	\$ 5,988	\$ 1,282	\$ 4,853	\$ 2,527	\$ 2,122	\$ 2,134	\$ 2,824						\$ 21,730
Burial		\$ 3,000	\$ 605	\$ 6,968			\$ 2,269						\$ 12,842
Bus Pass													\$ -
Bus Ticket Home													\$ -
Clothing		\$ 250	\$ 250	\$ 624	\$ 1,764	\$ 886	\$ 1,844						\$ 5,618
Dental	\$ 959		\$ 2,491	\$ 1,705	\$ 188	\$ 100	\$ 3,237						\$ 8,680
Food	\$ 2,049	\$ 1,915	\$ 1,764	\$ 3,413	\$ 2,123	\$ 3,191	\$ 4,647						\$ 19,102
Gasoline	\$ 607	\$ 459	\$ 400	\$ 671	\$ 1,072	\$ 946	\$ 603						\$ 4,758
Heating Oil													\$ -
Motel	\$ 285					\$ 2,128	\$ 613						\$ 3,026
Medical	\$ 47	\$ 103	\$ 1,345	\$ 180			\$ 377						\$ 2,052
Natural Gas	\$ 139	\$ 643	\$ 615	\$ 491	\$ 674	\$ 275	\$ 177						\$ 3,014
Occupation Certification													\$ -
Phone	\$ 1,129	\$ 1,085		\$ 2,889	\$ 855	\$ 184	\$ 295						\$ 6,437
Propane	\$ 1,273	\$ 664	\$ 1,193	\$ 938	\$ 925		\$ 61						\$ 5,054
PSE	\$ 2,984	\$ 3,212	\$ 4,388	\$ 4,601	\$ 10,315	\$ 2,617	\$ 11,136						\$ 39,253
Rent	\$ 20,322	\$ 7,004	\$ 2,481	\$ 4,633	\$ 15,746	\$ 17,846	\$ 14,949						\$ 82,981
Sewer	\$ 457	\$ 333	\$ 774	\$ 305	\$ 176	\$ 503	\$ 529						\$ 3,077
Union Dues													\$ -
Waste Management	\$ 167	\$ 125	\$ 92	\$ 210	\$ 646	\$ 370	\$ 303						\$ 1,913
Water	\$ 1,065	\$ 920	\$ 262	\$ 1,150	\$ 5,044	\$ 2,081	\$ 2,217						\$ 12,739
Wood for Heat/ Pellets													\$ -
TOTALS	\$ 37,471	\$ 21,137	\$ 22,299	\$ 33,205	\$ 41,650	\$ 33,261	\$ 46,837	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 235,860
Balance	\$ 312,529	\$ 291,392	\$ 269,093	\$ 235,888	\$ 194,238	\$ 160,977	\$ 114,140	\$ 114,140	\$ 114,140	\$ 114,140	\$ 114,140	\$ 114,140	\$ 114,140

Demographics	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Total 2022
Veteran	49	19	12	16	26	5	19						146
Dependent	3	0	0	1	1	1	0						6
Widow	0	0	0	0	1	0	0						1
Gender													
Male	32	13	8	14	22	5	12						94
Female	20	6	4	3	6	1	7						59
Other Gender	0	0	0	0	0	0	0						0
Age													
30 yrs. old and under	2	0	0	0	1	0	2						5
31 to 60 yrs. old	19	5	5	8	7	1	3						48
60 yrs. old and over	31	14	7	9	20	5	4						100
Ethnicity													
Hispanic or Latino	0	0	0	0	0	0	0						0
Non-Hispanic or Latino	52	19	12	17	28	6	19						153
Race													
American Indian/Alaskan Native	0	0	0	0	0	0	0						0
Asian	0	0	0	0	0	0	0						0
Black or African American	11	4	0	2	6	1	4						28
Native Hawaiian or Other Pacific Islander	0	1	0	0	3	0	1						5
White	41	14	12	15	19	5	14						120
Other Race	0	0	0	0	0	0	0						0
Multi Race (2 or more of the above)	0	0	0	0	0	0	0						0
TOTALS	52	19	12	17	28	30	85	0	0	0	0	0	128

2022 Applications Per month	52	40	30	48	49	31	55	0	0	0	0		305
2022 New Clients served YTD	4	3	3	10	10	4	7	0	0	0	0		41
2022 Clients denied	0	0	1	0	1	0	0	0	0	0	0		2
2022 Total Clients Served (unduplicated #)	52	19	12	17	28	6	19	0	0	0	0		153

2021 Applications Per month	50	40	48	43	41	49	49	51	51	56	57		535
2021 New Clients served YTD	5	5	3	3	0	4	5	3	5	9	6		48
2021 Clients denied	0	0	0	0	0	0	0	0	0	0	0		0
2021 Total Clients Served (unduplicated #)	50	24	19	14	8	12	15	15	13	9	6		185

2020 Applications Per month	50	42	31	33	37	45	49	36	55	59	43	60	540
2020 New Clients served YTD	8	6	5	6	6	9	4	3	6	5	3	8	69
2020 Clients denied	0	1	0	0	0	1	0	0	0	0	0	0	2
2020 Total Clients Served (unduplicated #)	50	22	17	19	16	16	15	8	12	16	8	9	208

2019 Applications Per month	57	39	51	67	58	44	58	48	41	63	43	44	613
2019 New Clients served YTD	7	8	7	9	8	7	10	4	4	11	5	5	85
2019 Clients denied	1	0	0	1	0	0	0	0	1	1	0	0	4
2019 Total Clients Served (unduplicated #)	56	20	22	31	24	18	21	11	15	18	13	7	256

2018 Applications Per month	41	29	34	38	42	42	43	33	40	37	40		419
2018 New Clients served YTD	7	4	2	5	5	4	5	5	8	9	7		61
2018 Clients denied	0	0	0	0	0	1	0	1	1	0	0		3
2018 Total Clients Served (unduplicated #)	41	16	17	11	18	15	18	11	12	17	22		198

2017 Applications Per month	37	30	49	43	36	48	48	55	38	49	48	47	528
2017 New Clients served YTD	8	8	7	12	8	8	3	13	15	10	7	11	110
2017 Clients denied	0	1	1	2	0	2	0	1	1	3	2	2	15
2017 Total Clients Served	37	29	48	41	36	46	48	54	37	46	46	45	513

2016 Applications per month	36	45	37	36	36	41	50	40	33	37	35	32	458
2016 New Clients served YTD	10	14	7	5	5	10	13	10	9	7	9	2	101

2015 Applications per month	38	35	46	45	39	22	48	41	42	34	40	42	472
2015 New Clients served YTD	11	13	19	12	8	5	14	14	10	10	13	15	144