Welcome and Introductions:

Chairman Jon Pearson welcomed the board, staff and public calling the meeting to order at 6:06 PM. Introductions of all present followed.

Members Present: Jon Pearson, Anthony Otto, Susan Cruver, Jennifer Gerstal, Stacy Geiger and new member Frank Stricklin.

Staff Present: Jim Dunwiddie, Dori Leckner, Billie Schmidt, Ric Catron & Leigh Snyder.

Public Attending: 5 members of the public were in attendance.

Approval of the April 17, 2013 minutes: Motion to approve by Anthony Otto second by Susan Cruver and minutes were approved with no additions or corrections as was the May 15th 2013 agenda with Anthony Otto making the motion and Jennifer Gerstal providing the second.

Correspondence and Communication: Jim Dunwiddie announced that both Wayne Chapin and Sandra Bauer have resigned their position on the PRAB – there are now three openings. Introduction made of the newest PRAB member Frank Stricklin who has been an active and guiding member of the Newberry Hill Park Stewardship group, and co-author of the Forest Stewardship Plan. Jim also introduced Arno Bergstrom our newly hired County Forester who will begin June 10, 2013.

Opportunity for Public to Address the Board: Nelson Lancaster of the Kitsap Live Steamers thanked Dori Leckner and the Parks Department for the removal of 5 hazardous trees and 4 stumps at SKRP. Job well done and appreciated by all Park patrons.

Director’s Report: Jim Dunwiddie reported that an Executive Session of the BOCC on Monday the 13, 2013 reviewed the 29 parcels that have been recommended for divesture. None of which fit our County Park Profile. A multi page report was submitted to them in a document that made this process easy to identify the parcels and category they fit – sale, partnership, determination of responsible party etc. Results of the Executive Session are as follows:

- 5-6 pursue for sale
- 9-10 will partner with other entities (at least 3 school districts).
- 2 properties are leased to youth baseball organizations and we can look at long term leases for $1 or sell for $1 to those organizations.
- 2 others we can negotiate with cities to take over – these parcels make sense for them to do so.
- 7 properties no one knows who the responsible party is. The BOCC will decide what entity is the responsible party whether it is Parks, DCD or Public works. One of these is Givens Community Center.
- The process will likely take a month or so to fine tune with the BOCC. Properties and disposition will not be publically identified until the BOCC is finished with their review. An edited version will be emailed to the PRAB board by Ric Catron tomorrow as per request from Susan Cruver.

Kitsap Live Steamers lease has been completed and will now go through the county review process through legal and risk. We added both verbiage for financial reporting and the Site Master Plan previously reviewed by DCD to the document.

There was some unfortunate verbiage used in the minutes of the last Newberry Hill Heritage Park Stewardship meeting when discussing removal of the tank trap and building the storage facility that
caused the folks at KRRC to believe that the county was taking back “14 acres from them” that is not the case and there have been several meetings on the subject.

**Staff Reports:**

**SKRP:** Rick Catron reported the skate park is on track and the grand opening will be June 22. Looking ahead to Phase II improvements as the grant has been extended for an additional year. Attached are the plans and explanations of the first of those improvements. We have $385K left to use. There is another grant in process, and we will find out in June if those funds will be available to become part of the 1B improvements. Phase 1A is the bowl and 1B is the street course at the skate park. 1B has the form of an Orca whale incorporated into it to give it some Northwest flavor. It turned out very well.

Feedback received from citizens on the work done thus far has been positive especially the fact that the park has been “opened up” and citizens feel safer using the trail system. Future plans for the $385K we have left include: rough grading open field for general play (grading provided by Public Works), playground expansion, re-aligned entry road (gravel with gravel parking), concrete sidewalk (2), remove ball field chain link fence add rain garden, cross-park path, fields upgraded for soccer, rain gardens to separate sports fields from existing parking and skate park parking. We are also working on a future grant to add a second rest room. Ric hopes the current 1B Phase 2 improvements bids to be out by late fall and work complete by June of next year and is working with the consultants – unfortunately he has no control over how long the plan review and approval process will take.

**Resources Superintendent:** Dori referred the PRAB to her written report and asked for questions. Frank Sticklin asked about the Parks policy on extension cords – Dori explained the policy. Anthony Otto raised questions about how the existing dike area at SKRP will look after the improvements are made and Dori explained what the natural trail and existing dike area with look like – the new trail will cut across and no more trees will be taken out. The trail will follow the cure of the ball fields. The old basketball court and some stumps will be removed; when complete, it will further open the sight lines into the park. The revised parking will be closer to KLS, picnic shelter and the new restroom when constructed. Jennifer Gerstal asked when Kingston Community Center will re-open and the answer is Monday May 20th. Susan Cruver asked what clean up has taken place at Banner Forest – plans are to take out 1 tree and some vegetation and install a split rail fence. General grading and gravel and reshaping of the parking area with an equestrian parking area designated that will double the current area and ease congestion.

**Operations Superintendent:** Billie Schmidt reported that June 1st is the Pumas first game at 7:00PM and they are planning a thank you and recognition of the PRAB members. Kitsap County is one of two counties in the country awarded a recycling grant for the fair. This will help us not only to increase and improve our recycling efforts during the Fair but department wide for the rest of the year and beyond. Working with PFD in regards to funding the Lobe field concession stand /press box. Mike Walton would like to set up a special fund for that project and obtain a list of future projects they could support. Orchard Foods and the Doctors Clinic have sponsored the scoreboard and press box at Gordon Field on behalf of the Pumas. We are excited that our golf instructor is on board. His lessons etc. are detailed on the attached flyer.

Jim Dunwiddie also reported that we received an Energy Efficiency award for the reduction of energy usage at Horseshoe Lake Park.

**Subcommittee Reports:** Both Jon Pearson and Sandra Bauer (former PRAB), attended and contributed to the parcel divestiture subcommittee meeting.

Jon Pearson attended the Women Today event and helped staff the booth. He reported that he received interest in the Parks, Kids programs, rentals and particular interest in the Village Greens Golf Course with positive feedback on the improvement in and at the course.

On a sad note Jim Dunwiddie announced the death today of a former Parks Staff member Christine Kelly. Our thoughts go out to her family. Meeting adjourned at 7:00 PM.