

# Kitsap County Parks and Recreation Advisory Board

## **MEETING MINUTES -DRAFT**

November 21, 2012

**6:00 p.m.**

Eagles Nest  
1195 NW Fairgrounds Rd  
Bremerton, WA 98311

### **REGULAR BUSINESS MEETING**

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#### **Welcome & Introductions**

Mr. Pearson called to order at 5:53pm

#### **Agenda and Minutes Review**

Motion to approve agenda by Jen 2<sup>nd</sup> by Tony

Mr. Otto made a motion to approve October 17, 2012 minutes

Second - Mr. Krepps

Vote: Unanimous

#### **Staff Reports**

Mr. Dunwiddie reported he will execute an agreement with the Kitsap Live Steamers which includes the following:

- \$1200 annual rent
- Financial Reporting
- Development Plan agreement
- Fundraising Conditions

Mr. Dunwiddie reported the Forest Stewardship Policy was adopted by the BOCC in October. The pilot program will last four years. Newberry Hill Heritage Park and North Kitsap Heritage Park will be first for this program. The funding will come from our own maintenance account that we will use to loan ourselves and pay ourselves back.

The Forest Stewardship Plan and the Newberry Hill Heritage Park will be part of an upcoming broadcast on BKAT. Mr. Strickland took a group through the park to talk about the Forest Stewardship Plan.

The Capital Facilities Plan will be introduced at the end of November. We are looking to show real projects, where we have Capital Funds or Grant Money to complete. We have approximately 9.4 million dollars for projects in 2014-2018.

Mr. Dunwiddie reported the work at South Kitsap Regional Park is proceeding on schedule. The trail work is looking good. We will be doing some additional landscaping. In the next month excavation will begin.

Ms. Leone Mullins and Mr. Dunwiddie discussed that vandalism has been minimal at the site in recent months. Mr. Catron visits the site 2-3 times per week.

Ms. Leone-Mullins and Mr. Dunwiddie discussed the Puma's using Gordon Field as their home field starting in 2013. Mr. Dunwiddie reported he has met with the owner of the Kitsap Soccer Club and he has asked for a three year plan. The bleachers will be donated by Kitsap Soccer Club. They will ask the PFD for additional funding.

Mr. Pearson and Mr. Dunwiddie discussed the flood assessment to the Parks & Fairgrounds athletic fields. He reported all athletic fields excluding the turf are closed until further notice. The turf held up great due to the drainage system put in place. We are taking management steps to limit playability and preserve fields.

## **Sub-Committee Reports**

### Vandalism Deterrent/Containment

Mr. Chapin, Mr. Otto and Mr. Dunwiddie discussed SK Regional Park. Public Works will begin closing off area with ecology blocks and taking out high jumps in the BMX area. There has been reported homeless activity and drinking in the park.

#### I. Park Management

The Park Management Sub- Committee will begin meeting in January. They will set criteria for Park divesture document. Once completed, this will go to BOCC for review and approval.

#### II. Public Use

Mr. Dunwiddie reported on the revision of the department fee schedule. We are tracking costing and frequency of use to generate revenue and offset costs.

### **Stewardship Reports**

Mr. Pearson reported there was a small culvert pulled out and replaced. He estimates they saved the County approximately \$20,000.00 in expenses.

Ms. Leone Mullins and Mr. Dunwiddie discussed the Banner Forest Open House. There were approximately 60 people in attendance. A work session is scheduled for January.

Mr. Dunwiddie and Ms. Leone Mullins discussed the contract with Gordon Sound for A/V and Pipe and Drape at the Event Center. He explained the equipment rental process. We have limited staff and no money to replace broken equipment. There will be a minimal increase in fees. Gordon Sound will handle the billing. Our staff will be able to concentrate on maintenance instead of setting up events.

Mr. Chapin and Mr. Dunwiddie discussed logging at SKRP. Mr. Catron met with the group and we are going to move forward with their offer. Mr. Dunwiddie discussed the need for a Community Forester is needed to identify hazards. No one currently on staff is trained at that level.

Mr. Pearson made a motion to adjourn at 6:40pm

Second: Mr. Chapin.