

Kitsap County Fair & Rodeo Advisory Board Meeting  
Eagles Nest, Wednesday  
July 11, 2012, 7:00PM

**Call to Order**

Jim Rye called the meeting to order at 7:02pm.

Jim Rye, Cassie O'Hara, Danise Barnes, Joe Drouin, Doug Dillon, Mike Brady, Linda Moran, Maaren Stroble and Diana Pheasant were present. Department Staff present: Jim Dunwiddie, Billie Schmidt, and Angie Hauschel. Fair Management present: Sunny Saunders Housen, Gus Housen and Johnathan Miller.

**Approval of Minutes**

Board members reviewed minutes from June 13, 2012 meeting.

Joe made a motion to approve minutes

Cassie 2<sup>nd</sup>.

Motion passed with all board members in favor to approve minutes

**Directors Reports**

*Linda-Still Exhibits*

Linda reported that superintendents are turning in their required paperwork.

*Diana-Entertainment*

Diana reported she has finalized the safety plan and evacuation with the Fair Marshal and CKFR for Dragon Steps. She asked if they could have a performance at the Rodeo and Joe stated he is open to having a discussion. Diana stated the stage acts are books and we have received many prizes from local businesses for the contests. She stated that the Navy Band NW Deception Brass Band will perform at the bell and Passage will open for Jerrod Niemann. Diana will work with the Queen Committee to schedule the Rodeo Queen to present awards at various times. She reviewed storage and green room options with Gus.

*Maaren-Commercial Exhibits*

Maaren reported there are 149 commercial vendors filling 195 booths which is approximately 3/4 full. She reported that Kitsap Regional Library will have a booth in the Pavilion with kid's crafts. Maaren stated we have a couple of new vendors from other event and she is following up with some other possible new vendors. She also stated she is working with Home Depot to possibly provide a kids area.

*Mike-Parking and Traffic*

Mike reported that the contract for parking is signed. He stated he does not feel we need to provide a shuttle. Jim R. clarified that if Silver Spurs and Olympic High School want shuttles, they should pay for them.

Johnathan stated we have a vendor who would provide a shuttle for \$1 each way.

*Cassie-Livestock*

Cassie reported the superintendent meeting went well. She reported that the dog arena is moving to the space by the white house and she is meeting with the llama group to discuss relocation of the show arena-trying to get the dogs and llamas more visibility. Cassie stated the mini horse area is completed and needs to be painted. She reported the scale was certified on Monday and stated that Greg Bright has done a great job.

*Doug-Concessions*

Doug reported concession booth space is pretty much full with 43 vendors filling 63 booths. He stated that he needs to meet with Maaren to mark booths. Doug asked Gus about the electrician. Gus stated we were unable to hire an electrician but Greg is available in the evenings. Gus is researching other options for daytime.

#### *Jim-Security*

Jim stated he had nothing to report. He has a meeting coming up.

#### *Danise -Admissions*

Danise stated the CPOA's are finalizing the watch bill and she is meeting with Terri to set up training.

#### *Joe-Rodeo*

Joe reported that equipment training is Saturday at 9am. He reported that Billie and Jim are working on getting the permit for the hay barn. Joe inquired about replacing the TV's and also inquired if the Parma groomer teeth have been ordered. Joe asked if Risk Management could attend their meeting on Monday at the Cloverleaf at 6pm. Joe stated that the set-up for the Thunderbird Rodeo went well and provides us the opportunity to see what works well-a couple of things to fix but ready to go. He inquired if the budget could allow the purchase of new equipment such as gates, fencing, etc. Joe asked Diana to let him know the National Anthem singers are finalized. He inquired about the Babe Ruth game and offering a special ticket to come to Xtreme Bulls.

Mike asked if Joe was still planning to help with the back gate-Joe states yes, they have it covered.

#### **Queen Committee**

Susan thanked the Fair Management Team. She reviewed the finances and stated they are having a fundraiser at the Cloverleaf in October. Gus stated that Susan should talk with Joe regarding a meet and greet. Susan reported she is inviting visiting royalty. She also stated she would like someone to carry the American flag and KCF&S flag along with the Wranglers at Whaling Days. Susan reviewed the upcoming appearance schedule and inquired about camping in the Callison property. Joe stated one of his men will coordinate it.

#### **4-H Report**

No one present.

#### **FFA**

Mark reported the auction permit has been received from the state. He confirmed that Thursday night would be the exhibitor night at the Rodeo.

#### **Parks Director Report**

##### **Jim Dunwiddie**

Mr. Dunwiddie reported he is meeting with the parking services contractor in the next couple of weeks. He stated that the contracts for Davis Amusements and Growney Brothers are out to be signed.

#### **Office Staff Reports**

##### **Billie**

Billie reported that we have 3 grant applications out and will hear next week. She stated the pervious pavement is underway and the waste stations have been completed. Billie stated the hay barn permit is waiting on locates. Joe stated the barn could be up prior to Fair if the permit is completed soon. Billie stated there are 2 pole lights to be installed in the lower arena as a sponsorship. She thanked Mark for all of the work on the barns. Billie passed out personal equipment use permit. She asked Linda for an equipment list to stage tables and chairs, etc. including barricades. Gus made a barricade order through Dori. Let him know if it needs to be changed.

Cassie stated she is concerned about debris. Billie asked her to show Iain the area with the debris.

##### **Angie**

Angie reported that a total of 192 vendors have been placed filling 258 booth spaces. She also reported that she ordered parking ticket stock and camping passes. Angie stated she is working on the Fire Permit. She ordered exhibitor tags and forms. Angie stated she created the concert

tickets and presale tickets and they went on sale on 7/1/12. She stated she has been invoicing sponsors and payments have been coming in.

### **Manager's Reports**

#### **Sunny**

Sunny reported the Sponsorship revenue commitment is at \$165,000 so far and they are hoping to reach \$175,000. She stated the 2500 rack cards came in and will be at Kitsap Bank and local businesses. Sunny stated the posters should be in in about a week and there are 500. Cassie informed Sunny that 4-H will staff the white house and sell the official Fair t-shirt. Sunny stated the pins are in and Pepsi has ordered the bike for the passport prize. She stated Kitsap Bank has received the pre-sale tickets are have started selling them. Sunny reported they are still working on the Sunday arena event and that the Fair Management office will be open next week. She stated the Fair Management email is up and running. Sunny announced we have reduced the number of pre-sale tickets and instead of a day specific rodeo ticket, there is 1 ticket that is valid for any day of the rodeo. She stated the passport will be in the program. Sunny stated that NW Motorsports will be coming in on August 23<sup>rd</sup> and Jay Buener will make an appearance. She reported that the Kitsap Road crew will help with cleanup and we have received a new welcome sign for Thunderbird Arena.

#### **Johnathan**

Johnathan stated the carnival wristbands will be available at 7 local Burger King locations starting August 1<sup>st</sup>. He reported that he has ordered straw and shavings.

#### **Gus**

Gus stated we have received a grant from the Public Facilities District for electrical cables.

#### **Old Business**

Mark inquired about water and soda for the market animal auction. Sunny stated it will not be a problem.

David Corey stated they are withdrawing their request to provide Bingo due to permit timing.

Jim R. inquired about the Eagles Nest use. Sunny stated it will revert back and the Sheriff will be in the Eagles Nest and the Senior Lounge will be in the Pavilion Conference Room.

#### **New Business**

##### **Non-profit booth request-Peninsula Services**

Cassie made a motion to approve the request for a non profit booth  
Doug 2<sup>nd</sup>.

Motion passed with all board members in favor to approved change

#### **Convention**

Jim R. stated the WSFA Convention information has been received and we need a voting delegate.

#### **Public Comment**

Norma inquired about a generator for the campgrounds. Johnathan stated he is going to run lights and inquired if we could get a grant.

Ken Bagwell introduced himself as the Cowpokes Chair and stated the social last night went well. He said the response was good and announced that the Kick off will be at McCloud's on Friday August 17<sup>th</sup>.

Meeting was adjourned at 7:54pm.