

**APPROVED**  
**MAY 15, 2013**

## **Kitsap County Parks and Recreation Advisory Board**

### **April 17, 2013 Minutes**

#### **Welcome and Introductions:**

Chairman Jon Pearson welcomed the board, staff and public calling the meeting to order at 6:00 PM.

**Members Present:** Jon Pearson, Chad Krepps, Michael Arnold, Anthony Otto, Susan Cruver, Jennifer Gerstel and Stacy Geiger.

**Staff Present:** Jim Dunwiddie, Dori Leckner, Billie Schmidt, Ric Catron and Leigh Snyder.

**Public Attending** – 15 members attended including 6 youths from the Royal Rangers.

**Approval of March 20, 2013 minutes:** Motion to accept made by Michael Arnold with a second provided by Susan Cruver – motion carried and minutes accepted.

**Correspondence and Communication:** no report

**Opportunity for Public to Address the Board:** Citizen reported his concern regarding several large trees leaning and causing a hazard at the SKRP. Dori Leckner reported that the Parks Department has inspected the trees and flagged them on a map and is currently working to expedite a contract to have them taken down. Citizen wanted Jim to comment on a rumor that the parking lot at SKRP is going to be worked on next. Jim Dunwiddie reported that we are looking at what items to complete on the next construction phase to the park and one may be improvements to the entrance of the park. All aspects are being reviewed on considered for the next phase of construction there.

**Director's Report:** Jim Dunwiddie reported on the following –

- 1) SKRP –As reported above we are looking at the next phase of construction and what that will look like he will be prepared to give the options decided upon at May's meeting.
- 2) Forest Implementation plan that was sent to the board to review has been reviewed by the Commissioners and they have requested details from a subcommittee of the PRAB to detail how they will handle the implementation of the plan.
- 3) Kingston – A citizen drove a vehicle through the Kingston Community Center during a Senior Chuck Wagon event. The building sustained damage and is closed at this time to make all necessary inspections and determine costs and repair estimates/ timelines.
- 4) Banner Forrest – Commissioner is meeting with the three Chairpersons of the Watch Group to get an idea of projects and to formalize Stewardship Group for the BF.
- 5) SKRP – An over zealous foreman took it upon himself to add what looked like an “igloo” effect to the skate park. This was not an approved or reviewed addition and has since been removed. The Parks Department is working with the SKSP association and contractor to a mutually acceptable resolution of this matter and to insure the contractor is following proper procedure. There will be greenery and irrigation once the project is complete so it isn't stark concrete. We have reviewed and approved a “wave” portion and are reviewing plans to add a whale's tail to give it a Northwest flavor.
- 6) Community Forrester – position has been offered to a candidate and hope to have an announcement by June 1, 2013.
- 7) Volunteer Appreciation event is being held next Wednesday April 24<sup>th</sup> at the County Administration building. We will have a longer PRAB meeting next month to discuss parcel divestiture. Dori Leckner has secured a 15 person van so we can take PRAB board members on a visit to the sites in May time and date to be announced later. We have aerial photos of each site.

## **Staff Reports:**

**Operations** – Contract for Golf Instructor for the Village Greens course in Port Orchard is complete and under review. We are working on a firm policy for field usage. Billie requested two PRAB members to review the draft policy as we have written thus far. We need to clear up two issues – what does historical usage look like in terms of priority for field use and to make sure the fee structure moving forward is in step with the cost analysis/ fee structure recently completed. We are marketing the Village Greens golf course with ads in the Kitsap Sun and local weekly papers along with a booth at the Women's Today show the first weekend in May with coupons for the course. We 30 events scheduled over the next 2 months at the Events Center.

Jim Dunwiddie reported that the PUMAS contract is complete and they will be playing their first home game June 1, 2013 at Gordon Field. He also recognized the great job Billie Schmidt did in securing sponsorship of \$19,000 from Orchard Foods to donate an electronic scoreboard complete with installation.

Ric Catron reported the Skate Park is still on schedule for the June 22, 2013 Grand Opening event. We are currently working under a revised construction schedule with plans to wrap up work the week before Memorial Day.

**Parks** –There is no structural damage to the Kingston Community Center but the building is closed indefinitely until we ascertain the total cost and time line of repair. The driver does have insurance. We are thankful there were not more injuries.

Operation Beautification is under way for the Parks with attention paid to the entrances to all the lake parks. We are looking at native and drought tolerant plants. We have a wood chipper and can make our own mulch which makes areas appear more natural and reduces water usage, fertilization and cost. Sponsorships and donations will assist us in adding color in the form of deciduous trees and natural vegetation to make the entrances and parts of the parks more eye appealing. Jim Dunwiddie stated that for instance at Long Lake we have unsightly stones making a border where a low maintenance split rail fence would be much more eye appealing. We are also planning to take down all chain link fencing that serves no purpose and is unsightly. We will be unable to add the deck planned to the Island Lake facility due to county code restrictions but are looking at a possible patio area on the side with a trellis that could be used for wedding photos etc.

**Subcommittee Reports**-Jon Pearson reported the Bring Your Own Horse party was very successful. The last car hulk at Newberry will has been hauled away and the next project will be Scotch Broom pulling and the viewing platform. Jennifer Gerstel walked through the area and noticed a big improvement. The "Tank Trap" area will be removed after a storage area is built. Jim Dunwiddie reported that Ric Catron is now taking all project requests from the various Stewardship groups to DCD to be permitted etc. This will be a great assist. REI is coming to town and has been very generous in their grants – KCP has received three thus far. Anthony Otto commented that the bike jumps at SKRP have been taken down and it seems the situation is getting better – Dori Leckner responded that it is a continued effort to contain the problem and is working to further restrict access to the areas of concern. Thank you to Frank Strickland, who was a panel member in interviewing the candidates for the Community Forrester position. He is also a major contributor to the Newberry Hill Stewardship document.

A motion made by Anthony Otto with a second provided by Michael Arnold was made and carried at 7:45 PM.