

APPROVED

JULY 17, 2019

**Kitsap County Park Advisory Board
Minutes June 19, 2019**

PRAB Members Present: Larry Walker, Josh Hopp, Brian Higgins, Jon Pearson, Frank Stricklin, Kathryn Thompson and Jenise Bauman.

Staff Present: Jim Dunwiddie and Leigh Snyder

Members of the Public: 1

Meeting called to order by Chair Larry Walker at 6:00 PM

Introduction of the Board and Staff

Adoption of the May 15th Minutes

Motion: Brian Higgins

Second: Kathryn Thompson

Discussion: Under presentation of the NK Stewards change Rude Road to Norman Road requested by Brian Higgins and Kathryn Thompson.

Action: Amended minutes adopted

Public Address – Member of ARCS had a question as to what the SK Parks meeting Friday is about – Coulter Creek. Jim Dunwiddie confirmed this meeting is for SKRP and interested parties forming a stewardship group for that park. ARCS has replaced their collapsed canvas structure with a covered RV carport like structure.

Presentations – none

Directors Report – Jim Dunwiddie- Village Greens Golf Course held a soft opening on Memorial Day weekend with 150 golfers reported. Their Grand Opening will be held July 4th. Due to three recent resignations in the department (3) we will be reorganizing staff to allow for an increase in efficiencies. Parks Ambassadors (maintenance staff) and staff will be attending an “All Hands” Picnic on July 10th from 11:00 to 1:00 at Silverdale Waterfront Park. PRAB members are invited to attend. Contracting with KCS Consulting to review policies, fee structure, and marketing for the Event Center. This is the same group who performed the Fair Sustainability Study-very thorough. Evaluation in July with full report anticipated in October. Commissioner Gelder suggested discussions with the full BoCC in July for the NKHP Masterplan. A public hearing on June 27th at 6:00 PM at the Long Lake Community Center to discuss the transfer of Square Lake State Park to the County (see attached map). There is a meeting on July 18th for the state board to recommend. Once Square Lake comes to the county a 30- day termination of the Calvinwood lease will be made to State Parks. Calvinwood has parking, trails, Camp Host site as well as several buildings. An assessment will be made of those buildings, evaluate and remedy the large root rot areas prior to any public use. A public process will follow. Calvinwood may become an environmental educational center. Anticipate the transfer of Square Lake will occur at the end of the State park season. We are currently waiting for appointments to the Coulter Creek Stewardship Committee with an estimate those will be made in September. Framework and trusses are up at the Wildcat Lake maintenance building. All Parks north and south crews will meet there to start the workday. Maintenance addition to the shop on the Fairgrounds is underway

as well. Anticipation is for an August completion. Approval of the Romtec contract for 5 restroom kits is scheduled for June 24, 2019 – savings of approximately 75K was realized by placing all units on one contract with delivery of the 5 units on one shipment. Working with DCD to obtain 1 master permit for all 5 units. Guillemot Cove – we have funding to tear down and remove the beach structure but need to plan for the removal as it will need to be accomplished by barge. The logistics will take planning.

Subcommittee Reports-

Community Outreach – committee consists of Jenise Bauman and Josh Hopp. Met with both Stewardship Coordinators to discuss recruitment of new stewards for parks. Seeking to partner with groups -WSU extension to name one- to come up with a volunteer event rather than just recruiting at work parties. A weeklong service program with teams in parks for next year has been discussed. Plan for a presentation to PRAB in August with plans and ideas. Jon Pearson volunteered for this subcommittee.

Parks & Property – Surplus properties discussed that make more sense for other public entities – Snider Field, Nike Site and Ridgetop properties.

Visitor Services – no report -Jim suggested the next topic- fine tune the “grandfathered use” policy.

Stewardship Reports –

NHHP- installed half-mile split fence bridge, fill materials for culverts and mowing fire breaks. Two new “Friends of NHHP” from the WSU extension joined with the stewards. Chipping debris, ongoing Scotch Broom removal. Large work party this Saturday with VC -Jackson to finish the boardwalk.

NKHP- working on trails, long term planning for possible property acquisition, removing invasive weeds, anxiously anticipating word on the masterplan from the BoCC. Thank you to Parks from the Kingston Parks and Trails group for the work at Kola Kola.

Banner Forest-Feedback to Arno on the technical report he produced, preparing for the “Day of Caring” construction of the turnpike at banner slough.

Old Business – none

New Business – Frank Stricklin-thank you to parks for their support of Farm days. 237 kids per hour given 1- hour tractor rides among the activities provided. Outstanding program – seamless transition from Corey’s Day on the Farm.

Volunteer Sign Up Sheet passed around for PRAB sign-up for 2019 Kitsap Fair booth.

August Meeting Conflict with First Day of Fair (8-21-19) Discussion

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| Motion: Kathryn Thompson | Second: Jenise Bauman |
| Discussion: change date of August PRAB meeting to Tuesday August 20 th meeting place to be determined at a later date. | |
| Action: | |
| Motion Approved | |

Meeting Adjourned at 6:58 PM