

**APPROVED**

**NOVEMBER 28, 2018**

Kitsap County Park Advisory Board  
Minutes October 17, 2018

Meeting called to order at 6:04 PM by Chair Larry Walker.

Introduction of the Board and Staff:

Members of the Board – Larry Walker, Josh Hopp, Brian Higgins, John Grinter, Jon Pearson, & Joanne Clark. Excused: Ani Gatz, Frank Stricklin and Kathryn Thompson.

Staff Present: Jim Dunwiddie, Travis Buell, Leigh Snyder

Members of the Public – 2

Approval of the September 19, 2018 minutes

<p><b>Motion:</b> Jon Pearson Discussion: None <b>Action:</b> Minutes approved as presented.</p>	<p><b>Second:</b> Brian Higgins</p>
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Public Comment – Citizen expressed concern about the Rude Road property being sold or transferred to the City of Poulsbo. Larry Walker and Jim Dunwiddie explained the public process for the surplus of property. The Parks and Property sub-committee has not finished the property evaluation guide for the review of properties, it will be an internal document, presented to the board and become part of the minutes likely during the first quarter of 2019. The Rude Road property realistically will not come up for evaluation in 2019. Molly Lee expressed her desire for the Rude Road property to be designated as a Heritage Park – Johnson Creek Heritage Park so it is protected for future generations. (Prepared Statement Attached)

Directors Report – Posted two Volunteer Coordinator positions this week. NKHP stewards to look at long term parking solutions and entrance to park. Six car parking lot installed at Norman Road where it dead ends to the entrance of NKHP. There is a planned gate relocation at West Kingston and Norman Road. We are removing the Guillemot Cove non-commercial shellfish harvesting designation from the Fish and Wildlife contract. Department received authorization to post for proposals for the maintenance and operation of the Village Green Golf Course. Department has subsidized since 2009 and have not been able to overcome the financial deficit that is increasing yearly. There will be a multi-day Play Ground Safety Inspection/Training event held at the Fairgrounds in early 2019. Port Gamble Ride Park agreement in final review. Horseshoe Lake and Wildcat Lake Parks closed for the season. Key-Pen Parks will partner with us for one final year in 2019. The popular Corey's Day on the Farm event will be continued by members of the community moving forward it will be known as Day on the Farm.

Assistant Directors Report - Status Quo budget has been presented with a \$16K ask for the cost of maintaining new restrooms as they come online. This will be addressed later in a budget amendment. We have made five staff changes that will save money. The BoCC has authorized a 1- time transfer of funds for a second truck & trailer for volunteers. Task tracking software and

cell phones will be in the hands of Parks maintenance and operation workers. Forestry excess revenue will pay for the five restroom (vault toilets) planned for Heritage Parks in the next year.

Subcommittee Reports –

Communications – no report

Parks & Property – no report

Finance Committee – Tool has been formulated to see what it actually costs to maintain parks by type per acre, Tool is in the early stages with the intent to build on it to come up with the level of service the public might expect per park type. Volunteer activity is also given a value within the tool.

Visitor Services – No report

Park Stewardship Reports –

Olalla Beach – locals pulled out the recently installed seagrass.

Banner Forest – Installing signs, clearing and bushing out trails. Arno came out to teach the basics of restoration thinning.

Illahee Forest Preserve – See paperwork attached from James Aho regarding the plans and vision for the preserve.

Old Business – none

New Business – John Grinter commented on the county empowering stewards by certifying them to run chainsaws and other equipment. This is very valuable. Jim Dunwiddie stated some of the same training given to staff is available for stewards. Reminder next meeting is November 28<sup>th</sup>, 2018.

Adjournment:

**Motion:** Josh Hopp

**Second:** Joanne Clark

Discussion: None

**Action:** Meeting adjourned at 7:01PM