

# Kitsap County Parks and Recreation Advisory Board

## MINUTES

August 15, 2012

Pavilion Conference Room, Event Center/Fairgrounds

1195 NW Fairgrounds Road

Bremerton, WA

### REGULAR BUSINESS MEETING

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**Welcome & Introductions:** Chairman Pearson welcomed the board and called the meeting to order at 7:05pm.

**Members Present:** Chad Krepps, Beth Leone Mullins, Wayne Chapin, Susan Cruver, Nancy Frank, Jon Pearson, Jenn Gerstel, Mike Arnold, Tony Otto, Ed Donahue.

**Staff in attendance:** Jim Dunwiddie, Dori Leckner, Ric Catron, Billie Schmidt, Tarrah Dofelmier

**Public in attendance:** Nelson Lanchester, Linda Simpson

#### **Approval of July 18, 2012 Minutes:**

Mr. Arnold moved for the approval the July 18, 2012 minutes.

Second: Mr. Chapin

Vote: unanimous

#### **Staff Report**

Director Dunwiddie reported on the Babe Ruth 13 year old World Series. The opening ceremonies were held tonight and the event will continue through Wednesday, August 22. It is an honor to host this World Series tournament as there are only three per year in the country. He reported the staff has spent time year round on field renovations to prepare for this event. We have received comments from participants and spectators alike who say they are very impressed with the quality of the field.

The South Kitsap Skate Park bid went out in July. There is discussion to having an agreement with the SK Skate Park Association assume the responsibility for the construction of Phase 2 (street). Construction costs came in lower than the initial estimate provided by engineers. The bid required a company with experience in skate park installation. The contract also includes for the clearing and grading of a future pathway from the entrances of Jackson to Lund. The groundbreaking will take place in October 2012 and is expected to be completed early spring 2013.

## PRAB

August 15, 2012 Minutes

Director Dunwiddie reported he submitted a draft 2013 budget with a \$140,000 increase, majority based on bringing staff back to full time status. The potential Forest Management Program budget will be submitted as part of the budget process via a special revenue fund similar to the golf course. The creation of a special revenue account will address some concerns from stewardship groups regarding the funding for the plan. They wanted to ensure the money made from the program goes back to the program and not into the general fund.

Park Project Coordinator, Ric Catron, reported he is currently working with the Banner Forest Watch Group, and has invited them to attend the October PRAB meeting. He will be working on several grants in the near future, including a project at Salsbury Point Park dock with Ms. Leckner..

Operations Superintendant, Billie Schmidt, noted her involvement with the Babe Ruth World Series and the Kitsap County Fair. She provided a written report to the board. She is working on developing marketing brochures for athletic fields/sporting events, and wedding/party brochures.

Park Resource Superintendant, Dori Leckner, reported the Health Department closed Long Lake due to toxic blue green algae. They will conduct weekly monitoring at the site. There are warning signs posted online and onsite. The Department was awarded three low impact development grants grant from SSWM for parking lots. Staff will soon mobilize for the Anna Smith Bulkhead removal project slated to begin August 27th.

### **Board Organization – Subcommittees**

Jon Pearson, Chair, provided a summary of assignments that may be given to the newly-organized sub-committees:

1. Vandalism Deterrent/Containment - Park Code, Enforcement, Surveillance Systems, Camp Host – A representative from the Sheriff's office to the September PRAB meeting.
2. Park Management - Land Divestiture, Trail Standards, Park Classification/Area Management Plans - Ms. Leckner reported on Guillemont Cove improvement projects.

3. Partnerships - Stewardship, Outreach, Marketing – no report at this time.
4. Public Use - Fees, Cost Recovery, Policies –

Director Dunwiddie said that he is developing a Concession Policy for the organizations using athletic fields. Criteria needs to be developed for considering Naming Rights. It would be appropriate to use the sub-committee to review waiver requests. Recommendations would funnel through the Parks Director, and then to the County Commissioners. He noted that there are three events that have been approved for fee waivers; MLK Celebration, Veterans Day Event, and United Way Day of Caring. Corey's Day on the Farm has requested consideration for a waived fees for their 2013 event. Ms. Leone Mullins stated that discount criteria be developed.

### **Stewardship Reports**

Newberry Hill Heritage Park: Ms. Frank reported the Geocaching event was very successful. There will be a ribbon cutting at the park on September 24<sup>th</sup>.

Rotary Gateway Park: Ms. Gerstel reported concerns from citizens regarding the lack of a bathroom at Silverdale Rotary Gateway Park. Ms. Leckner advised that there is a restrooms adjacent to the dog park, and it has been open during the park peak season.

Mr. Pearson stated the new Ecology blocks at SK Regional Park have made it safer for BMX participants and traffic.

Mr. Otto asked about the recent vandalism at Island Lake Park. Ms. Leckner reported that there was another break- in, and fire extinguishers were sprayed inside the building. Ms. Leckner is currently working with a security company for options at the community center.

### **Adjournment**

Mr. Arnold made a motion to adjourn

Second: Mr. Otto

Vote: Unanimous

Chairperson Pearson adjourned the meeting at 8:00pm