

**KITSAP COUNTY  
NON-MOTORIZED FACILITIES COMMUNITY ADVISORY COMMITTEE  
(KC NMCAC)  
MEETING MINUTES**

**September 20, 2022 -- 6:30 - 8:00 p.m.**

**Note start time**

Deborah Weinmann  
Chair

Jess Chandler  
Vice Chair

Janine Blaeloch

Richard Feeney

Ray Pardo

Douglas Piehl

Scott Satter

Laura Westervelt

Brian Watson

Virtual Meeting

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<i>Time</i>	<i>Topic</i>	<i>Activity</i>	<i>Presenter</i>
6:30	1. Welcome and Introductions		Chair
	2. Public Comment (3 min limit per person)		Chair
	3. Approval of Minutes	Action	Chair
6:35	4. Fairgrounds Rd. Design	Discussion	Smith
7:05	5. Shared Use Paths - Joint Workshop	Discussion	Chair
7:10	6. NSTO update - communications	Discussion	Chair
7:25	7. Metrics	Discussion	Chandler
7:55	8. Member and Staff Update	Discussion	Chair
8:00	9. Adjourn	Action	Chair

**Attendance:**

<p><u>Members Present:</u> Debbie Weinmann (Chair) Jess Chandler (Vice-Chair) Janine Blaeloch Rick Feeney (Recorder) Ray Pardo Doug Piehl Laura Westervelt Scott Satter Brian Watson</p>	<p><u>Members Absent:</u> None</p> <p><u>Kitsap County Representatives:</u> Melissa Mohr Aaron Nix Theresa Smith</p> <p><u>Guests:</u> None</p>
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**Enclosure [1]: North Sound-to-Olympics (STO) Feasibility Study Update**

**Enclosure [2]: Pedestrian Metrics**

**Topic 1: Welcome and Introductions**

Meeting Called to Order

With two new members, we had a roundtable introduction.

**Topic 2: Public Comment**

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**Topic 3: Approval of minutes**

May's minutes were delayed for a correction (missing attachment).

For September's minutes Ray Pardo put out the motion to approve minutes, Scott Satter seconded. All voted in favor.

**Topic 4: Fairgrounds Road Sidewalk Improvement Design**

Theresa Smith is Kitsap County's Public Works Design Manager and Project Manager for the Fairground's area road design. Joe Rutan asked her to give us an update. It is Transportation Improvements Program (TIP) #19 on the Six-Year Transportation Improvement Program (TIP) 2022-2027.

We recently received federal funding through a Puget Sound Regional Council (PSRC) request to complete the project on a non-motorized improvement to the corridor. It is at the 30% design phase.

Theresa stated there are a lot of kids walking and biking these shoulders (or lack thereof) and they will greatly benefit the county. She brought up Google Earth on the screen to visually show us the area. She noted the improvements recently completed between Central Valley Rd. to Woodridge Road. This funding is allowing us to take it to the next step to complete the safe shoulders on both sides of Fairgrounds Road from Central Valley Rd. to the Fairgrounds.

The East-West directional Central Kitsap project will install curb, gutter sidewalks on both sides of Fairgrounds Road from Woodridge Rd. (near Central Valley Rd.) up to Nels Nelson Rd. at the Fairgrounds. This will include an eastbound bike lane. West bound Fairgrounds Rd. will receive a 14-foot wide travel lane; albeit, without a bike lane due to physical logistics. Noting there is not a lot of driveways on that side less hindrances.

Theresa noted that in Federal Grants there is not a lot of room for changes.

Issues include Catch basins, water quality – creeks challenge. It's a pretty expensive project. Its at 30 percent design. Purchasing right of way. Expensive. They have designed to account for the car inlets/outlets. Street lights will include new light poles and possibly underground wiring. Will have do a lighting study (e.g., where we need lights).

The Project details can be found on their website "county resources", "public works projects", "fairgrounds road project"

Brian Watson brought up that this is partly a result of our work on this committee. We prioritized this section of road and boosted its priority. Involves the route to and from school. For the west bound lane without a bicycle lane, I'd like for you to consider placing signs the MUTCD R4.11 that the bicyclists can legally use the full lane. We should also place Sharrows in the middle of the lane. Theresa will look into this.

## **Topic 5: Shared Use Paths – Joint Workshop**

Deb discussed the following e-mail she sent out stating:

Hi NMC,

In addition to our regular October meeting, the Non-motorized Facilities Community Advisory Committee, Accessible Communities Advisory Committee, and the Parks Advisory Board will be holding an on-line joint workshop covering Shared Use Paths (SUPs) in Kitsap County. The topics to be discussed include the following: What is a SUP?, What is accessibility?, SUPs in Kitsap, and a special presentation about a SUP developed through a sensitive area in Soos Creek Park located in Kent.

All of you are welcome to join and are encouraged to participate in the upcoming on-line workshop.

So, hold the date, **Wed. Oct. 26<sup>th</sup> (6:30 to 8:00 PM)**, for the Shared Use Path Joint Workshop.

This was to let the committee know about an educational effort Dianne Iverson of the West Sound Cycling Club Advocacy committee who spearheaded the need for a joint workshop. It will include pertinent county and city personnel; including the Parks, Public Works, NMCAC, the advisory board, County Commissioners, etc. talking about shared use paths in the county. Where do we have them and where are we going to (or should) add them. Information may come into play in the Sound-To-Olympics (STO) trail. The chair shared that this is the future of our county and it is nice for NMCAC to participate and share our ideas.

## **Topic 6: North Sound-to-Olympics (NSTO) Update - Communications**

Deb discussed the current status. See Enclosure [1]. As discussed in previous meetings, the rating of the potential routes was discussed. Qualitative Analysis on how this route would meet the goal.

Melissa brought up some public concerns that several parties are raising on the potential reasons not to build paved shared use paths in the North Kitsap Regional Park. Deb discussed that we could educate them on the plusses that would come from this, recognizing the mitigation of their concerns. It would include issues like soil data, grade, data, etc.

There was much discussion on this issue between the members. Does everyone want to write a letter to the Commissioners? All agreed in wanting to write a support letter in relation to the goals of the non-motorized plan. Brian Watson requested that Deb write up the draft to be shared. It will be shared per protocol.

## **Topic 7: Metrics**

Jess Chandler showed a quick report on the purpose of the metrics. See Enclosure [2] for a Draft purpose slide.

Rick Feeney asked if we have found similarities out in other districts; copycatting is helpful.

Ray Pardo had contact with some very helpful people. He stated that by putting this in front of us, we may be able to strike a conversation. Still focusing on point number 1 on the screen.

Janine Blaeloch suggested looking into the site "America Walks". The Metrics team will research.

## **Topic 8: Member and Staff Update**

It was asked if the topic of Electric Vehicle (EV) Charging and Bicycle Parking had any updates. It was brought the EV and bike parking has a project page (i.e., kitsapgov.com/dcd/Pages/Bicycle-and-Electric-Vehicle-Code.aspx). The Kitsap Planning Commission is holding a public hearing October 18<sup>th</sup> (Tuesday) to accept public comments and to make a recommendation. It's a virtual open house and the public comment period is open.

The Community Development Department has a meeting on Wednesday night October 19<sup>th</sup> about their Comp Plan update process, specifically parts related to subarea planning for Silverdale specifically. People can connect to that meeting via the details in the upper-right of this webpage: [https://www.kitsapgov.com/dcd/Pages/ComprehensivePlanUpdate\\_2024.aspx](https://www.kitsapgov.com/dcd/Pages/ComprehensivePlanUpdate_2024.aspx)

Brian let the committee know that he will be presenting informational session at the Bike, Walk, and Roll conference put on by Cascade Bicycle Club and Washington Bike (WA Bikes). It an annual work conference on building safe streets around school and their access roads. We can get the Zoom site by contacting Cascade.org.

Brian Watson let the committee know that the Puget Sound Regional Council (PSRC) has appointed him to represent Kitsap County on the Bicycle Pedestrian Activity Committee (BPAC).

Rick gave a short discussion on the following:

- Last meeting there was a mention that we could add some focus on the South Kitsap's North-South corridor/spine; including signage, extending out the shoulders, reducing the 45 mph speed limit to 40 mph akin to Glenwood Road's speed reduction.
- A north-south bicycle path is being developed through Port Orchard.
- September 29<sup>th</sup> that Tacoma's Evergreen Trails organization will be having their annual meeting and that he would be attending.
- Sedgwick Road (Southworth Ferry access) will be rerouted for a month to build an enhanced stream passage widening.

### **Topic 9: Adjourn**

With no further comments, the Chair closed the meeting.

## Enclosure [1]: North Sound-To-Olympic Trails Study Update

<b>North Sound to Olympics (STO) Trail Feasibility Study</b> <b>Working Group #5 Meeting</b> August 17, 10-11:30 AM Virtual (Microsoft Teams)	
Agenda Item	Summary
1. Overview	The focus of the meeting was to review the draft Tier 1 qualitative analysis criteria and draft Tier 2 quantitative analysis criteria (no discussion on Tier 2 at this meeting). The consultants and county had been testing the draft Tier 1 criteria on 10 segments prior to the meeting. We planned to walk through 2-4 segments, however, we only had time for the review and discussion of one segment. The following notes are a general summary.
2. Review of Draft Tier 1 Criteria Spreadsheet	<p>Jeff Bouma (Fischer Bouma Partnership) provided an overview of the draft Tier 1 qualitative analysis spreadsheet, including an explanation of the rating key. Furthermore, it was clarified that within each category the criteria were <i>not</i> numbered based on priority (for example criterion 1.1 was not necessarily ranked more important than criterion 1.5).</p> <p>For testing purposes, several segments were chosen from each zone (west, central, and east). Within each zone the following types of segments were used for testing: road corridor, open space, and unique segment.</p>
3. Walk-through of Test Segments and Ratings	The ratings for the test segments were established initially by the consultant with expertise related to the category. For example, Phil Struck (Struck Environmental, Inc) gave the initial rating for criteria within the Environmental Resources category. Then, the other members of the consulting team and county personnel weighed in to determine the rating depicted in the spreadsheet. Throughout the walk-through all working group members were given an opportunity to comment and ask questions about the criteria and test segment ratings. The first test segment discussed was B13, the Miller Bay Road corridor between West Kingston Road and the Miller Bay Road parking area for North Kitsap Heritage Park (NKHP) in the Central Zone. Systematically, the person with expertise in each category went through the related criteria and ratings followed by feedback from the working group. The walk-through of segment B13, due to the level of detail and allowing time for comments and discussion, took the remainder of the meeting. That said, a good amount of constructive feedback was given by the working group members while going through the draft Tier 1 qualitative analysis criteria spreadsheet for segment B13.
4. Next Steps	<p>David Forte summarized the next steps.</p> <ul style="list-style-type: none"> <li>- The weighting for the draft Tier 1 qualitative analysis criteria had not been decided yet. The working group was asked to first give feedback on the draft Tier 1 qualitative analysis criteria spreadsheet, rating scale, and testing segments process.</li> <li>- The consultants and county personnel would continue working internally on scoring and weighting for the 10 test segments, including incorporating feedback from the working group.</li> <li>- The working group will later receive a draft of the Tier 1 qualitative analysis criteria spreadsheet containing the evaluation of the 10 test segments along with explanatory notes on the ratings and weighting.</li> </ul>

Meeting summary written by Deborah Weinmann August 29, 2022.

2022-09-20

# PEDESTRIAN METRICS

Interim report to Non-motorized Facilities Citizen Advisory Committee

## DRAFT PURPOSE OF PEDESTRIAN METRICS

Kitsap County Pedestrian Facilities Metrics/Evaluation Report will:

1. Provide a complete evaluation of pedestrian facilities across the county down to the segment and side of road
2. Present an aggregated quality rating for pedestrian facilities in specific areas
3. Target missing facilities critical to connecting communities or to connecting residential to local services, recreation, and shops
4. Show measure of progress (over time) of pedestrian facilities improvements