

County Forester – Arno Bergstrom: Two Urban Forestry Restoration Grants were submitted and awarded. The value of those is approximately \$20K. The work crews provided by these grants assist in work that the stewards and Park staff are unable to do.

Operations Superintendent – Billie Schmidt – excused absence – written report provided.

Parks Resources Superintendent – Dori Leckner – written report provided. No questions about the report.

Parks Planner – Steven Starlund: Lead paint contaminate was discovered while excavating for the perimeter joist replacement at Kola Kole Schoolhouse. Abatement work and new soil with landscape is underway. Banner Forest wetland trail improvements consisted of two hundred feet of existing trail through the GPC preserve occurred via work parties on October 17th.

Subcommittee Reports-

Frank Stricklin attended the Society of Wetland Scientists conference in Olympia where the primary focus was “integrating Science Into Policy” in regard to forested wetlands and buffers, bogs and Fens, beaver relocation and streams, rivers and riparian wetlands. Attendees included representatives from DOE, DNR, DOT, ODOT, Idaho Fish and Game, WDFW, tribes and the private sector.

Dog waste is a big problem for the stewards at NHHP. Signs will be posted to better educate dog owners in the environmental importance of picking up dog waste and disposing of it properly. We have finished the fish culvert for Coho and bike lane work from Rose Rd. to Melody Lane.

Old Business: None

New Business: Brian Kilpatrick spoke about the campaign to raise funds to preserve the property at Port Gamble. Forterra is leading the project with Commissions Gelder heavily involved. Part of this is for the land designated as a ride park. We had a good meeting with the NHHP stewards.

Jon Pearson made a suggestion that we move the public comments to the end of the agenda. Frank Stricklin likes them closer to the beginning so the public can be heard and then have the opportunity to leave the meeting if the choose.

Motion:

Motion by: Frank Stricklin **Second by:** Larry Walker

Motion: Adjourn Meeting

Discussion: None

In Favor: Unanimous

Action: Meeting adjourned at 7:13PM

**KITSAP COUNTY PARK ADVISORY BOARD
MINUTES AUGUST 19, 2015**

Meeting called to order at 6:02 by Chair Alvin Andrus.

Introductions of the Board – PRAB members present – Alvin Andrus, Brian Kilpatrick, Elizabeth Grady, Frank Stricklin, Larry Walker, Joanne Clark, Keith Grellner, Kathryn Thompson, and Ani Gatz.

Staff Present: Jim Dunwiddie, Arno Bergstrom, Billie Schmidt and Leigh Snyder

Elected Officials Present: Commissioners Ed Wolfe and Charlotte Garrido

Six members of the public attended.

Motion:

<p>Motion by: Frank Stricklin Second by: Keith Grellner Motion made to accept the minutes from July 15, 2015 as presented. Discussion: None Action: Minutes accepted by unanimous vote.</p>

Correspondence & Communication: None

Special Presentation narrated by Frank Stricklin of NHP and its wetlands formed by the west glacial valley. The documentary was given special permission to film with the use of a drone. The finished product will be valuable to education and shows the diversity of natural beauty that is found in our park lands. Future viewing opportunities may include it's availability to BKAT and the Parks website. Commissioners' Wolfe and Garrido were impressed with the footage and wanted to thank all the volunteers especially Frank. Commissioner Garrido would like to see more of our parks documented in this way. Commissioner Wolfe added that a drone policy will be under discussion.

Opportunity for Public to Address the Board:

Nelson Lanchester reported all 110'+ of vandalized KLS track has been repaired by volunteers. Operations are back to normal. Rebar was used in the repair work. The KLS has added a "Fire Safety Car" with water and a fire extinguisher in light of the dry conditions in the Park.

Directors Report: Jim Dunwiddie:

Recent flooding in the Parks office due to recent heavy rainfall will be repaired after fair. Speed tables have been completed at Anderson Point Park with the permanent NO PARKING signs scheduled for installation by months end. Forest Stewardship plan for the Port Gamble Forest

Heritage Park was presented to the County Commissioners on August 12th. Print out provided for information on the restoration work started at Kola Kole Schoolhouse. Olalla Boat launch parking lot retrofit project work slated to begin October 5th with completion in 30 days. Project has been amended using different materials to lower cost. Plan remains the same. Kitsap County Fair and Stampede runs from August 26 through August 30th. \$200K in sponsorship money secured – events include the X-treme Bulls, Rodeo, & D-Derby. A new “Bucky the Bull” has been secured by sponsor and is available for viewing on the roof of the Silverdale Burger King. Play ground equipment replacement is just now underway at Silverdale Waterfront Park there are plans for new tables, a safety surface under the play equipment, and a landscaping plan. All work scheduled for completion at the end of December. Thanks to Keith Grellner and the Health Department for their diligence during the two recent sewage spill events.

County Forester – Arno Bergstrom:

Restoration thinning has started on 31 acres owned by Public Works that adjoins NKHP then the thinning will move to NKHP and back to NHHP after Labor Day. Marked timber to be cleared at SKRP is anticipated to take place between September 7 and October 1st. The PRAB has been provided with a *draft* for review of the North Kitsap Heritage Park Forest Stewardship Plan and of the Forest Stewardship Plan for the Ecological Restoration of the Port Gamble Forest Heritage Park. Questions were raised by Elizabeth Grady concerning buffer areas and tables and a map attached to the report. Arno referred her to the adopted Integrated Forest Stewardship Policy and to the Newberry Hill Heritage Park Forest Stewardship Plan available on the Park website for more in depth answers to her questions. Buffers do vary according to State Law, what type of wetlands or streams you may be dealing with. The map and tables will be updated in the final draft of the document. Kathryn Thompson asked if the Port Gamble Plan has been adopted. In answer -the document has been sent to the PRAB for review and the commissioners have been briefed on its contents thus far.

Operations Superintendent – Billie Schmidt - refer to printed report provided –updates regarding increased vandalism at the children’s playground at the fairgrounds, working with the KC Sheriff’s office for deterrents, staff is very busy setting up for the Fair. Presidents Hall awning has been replaced with metal and will be painted prior to fair.

Parks Resource Superintendent – Dori Leckner – excused absence – refer to written report provided.

Parks Planner – Steven Starlund – excused absence – refer to written report provided.

Subcommittee Reports – Draft completed for the NHKP Forest Stewardship plan and the technical report for the ecological restoration of PGFHP as authored by Arno Bergstrom ready to be presented at the PRAB for their review. Arno reviewed contract with AFM expectations are clear and concise in the statement of work. An internal review is underway for the Fire Protection Plan. Family Forest Field Day held August 15th in Raymond Washington.

Old Business – none

New Business – none

Board Comments: Where is lumber sold? To Manke in Tacoma and pulp wood goes to Belfair. Is the price better than last year? Right now the market is better and the ratio for saw logs is better at NKHP than it was at NHHP. Arno will have a conversation with the brush harvesters about being careful where they park their vehicles so the catalytic converters don't spark a fire in the tall dry grass. Brian Kilpatrick commented that the community is very involved in reporting and watching for illegal dumping after the segment on King 5. Ani Gatz asked about the recent closure of Wildcat Lake - is it more than usual and what is the common cause of the e-coli bacteria? Keith Grellner answered that actually the parks have had less closures due to bacterial this year in spite of the warm weather. The cause is attributed to geese and human contamination.

Motion:

Motion by: Larry Walker **Second by:** Frank Stricklin

Motion: Adjourn Meeting

Discussion: None

In Favor: Unanimous

Action: Meeting adjourned at 7:14 PM

Parks and Recreation Department
Superintendent of Operations Report

Fairgrounds & Events Center, Village Greens Golf Shop, Permitting Process, Marketing
October, 2015

A. Facilities

- a. HVAC heaters in the Pavilion – Put out to bid. Site Walk occurred on October 8. Project scheduled to begin in the first quarter of 2016.
- b. Turf Management –Aerification took place in October. Fertilizer, seeding and weed control are on hold until budget is approved.
- c. Tennis Courts –Trees shading them continue to make these slick when wet. Staff pressure washed again last week. Staff met with CKSD and logger to determine the amount of tree removal that is necessary to eliminate the shading. Parks has less than half an acre of trees so these can be removed without a permit. CKSD is deciding how many trees on their property will be authorized for removal. Fundraising for resurfacing will include sale of trees, USTA grant, Crowd Funding through the NRPA. A County capital expenditure request was also submitted and is awaiting decision by commissioners. CKSD has promised some funding amount still to be determined.
- d. Gate was installed at the Stampede entrance to deter vandalism and students from the near by high school using the Fairgrounds as a shortcut. Staff close the gate after school and also at night.
- e. Light poles in lower bowl are in process of being hooked up. These will only be turned on when there is an event using the overflow parking in this area.
- f. The Parks Office repair bids from the flash flood damage are being weighed by Risk Management.
- g. Pavilion lower Restroom Floor – Staff talked with the Home Depot representative at the Fair who may be able to help with our floor trip hazard. Home Depot took measurements in October and the manager will write a Home Depot Team grant. Staff provided all information necessary for this process.

2. Grants

- a. Boand Family Foundation Grant - Lower Arena Roof
 1. Permit was completed in September. Construction began on September 25. Footings on the north side were put in. Trees were taken down, and staff in process of cleaning up tree debris. Footings on the sound side in process of being dug and filled. Contractor believes it will take up to 4 months for completion, but hoping to be completed in 3 months.
- b. PFD Funding
 - i. Phase One - Lobe Field Improvements.
 1. Architect is putting bid package together (new architect from the same firm)
 2. Next step - put out to bid once package is complete – anticipate 2 weeks.

- c. USTA Grant – CKSD coach wants to take the lead on this, staff will support. Coach is waiting for tennis season to be completed before taking this on (end of October).
- d. Department of Agriculture Health & Safety Grant – Staff will submit a grant – due November 18. Working with staff and fair volunteers on what to include.

B. Rental/Events

- a. Events held included: **September after board meeting** - Cross Country event, Gig Harbor Kennel Club Dog Show, Rabbit Show, Treasure Hunt, Veterans Stand Down. **October** – HBA Home & Remodel Show, Quilt Show, JBF Children’s Consignment Sale, Fire & Ice Fundraiser, Haunted Fairgrounds (2 weekends), Washington Youth Academy Mentor Day, Mushroom Show.
- b. Upcoming Events include: **October** – Gun Show, 5K Run, Haunted Fairgrounds (2 weekends). **November before next board meeting** – OVAC (vintage auto swap meet), Veteran’s Day Celebration, Miss Kitsap Fair & Stampede Pageant, AA District 10 Banquet, Private Wedding.

C. Staffing/Training

- a. October – all county staff earthquake drill
- b. December –Green Belt training for process improvement implementation – 1 staff
- c. WRPA Annual Conference Committee – 1 staff. Conference to be held in May, 2016. Parks Planner and Parks Forester will be trainers for this.
- d. Sharepoint end user training – all Parks staff (who use computers as part of their job) will attend this training in November.

D. Marketing

1. Press Release sent out regarding the Lower Arena Roof Project construction project.
2. Parks (www.kitsapgov.com/parks) and Village Greens (www.Villagegreensgolfcourse.com) websites were updated.
3. Facebook page was updated. Look for Kitsap County Parks and like it.
4. County Sharepoint Intranet was updated.
5. Ads placed on www.kitsapgov.com on the county calendar
6. Events posted to Govdelivery – county mass e-mail list.

E. Permit Process

- a. Lean Process – Staff met with county’s process improvement manager. 3 process improvements are planned for 2016:
 - a. Just Do It - Retention files for facility permitting – take them from paper files to electronic files
 - b. Kaizan - Customer Side of Permitting –make this process easier for the customer
 - c. Project - Fair –take processes one at a time and see what changes can be made to improve efficiencies, make it easier for all, save staff time & money.

F. Village Greens Golf Shop

- a. Benchcraft Score Card proof sent, changes in process. Pencils were received. All free.

G. E-Tix Program

- a. Home Show tickets went well, even though internet turned off at 5pm one day. Staff are working with IS to ensure this doesn't continue.
- b. Haunted Fairgrounds tickets for first weekend went well, even though there were some ticket programming glitches – these were caught in time so as not to slow ticket sales.
- c. New wrestling event in January will use E-Tix

H. Work Parties

- a. Volunteers – Washington Youth Academy and their mentors assisted staff in removal of blackberry bushes and other invasive weeds.
- b. Volunteer David Grant continues to put in many hours each week to maintain the Kitsap Kids Playground.
- c. Volunteer Cliff Hanson continues to put in many hours each week to assist Fairgrounds maintenance with many tasks, including the gate installations.

I. Vandalism

- a. Grass lot near the playground has repeatedly been vandalized by reckless drivers doing doughnuts in this area. Dangerous as this activity has occurred once while volunteer was working on installing a gate and with many tennis court users parking and walking to the tennis courts. Reports have been filed with law enforcement.



Community Forestry Project Status Report

October 19, 2015

South Kitsap Regional Park – Timber removal for Phase II Project

Status: Arrangements are being made for to remove the trees and logs that were cut last November.

Restoration Thinning at North Kitsap Heritage Park

Status: The restoration thinning of 19 acres at North Kitsap Heritage Park has been completed; Log marketing reports are pending; Western red cedar seedlings are ordered for under planting in February/March 2016; Post thinning report is being prepared and will be available on October 14th.

Restoration Thinning at Newberry Hill Heritage Park

Status: Restoration thinning has been underway at Newberry Hill Heritage Park for seven weeks; Service roads were cleared by staff and stewards to reduce road reconstruction costs; tree marking should be completed by October 30th.

Operations are expected to conclude in mid-January. Log markets did improve in September and may increase again entering the winter months.

Community Wildfire Protection Planning for Parks

Status: Parks staff met on October 5th to flush out the wide range of emergency response needs for the heritage parks. Once this has been internally vetted, the next step will be to meet with consultants. Approach: Wildfire protection planning will start with a park system wide assessment of wildfire risk. This will be followed by wildfire planning for each park. The nine largest parks (200 + acres in size) with 70+ percent forest cover will be assessed first. Since all of these parks border both private residential and other forest ownerships, the individual park wildfire protection plan will involve a wide range of stakeholders. Individual park wildfire plans will be designed to educate community members about the risks of wildfire, specific wildland fire threats and how these threats can be mitigated, and how the community can participate in the voluntary Firewise program.

Urban Forestry Restoration Grants

Two Urban Forestry Restoration Grants were submitted and awarded.

October 6, 2015



Community Forestry Program Projects

Project List	Timeline
Timber Removal @ South Kitsap Regional Park	Deadline: October 9, 2015
Restoration Thinning @ North Kitsap Heritage Park	Completion: September 4, 2015
Restoration Thinning @ Newberry Hill Heritage Park	September through December 2015
Park Wildfire Protection Planning	September 2015 through December 2016
Port Gamble Forest Heritage Park - Forest Stewardship Plan	September through December 2015
North Kitsap Heritage Park - Forest Stewardship Plan	September through December 2015
Park Steward Training/Education	September through December 2016
Restoration Tree Planting	February through March 2016
Planning 2016 Restoration Thinning	November 2015 through February 2016
Relocation of Oysters @ Port Gamble Forest Heritage Park	November 2015 through February 2016
Restoration Thinning @ North Kitsap Heritage Park	May 2016 through July 2016
Restoration Thinning @ Port Gamble Forest Heritage Park	August 2016 through November 2016
Coulter Creek Heritage Park – Forest Stewardship Planning	February 2016 through December 2016
Urban Forestry Restoration Program Projects	January through May 2016



2015 Restoration Thinning Update

Kitsap County Parks

Restoration thinning started at North Kitsap Heritage Park in early August in a 55 acre unit in the northeast corner of the park just off Norman Road. Due to the riparian and wetland buffers, a net 15 acres was thinned. The number of leave (retained) trees per acre averaged 120 and included Douglas fir, western red cedar and hemlock with an average tree diameter of 12.9 inches. Operations were completed during the last week of August.

Thinning was started at Newberry Hill Heritage Park the first week of September and will include three units totaling 215 gross acres. With skips, including riparian and wetland buffers, a net 190 acres are expected to be restoratively thinned. Thinning operations are expected to be completed in January 2016. Thus far only one unit, Unit 16 has been completed.

Wood removed during the restoration thinning is being sold. Log markets have improved this fall and are expected to hold steady. The following tables show the net revenue (after logging and hauling costs) or the timber revenue generated for Kitsap County Parks.

Net Revenue for Log Products

North Kitsap Heritage Park – 15 acres (Unit 12)

Destination	Product	Volume (MBF)	Net Sales	\$/NM*
Manke Lumber	Chip-n-saw	73.7	\$11,172	152
Willis	Pulpwood	34.9	39	1
Total/Averages		108.6	\$11,211	103

Newberry Hill Heritage Park – 16 acres (Unit 16)**

Destination	Product	Volume (MBF)	Net Sales	\$/NM
Murphy	Plywood peeler	95.5	\$29,617	310
Manke Lumber	Chip-n-saw	37.8	6,462	171
Willis	Pulp	8.3	-71	-9
Total/Averages		141.7	\$36,007	254

* \$/NM is the net value per 1,000 board feet. In 2014 the final average for the restoration thinning completed at Newberry Hill Heritage Park was \$107/NM.

** These are early figures; the percent of peelers logs is expected to be 50 to 60 percent overall.



Photo shows a pre-thinning density of 250 trees per acre



This post-thinning photo shows 130 trees per acre

KITSAP COUNTY PARKS DEPARTMENT

Parks Resource Division Monthly Report October 2015

Anderson Point Park

Parks staff installing round stock fencing in (2) locations to deter public access, and further hillside erosion. Area will be signed and will have trees planted.

Buck Lake Park

Parks staff to install a french drain in the lower part of the park. Staff working with WDFW and KC Noxious Weed Coordinator to remove lake weeds to allow for the restoration of the swimming area.

Guillemot Cove

Parks staff to work with WDFW and tribe for the removal of a bridge and woody debris to aid in the restoration of Boyce Creek.

Norwegian Point Park

Demolition completed. Septic tanks decommission still need to be completed and beach grass planted.

Point No Point Lighthouse Park – Volunteers have donated time and funds, for the installation of an irrigation system for the duplexes and portions of the park. A stub out for a waterline is planned once the proposed park restrooms are added for phasing in of the park irrigations system.

Rotary Park

Parks staff to remove trees in various locations in the park and install a drainage ditch, to improve field play.

Salsbury Point Park

Kitsap P.U.D. installing water to the park. KC Parks to keep well for irrigation purposes.

SKRP

Siding removal from field #2 and #3 slated, and the installation of chain link for replacement. The installation of the irrigation weather station component slated for installation.

Stewardship Reporting

Point No Point

- The lighthouse is closed for the season. This year, April through September, we had record visitation of 6,249 visitors to the lighthouse. Volunteers donated 1,718 hours to greet these visitors who came from all around the world.
- The lighthouse will be part of the Hansville Holiday Tour again this year. The tour will be on Saturday, Dec. 12th from 10am – 4pm. This year's theme is Sea Shores.

Port Gamble

- 35 Volunteers continued work on the Beaver Trail reroute. This work party was co-sponsored by GPC, REI, Evergreen Mountain Biking, and KC Parks.

Kingston Skate Park

- Volunteer Rebecca Ifland organized 30 volunteers to repaint the skateboard park. Most of these volunteers are kids who live in the area and use the park.

North Kitsap Heritage Park

- Volunteers graded and re-graveled the Miller Bay Rd parking lot.

Suquamish Sports Court

- Volunteers will be installing a new Pickle Ball net in the park

Keyport

- Keyport had their annual Keyport Festival. Part of the proceeds from the festival are designated to the maintenance of KC Parks in Keyport.

Howe Farm

- An Eagle Scout built and installed a new kiosk near the gardens

Long Lake

- An Eagle Scout secured the picnic tables in the park

Banner Forest

- Numerous volunteers worked over a 3 week period to install a puncheon on Croaking Frog trail. This project is co-sponsored by GPC, REI, and KC Parks.
- To improve trail flow and safety, volunteers are working with staff and GPC to reroute Echoes Trail and decommissioning portions of Echoes and Flying Squirrel trails

Illahee

- Volunteers worked with the Washington Youth Academy to improve trails
- Church of Latter Day Saints spent a day cleaning up and trimming back the raingardens.

Newberry Hill Heritage Park

- Volunteers have removed the old culvert on Beaver Pond Loop trail.
- Volunteers are working with Arno to mark trees for the Restoration Thinning.

Guillemot Cove

- Volunteers worked with staff to install a new bridge.
- Lori is giving a training on “How to Organize a Volunteer Work Project” to AmeriCorps members.

Updates –

- Posting for the last (1) new FTE position in the parks, being posted.
- Parks staffs are working with the Kitsap Audubon Society on interpretive signs at Point No Point Lighthouse Park.



KITSAP COUNTY PARKS

Parks and Recreation Advisory Board – September, 2015

Parks Planning Report

Steven Starlund | Ric Catron

PORT GAMBLE FOREST HERITAGE PARK – Stewardship | Trails | Bay Cleanup

Construction of a new route for the re-route of Beaver Pond Trail is 80% complete after a volunteer work part of 35 participants, including four of our trained trail crew leaders. Final trail tread work to be done by volunteers. Planning is underway for a new bridge crossing on that trail for all trail users including equestrians.

Bay Clean-Up: Dept. of Ecology’s and Pope Resources funded clean-up of Port Gamble Bay --removal of pilings and creosote dock structures on the County’s shoreline and tidelands has begun.

KOLA KOLE PARK –Historic Schoolhouse Exterior Restoration



Replacement of sidings, windows and historic paint trim is complete.

Lead paint contaminate was discovered upon excavating for the rotted perimeter joist replacement. Abatement work and new soil and landscape planting are underway.

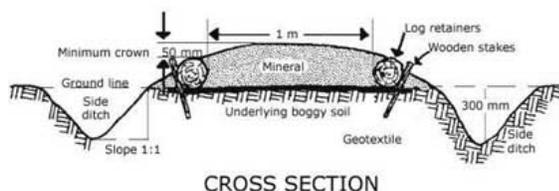
Silverdale Waterfront Park –Replace Playground Equipment

Kompan equipment has been selected. Purchase contracts are prepared and awaiting reviews and BOCC approval. Permits have been submitted and installation is scheduled for December.



Banner Forest – wetland trail improvement

Geotextile Placement



Two hundred feet of existing trail through the GPC Preserve is being improved with a raised turnpike construction, including box-culverts. Work parties on several days will see completion of 240 of turnpike construction on October 17.



KITSAP COUNTY PARKS

Olalla Boat Launch Parking Lot – Improvement

The Parking Lot plan and permits have been approved and contract has been let. Construction is has begun and is anticipated to be complete by Nov. 06.



Illahee Preserve – Property Acquisition Project



Property acquisition is complete for the acquisition of 25 acres of forested lands adjacent to Illahee Preserve. RCO Project Application is required, including an approved Salmon Recovery Project Plan and review appraisals to complete the approval for a reimbursement of \$300,000 as part of the project. Private donations contributed more than \$120,000 toward that purchase

Historic Howe Farm Barn -- Restoration

Revised plans and permits have been approved for restoration of the 1909 Historic Barn. Low-bid contractor was selected. Contract is waiting approval with anticipated beginning soon after Nov. 2. Updating the 2003 Management Plan and developing the Recreation and Farming Master Plan will begin in November with a series of educational workshops on cultural landscapes, community farming, and wildlife habitat management.

South Kitsap Regional Park -- Park Expansion, Re-scope/Rebid

Park improvement project, with additions to the Skate Park, parking, and interior trails went out to bid. Bids came in much higher than budget allotment. Consultant engineering firm is preparing a reduced scope of work plans and drawings for a re-bid this month.