

APPROVED
April 18, 2013

Kitsap County Parks and Recreation Advisory Board

March 20, 2013 Minutes

Kitsap Pavilion, Bremerton, WA

Welcome and Introductions:

Chairman Jon Pearson welcomed the board, staff and public. Meeting called to order at 6:00 P.M.

Members Present: Jon Pearson, Ed Donahue, Anthony Otto, Susan Cruver, Jennifer Gerstel, Michael Arnold, Stacey Geiger, and Sandra Bauer.

Staff Present: Jim Dunwiddie, Dori Leckner, Billie Schmidt, Ric Catron and Leigh Snyder.

Public Attending: There were 11 members of the public in attendance representing the Kitsap Live Steamers, SK Skatepark, ARCS and others interested in the future of our parks.

Approval of February 20, 2013 minutes: Motion to accept by Sandra Bauer with a second from Ed Donahue. Unanimous vote to accept.

Nominations Committee Report – with no report available on a committee. Michael Arnold moved to open nominations for Chair and this motion was seconded by Anthony Otto and carried unanimously. Jon Pearson was nominated for Chair - nominations were then closed with a motion by Michael Arnold and a second by Sandra Bauer. Jon Pearson elected by unanimous vote. Nominations opened for Vice-Chair by Michael Anthony with a second by Jon Pearson. Anthony Otto nominated by Michael Anthony and second by Sandra Cruver. He was selected by unanimous vote with the nominations being moved to close by Jennifer Gerstel and a second from Michael Anthony.

Correspondence and Communication: Terry Hubbard from the Kitsap ARCS spoke about his group who are located at Littlefield at Coulter Creek Heritage Park. They have a website, introduced a pilot program, and are working with Cedar Heights Jr. High School in Port Orchard under the STEM program which teaches kids about flying and the ARCS program. They have reduced their youth membership dues to 0 to encourage more youth participation – adult dues are \$60.00 per year. He handed out information to the group about their programs which include combat and pylon racing. Jon Pearson reiterated how impressed he is with their facility and encouraged members to go out to the location (8506 Sunny slope Road) and check it out.

Opportunity for public to address the Board: Marie Woods-Waver is concerned about the public dumping garbage, appliances out in the area from Lake Flora to the Coulter Creek Heritage Park and feels there should be more policing to discourage this activity.

Barbara Lancaster from KLS reported that the trains will be running at SKRP from 10:00 am to 2:00 pm the day before Easter. Rides are free to the public and the event is usually well attended.

Leslie Reynolds-Taylor of the SKSP association is proposing that lights be added to the park during the 3rd Phase and her group will investigate the kind of lights best suited for the area and the cost.

Bev Kincaid, who owns a small farm in Port Orchard, suggested because our Parks Departments are struggling with reduced staff and cuts that we contact the governmental agencies (whose staff members are affected by the Sequester cuts) to provide us names of individuals that may be interested in performing maintenance during furlough days.

Becky Lorbee addressed Park Divestiture as she has experience in that area and urged the PRAB and Parks Department not to reduce our Parks as what we give up we may never replace. Evaluate public

input and how important open space is for our quality of life in the County. She volunteered to become a part of the process.

Inventory Parcel Divestiture: Jim Dunwiddie met with the County Commissioners and the agreement as adopted by the PRAB board is fine with the criteria suggested. We are looking at divesting Parks of 21 parcels. These parcels were those which don't make sense as Parks and were properties given to Parks from entities like Public Works and not part of any Grant – some are as little as .1 acres in size. Ric Catron is putting together aerial photos and recommendations and is working together with Jim and Dorie our Parks Superintendent on this project. Further information will be on the Parks Website as it becomes available.

Dori Leckner wanted to recognize Susan Donahue formerly of DCD and state what a great job her group has done at the Tyme Oil Property.

In April we will be discussing the formal Forest Stewardship Implementation Plan being presented to the County Commissions on April 3rd. The Newberry Hill Heritage Park Stewardship Group has adopted a plan specifically for the park and this format will be required by all Stewardship Groups as they formulate their individual plans through sub-committee.

There is \$400K in the SK Regional Park account and we are looking at ways to best make use of this money – rough grading for athletic fields.

We have a great partnership with ARCs and are in the process of drafting a formal stewardship agreement as well as making 2 changes to the Kitsap Live Steamers agreement which will come before the County Commissioners in 4-6 weeks for approval. There are two additions to the KLS agreement exhibit C which deals with expanding the track and Exhibit D which addresses the storage yard and building. Moving forward we will be requiring annual financial statements from all groups that have an agreement with the Parks as part of our responsibility to the public. Susan Cruver requested plans and Jim directed all members to the website where all adopted plans will be made available. Anthony Otto requested an electronic copy as to the documents for each member of the board of the Forest Stewardship Plan (draft). As a response to a question from a member of the public about what kind of financial documents are required Mr. Dunwiddie responded 501C-3 are asked for 990's and other smaller formal groups will have a less formal requirement. In response to another question regarding fees being paid by these groups Mr. Dunwiddie responded that the KLS lease for example is going to be \$1,000.00 per year.

Staff Reports:

Dori – Skatepark grand opening is set for Saturday June 22, 2013.

Billie – Village Greens Golf Course will be adding a Golf Professional for lessons. The individual has been selected and is going through the hiring process – hope to have in place by April 1st. The position is a “contracted” employee position – a press release will be issued once the hiring process is complete. We have had a request from Special Olympics to provide instruction for individuals interested in competing in the games and we are working on that. We are advertising on GolfNow.com and the Golf channel to better advertise our course. We are also planning to advertise Village Greens in the Kitsap Sun in May.

Ric – The 1 mile trail at South Kitsap Regional Park is complete and open. The skate park looks great and work is being done on the “street course” – once all is complete the construction fence will be removed.

Stewardship Committee: Jennifer Gerstel has spoken to Tom Coleman about working with the Anderson Hill group. She also has spoken to folks involved in the Silverdale Sailing Club administered by the Parks Department. She was excited to learn they have a “crew” boat and training program. The group will have a booth at the Fun Run on April 21st and if any other Stewardship groups would like to

have a booth at the event they should contact Jennifer. Jim Dunwiddie reminded all that this is a great program and is self sustaining. Steve Trunkey is a great organizer/partner.

Jon mentioned that there will be a BYO Horse party at Newberry Hill where the horses will be used for trail work.

Jim Dunwiddie referred each member to page 3 of his report to review the amount awarded to various Stewardship groups.

The meeting was adjourned at 7:00 PM with a motion by Susan Cruver and a second by Michael Arnold.