

Kitsap County
Non-Motorized Citizen
Advisory Committee

TBD, Chair

John Willett, Vice-Chair

David Brumsickle

Colen Corey

Paul Dutky

Jim DeRoy

Melissa Laird

Tex Lewis

Ray Pardo

Nancy Whitaker

Non-Motorized Citizen Advisory Committee Meeting Minutes

Date/Time: March 17, 2015 / 7:00 p.m.

Location: Silverdale YMCA, conference room

Members Present: John Willett, Nancy Whitaker, Ray Pardo, Tex Lewis, Melissa Laird, Jim DeRoy, Colen Corey, David Brumsickle

Guests Present: Rick Feeney (WSCC)

County Staff Present: Stephen Padua (PW)

1. Welcome and Introductions

2. Public Comment

3. Approval of Minutes

4. Chair's Report and Announcements

5. Officer Positions

Presenter & Summary:

- 1) Paul Dutke elected as Committee Chair. Position subject to Mr. Dutke's acceptance of position.
- 2) John Willett elected as Vice Chair. Also served as facilitator for meeting.
- 3) Position of Recorder to be rotated alphabetically between committee members. David Brumsickle (alphabetically first in line) selected as recorder for 3/17/15 meeting. Colin Corey to be recorder for next meeting.

The Kitsap County Non-Motorized Citizen Advisory Committee shall advise the Board of County Commissioners and county staff in development of a non-motorized transportation system and on all matters related to non-motorized transportation and the impact that actions by the County may have upon the non-motorized transportation system.

County Resolution
2014-171

Other Points made:

- Position of chair may require extra commitment of time outside of meetings. Several committee members are already members of other committees and wouldn't be able to devote the necessary time.

6. By-Laws

Discussion to approve Committee By-Laws that will guide the function and decision-making process for this committee. The Committee approved the By-Laws pending the small changes below.

- 1) Motion to remove Article VIII, Section 1 from the bylaws. "In the event of unplanned actions or decisions, the committee can vote via phone and/or email, with the decision made within three days of the request of action. The action can move forward as soon as 50 percent of the committee responds with approval". The Committee opted to replace with "There will be no formal voting by phone or email".

Discussion followed about whether the section should remain for use on a limited basis. The discussion included member's experience with voting via email being very cumbersome and inefficient. Further discussion about whether full participation, including voting, should be allowed via electronic means, i.e. cell phone, Skype or similar.

Final motion was made and accepted to change Section 1 to allow members to participate via cell phone if not available to be physically present at meetings. Members attending via cell phone will be able to vote. Electronic participation would be limited to a maximum of twice per year and a quorum of members must be physically present at the meetings.

Other Points made:

- Discussion about whether the section should remain for use on a limited basis in case of an emerging issue requiring immediate attention.
- Several member's related their experience with voting via email being very cumbersome and inefficient.
- Full participation, including voting, could be allowed via other electronic means, i.e. , Skype or similar. This assumes that all members possess capable laptops, etc.

Comments from Committee:

- Discussion about Article VII, Section 1. Would the committee minutes be posted on the Kitsap Public Works website for public viewing? Yes.

7. Non-Motorized Facilities Plan

All committee members had been furnished with a copy of the Non Motorized Facilities Plan and Looking for Linkage document. Committee was urged to realize that the Non-Motorized Facilities Plan is a living document and will require yearly updates. Committee members briefly discussed some of their personal likes and dislikes about the plan.

Comments from Committee:

- The committee should have a sense of urgency in accomplishing the basic goal of establishing a county-wide trail within a specified time limit. Work-arounds should be considered when problems with completion arise. The goal of establishing a basic, usable trail is more important than making it perfect.
- Milestones for 1, 2 and 5 year goals should be established.
- The Plan is primarily concerned with bicycle routes and doesn't give enough weight to pedestrian use.
- A large scale county map should be present at all meetings.
- Special thanks given to Rick Feeney for all his volunteer efforts in researching and preparing the Plan and Bike Map.

8. Bike Map

Very brief discussion of priorities for the unfinished County Bike Map. Discussion tabled until next meeting.

9. Adjourn at 8:32PM

Next Meeting: Tuesday, April 21, 2015, 7:00 p.m. – 8:30 p.m. Silverdale YMCA

Kitsap County
Non-Motorized Citizen
Advisory Committee

Paul Dutky, Chair

John Willett, Vice-Chair

David Brumsickle

Colen Corey

Paul Dutky

Jim DeRoy

Melissa Laird

Tex Lewis

Ray Pardo

Nancy Whitaker

John Willett

The Kitsap County Non-Motorized Citizen Advisory Committee shall advise the Board of County Commissioners and county staff in development of a non-motorized transportation system and on all matters related to non-motorized transportation and the impact that actions by the County may have upon the non-motorized transportation system.

County Resolution
2014-171

Non-Motorized Citizen Advisory Committee Meeting Minutes

Date/Time: April 21, 2015 / 7:00 p.m.

Location: Silverdale YMCA, conference room

Members Present: John Willett, Nancy Whitaker, Ray Pardo, Paul Dutke, Melissa Laird, Jim DeRoy, Colen Corey, David Brumsickle

Guests Present: Rick Feeney (WSSC)

County Staff Present: Stephen Padua, Jeff Shea (KCPW)

1. Welcome and Introductions

2. Public Comment

Rick Feeney volunteered the maps, data and other pertinent information he had on the development of the current bike map to KCPW for inclusion in the files for the committee. He also pointed out that on the East side of Silverdale Way at the CKSD administration building, there is a pedestrian bulb out that impedes the travel of bicycles through the area. After lengthy discussion it was decided to defer to KCPW for design improvements. The committee requests inclusion in the design process as one of the members has a bicycle sales and repair business near the location. Jeff Shea explained the design process to committee members.

3. Approval of Minutes

A motion was made and passed to approve minutes of the March meeting.

4. Chair's Report and Announcements

John Willett expressed a desire for the committee to attend a group meeting with representatives from other counties on similar boards and committees to discuss what they are doing and how they are handling issues associated with non motorized transportation. Stephen Padua volunteered to help facilitate the meeting and arrange meeting dates and locations with other county representatives.

5. Transportation Improvement Program

Stephen Padua explained the process for TIP 6 year financial program and ranking projects. He handed out sheets with the current projects and their ranking scores. Jeff Shea said 6 of these projects are currently funded and moving ahead, in the future Jeff would welcome input from the committee for consideration in planning with KCPW.

Other Points made:

- It was determined that this committee will be responsible for identifying non motorized projects and researching criteria to enable the projects to be submitted to KCPW to compete for TIP funding as well as grant or other funding.
- For clarification on the process for getting priorities from the committee to KCPW, it was suggested that members research the information on the TIP website and send questions or comments to Stephan Padua.
- Jeff Shea said that there is a possibility that the assistant-director of KCPW engineering would come to a meeting to talk to and answer questions from the committee.

6. Bike Map

Stephen Padua handed out a plan for implementation of the current biking facilities map. He has been in contact with Cascade and West Sound bicycle clubs and developed a list of possible points to include in the map. Washington Bikes was suggested to help with bike stops to be highlighted on the map.

Comments from Committee:

- The committee suggested including; Places to get water, restrooms, food, ferry terminals, parks, bicycle repair facilities, beach access points and destinations, transit centers, view areas, camping and campsite areas, suggested routes (or routes with existing bike facilities) defined on a scale with distance, grade changes with arrows for uphill grades and designations such as easy, moderate or difficult.
- The committee also suggested including more detailed information for business areas with shading and/or inset maps. This would include major thoroughfares, average traffic density, arrows for hills, highlighting of dangerous or not recommended roads or streets and mountain bike trail heads and mountain bike trails in shaded areas on the map.

7. Non-Motorized Plan Discussion

This discussion was tabled for another meeting date.

9. Adjourn at 8:43PM

Next Meeting: Tuesday, May 19, 2015, 7:00 p.m. – 8:30 p.m. Silverdale YMCA

Non-motorized Citizen Advisory Committee Meeting Minutes
May 19, 2015

Attending: Stephen Padua
Paul Dutky-Chair
John Willet-Vice Chair
Ray Pardo
Tex Lewis
Colin Corey
David Brumsickle
Nancy Whitaker
James DeRoy-Recorder
Zach Aho- Guest
Rick Feeny- Guest
Jon Brand-Assistant Director of Kitsap County Public Works

1. Public Comment:

a. Zach Aho talked about fund raising to acquire new property and new trails for Illahee Park, as well as a request to create a wider shoulder for bikes going uphill on Illahee hill (part of the Mosquito Fleet Trail, and a shared use path along McWilliams Road down to Illahee Road. The Illahee Forest Preserve Community is planning to submit a TIPs application for the road revision requests.

b. Rick Feeney discussed his proposal to create a shared-use path from the north end of Cherry Ave in East Bremerton directly north to Almira Drive north of Sylvan Way. The path would be routed through the undeveloped property of two city schools and the lawn east of the Sylvan Way Library. The plan was verbally endorsed by Chal Martin, director of public works, city of Bremerton.

3. The minutes of the April 21 NMCAC meeting were approved.

4. Paul Dutky gave an example of a TIPs proposal and how to support it with supplementary information. The presentation was in support of a shared-use path from Kitsap Lake to Otto Jarstad Park remaining east of Navy railroad tracks. The route would be ADA compliant with less steepness and distance than existing proposals and using existing roads. Due to conflicting statements by stakeholders along the route, Paul suggests a meeting of all stakeholders to clarify the reasons to favor or oppose such a route.

Jon Brand, County roads manager, was present and clarified several issues for the committee. He stated a meeting of property stakeholders along this route is scheduled.

5a. Paul began a round-the-table request for actions committee members would like to see implemented. His suggestions were:

- Request the County supply detailed maps showing the shoulder widths and traffic volume of roads so it is possible to assess continuity of regional bike routes. This will

make it possible to prioritize non-motorized requests, and facilitate the creation of a Kitsap County bike map.

- Remove the current Kitsap County Bike Map from circulation, as it is inaccurate and promotes dangerous routes. (Rick Feeney pointed out that it was last printed a year ago, and are not available now).
- Create a subcommittee tasked with vetting iterations of the new County Bike map as it is developed, and participate in decision making regarding the Bike Map. This committee will solicit input from user groups and stakeholders, such as running and bike clubs, to help with the vetting process.
- Request the County supply detailed maps that clearly define the lateral boundaries of the 20 mile shared-use path between Poulsbo and Pierce and Mason Counties described in the Non-Motorized Plan, and shows property ownership within the alignment. Request a GPX file of this alignment which will allow committee members to assess feasibility by walking the route using handheld GPS.
- Allot 20 minutes of each meeting to listen to user groups or experts we invite, and appoint a member to coordinate this process.
- Request of the County and City that a member of the NMCAC be invited to discussions between vested interest/owners of property along the proposed Kitsap Lake - Otto Jarstad Park shared-use path.

5b. Dave wants clearly defined roles for the committee and members. After tasks are defined and delegated, he would like to see work on them proceed outside the monthly meetings.

5c. Nancy requests training to evaluate and prioritize TIPs applications.

5d. John Willet says to systematically assess needs and solutions. Create a process to bring in community members and utilize public opinion to drive change, as was done through the North Kitsap Trails Association. John points out a meeting between representatives of this committee and managers at County Public Works is needed.

5e. Tex explained some details about how Clear Creek Trail was created, and the need for perseverance.

5f. Colin wants a better definition of the goals of this non-motorized transportation committee, and to explore all venues of funding.

5g. Ray supports safe pedestrian routes.

6. The committee then passed several motions. They are:

a. The County has detailed maps showing the shoulder widths and traffic volume of most roads commonly used by cyclists. We request that the County share these maps with the NMCAC so it is possible to assess continuity of regional bike routes. This will make it possible to prioritize non-motorized requests, and facilitate the creation of a Kitsap County bike map.

- b. Create a Bike Map subcommittee to participate in the creation of the new County Bike map. Members are tasked with vetting iterations of the new County Bike map as it is developed, and with participating in decision making regarding the Bike Map. This committee will solicit input from user groups and stakeholders, such as running and bike clubs, to help with the vetting process. Paul Dutky and Dave Brumsickle volunteered to staff this committee.
- c. Request the County supply detailed maps that clearly define the lateral boundaries of the 20 mile shared-use path between Poulsbo and Pierce and Mason Counties described in the Non-Motorized Plan, to include private property boundaries within the alignment.
- e. Request a GPX file of this alignment which will allow committee members to assess feasibility by walking the route using handheld GPS.
- f. This committee may allot 20 minutes of each meeting to listen to user groups or experts we invite, and appoint a member to coordinate this process. A request for someone willing to coordinate this effort failed to attract a volunteer.
- g. Request that the County invite Paul, a member of the NMCAC and a representative of the public, to give a presentation to attendees at the planned meeting between vested interest/owners of property along the proposed Kitsap Lake - Otto Jarstad Park shared-use path, and participate in the proceedings.

7. The meeting was adjourned at 9 pm.

Next scheduled meeting: July 21, 2015 - 7:00 p.m. Silverdale YMCA conference room.
There is no scheduled meeting in June or August.

Non-Motorized Citizen Advisory Committee Meeting Minutes

July 21, 2015 / 7:00 p.m.

Location: Silverdale YMCA conference room

Members Present: David Brumsickle, Colen Corey, Jim DeRoy, Paul Dutky, Melissa Laird, Tex Lewis, Ray Pardo, Nancy Whitaker.

Guests Present: Rick Feeney (WSCC)

County Staff Present: Jon Brand, Jeff Shea

1. Call to Order/Welcome and Introductions
2. Approval of May 19, 2015 Minutes: Moved: Ray Pardo, Seconded: Jim DeRoy, Approved unanimously.
3. Report of Bike Map Sub-committee – Paul Dutky reports that no communication between the bike map sub-committee and Public Works regarding the Bike Map has occurred.
4. NMCAC inspection of the proposed Kitsap Lake to Otto Jarstad Park shared use path.
 - a. David – The proposed trail is approximately 3 miles long. It is mostly graded and partially graveled. The trailhead is near Kitsap Lake close to a bike/walk trail. There is plenty of parking at Jarstad Park in Bremerton, where it terminates. Much of the route is pristine wilderness; much better than the County's alternate bike route from Gorst to Bremerton over Sherman Heights. It would be a good multi-use path for walkers/hikers.
 - b. Tex – A feasibility study shouldn't be done as it would cost a large portion of the amount needed to complete the trail.
 - c. David moved that we invite Ueland, the County, and the City of Bremerton to a future NMCAC meeting to further the conversation. Tex Lewis seconded the motion. It was approved unanimously.
 - d. Ray moved that Paul write an executive letter to the County Commissioners informing them of our unanimous support for this project and our intent to meet with, and foster a conversation between all stakeholders, including the public. This motion passed unanimously.
5. Unfinished Business
 - a. Creation of a large format, high resolution map of county roads and shared-use paths that depicts shoulder widths and traffic volume.
 - i. Paul states this proposed planning map is different from the bike map. Rick Feeney states detailed shoulder information is available, and volunteered to locate it. Jeff Shea agreed to send a County map showing shoulder widths to Paul, who will share it via Dropbox with the rest of the CAC.
 - b. Creation of a Kitsap County Bike Map as a collaboration between County PW and the NMCAC.
 - i. Jeff Shea brought in the working draft of the bike map and gave it to the Bike Sub-committee (David Brumsickle, Paul Dutky, Nancy Whitaker). No County staff are now working on this project. Jeff gave the Bike Map Sub-Committee authority to move forward on its completion. Jon Brand states that Public Works will pay for GIS mapping assistance from Paul Andrews, GIS specialist at KC Dept of Community Development.
 - ii. Nancy Whitaker motioned that the Bike Sub-committee hold a meeting to review the current draft bike map. Tex Lewis seconded the motion. The Sub-committee plans to meet during the week of July 27-31 to review the maps and plan next steps.
 - c. Investigation of the feasibility of the segments of the proposed shared-use path between Poulsbo and Pierce County. Maps and a GPX file of lateral boundaries of the path, as well as property ownership along the alignment and documentation of the

owner's willingness to permit building a trail will be requested of Kitsap County. Dennis Oost has this information. Paul will request a meeting with him.

8. New Business

- a. Clarification on how to communicate important advisory information to the County Commissioners: Ray Pardo states that when the NMCAC reaches consensus on a proposal, an executive summary can be submitted to the Commissioners' office.
- b. Discussion of how the NMCAC can monitor implementation of ongoing and proposed road projects to promote safe bicycle facilities: Jon Brand states the six-year County plan defines all current projects and is available for review by the NMCAC. A quarterly meeting or report by PW would be beneficial to the NMCAC. Jon Brand suggests that the County present a talk on prioritization/funding/current projects (such as Sound to Olympics) at the September meeting, and a report of ongoing and proposed road projects in October or November.

9. Meeting Adjourned

Minutes prepared by Jim DeRoy and Paul Dutky

Non-Motorized Citizen Advisory Committee Meeting Minutes

September 15, 2015 / 7:00 p.m.

Location: Silverdale YMCA conference room

Members Present: David Brumsickle, Colen Corey, Paul Dutky, Tex Lewis, Nancy Whitaker.

Excused absence: Melissa Laird, John Willet

Also not present: Jim DeRoy, Ray Pardo

Guests: Rick Feeney (WSSC)

County Staff Present: Jon Brand

1. Jon Brand guided us through Public Work's (PW) Revenue/Expenditure Worksheet. Estimates extend 6 years into the future. The message, I think, is that prioritization of proposed projects is essential given limited funding and the need for emergency reserves.
2. Property tax and road levies must be spent on road maintenance and operations, not new projects. Revenues from Motor Vehicle Fuel Taxes are dedicated to new construction.
3. Jon addressed the gelling relationship between the NMCAC and PW. The N-M Plan states the CAC is to assist PW with prioritization of NM projects. Previously, PW had the expectation that the CAC would learn to use a prioritization matrix (one of PW's devising, or one of our own) to do this independently of PW. He is considering, instead, briefing our committee regarding upcoming projects involving non-motorized transportation and explaining how the County prioritized them. He would seek our feedback - welcoming any project suggestions we may have and listening to our considerations regarding prioritization.

This more informal process still allows the CAC to weigh in on prioritization rankings. We don't fully understand the algorithms the County uses, but can use lists of prioritization criteria (a check list of what gives any project the most bang for the buck) to judge for ourselves, independently, which proposed projects should be funded. It will be easier for our committee of volunteers to critique someone else's list of high value projects and weigh that against a handful of competitive projects that aren't on the list, than to prioritize the entire list of candidate projects on our own.

Importantly, if the CAC and PW agree on non-motorized project rankings, PW can claim (justifiably) that representatives of the public were involved in the prioritization process and concurred with project rankings. We would have PW's back, so to speak, taking some of the responsibility for the choices made regarding which projects get funded. We'll have to wait for Jon's comments regarding this draft set of minutes to see if I understood him correctly.

5. The Bike Map sub-committee cannot work on the bike map unless there is a way to update the GIS map file. Jon states he will talk to Paul Andrews and request a copy of the file for our use. He mentioned he has capable Geospatial technicians at Public Works, and they might be able to participate in advancing the bike map. No commitments made in this regard. Further decisions regarding how PW can assist with the bike map, including a discussion of the available funding for this project, awaits Jeff Shea's return, as he is delegated to work with the Bike Map sub-committee.

Paul Dutky, Chair, Non-Motorized Transportation Citizens Advisory Committee.

Non-Motorized Citizen Advisory Committee Meeting Minutes

October 20, 2015 / 7:00 p.m.

Location: Silverdale YMCA conference room

Members Present: David Brumsickle, John Willett, Paul Dutky, Melissa Laird, Ray Pardo

Excused absence: Nancy Whitaker, Tex Lewis

Also not present: Jim DeRoy, Colin Corey

Guests: Tristan Baurick (Kitsap Sun)

County Staff Present: none

1. Meeting Called to Order 7 pm. Chairman welcomed Tristan Baurick of the Kitsap Sun
2. September Minutes were reviewed and approved as written.
3. The Committee discussed the functionality of our communication with Public Works. It was noted that the County is actively trying to hire a new Non-Motorized Facility liason. Disappointment was expressed on the inability to proceed with a true "bike map" for the county, with the County unable to produce a GIS file to for the committee to work with. The Committee noted that the current "Bike Map" is a promotional map of little use to the active bicycle and hiking enthusiast.

The Committee would like to meet with the County Commissioners to learn what their expectations are for us, and to ask how we can better fulfill our objectives as described in the Non-Motorized (NM) Plan and Resolution 171, which created this committee.

4. John Willett reviewed the anticipated extension to the Clear Creek Trail northward from NW Trigger Avenue to Kegley Road NW on an easement made available by the recent purchase of Peterson Farm.
5. Paul Dutky reviewed the possibility (and problems) of an alternate NM trail connection between Bremerton at Leber Lane (west of Kitsap Lake) and the recreational area on Green Mountain that will appeal to more users, and the City of Bremerton, than the route currently used by cyclists and pedestrians. This alternate route could (potentially) extend northward to Newberry Hill Heritage Park. The Committee moved, seconded and passed a motion to encourage Paul to continue exploring this alternate trail route.
6. Paul Dutky reviewed a potential NM connection between Bremerton and Silverdale that remains east of Highway 3, extending north from Kittyhawk Drive along Chico Bay to Chico Way NW. One issue would be gaining an easement along the private road, and, a second, bridging Chico Creek, possibly with "a cantilevered walkway ... (as exists on the Clear Creek Trail)". David Brumsicle moved to adopt the east of Highway 3 option as a Project. The Committee seconded and passed the motion.
7. The Committee was pleased to hear that the County has issued an RFP for a study of the requirements and cost of the Committee's proposed Heinz Lake Trail.

Minutes recorded by Ray Pardo

Minutes of 11/17/2015 NMCAC Meeting

In attendance: Paul Dutky, John Willett, Nancy Whitaker, Tex Lewis, Dave Brumsickle, Ray Pardo. Jim DeRoy, Colin Corey, and Melissa Laird excused due to a severe regional storm. Also in attendance: Jeff Shea (PW) and Rick Feeney (WSSC).

- ∞ Minutes of previous meeting were approved.
- ∞ Discussion of tasks given to NMCAC and incorporated into the proposed Work Plan:
 1. Bike Map - Jeff gave the CAC a file of the current map in GIS format on a CD. Paul requested that Jeff ask for GIS assistance from PW to simplify the current data before exporting it to Adobe Illustrator by depicting all road segments as thin green lines, and extend background imagery to the whited-out areas of the map. The map can then be completed in Illustrator without further help from PW (Illustrator is available to the general public, GIS software requires a computer that has purchased access to the GIS database - expensive, and not universally available).
 2. The Planning Map consisting of road shoulder width and road hazards will be derived from the Bike Map.
 3. The CAC is ready to assist Kitsap Public Works prioritize Non-motorized TIP projects.
 4. Contact all stakeholders and promote a NM path from Kitsap Lake to the Green Mountain Recreation Area and Newberry Hill Heritage Park.
 5. Contact all stakeholders and promote a permanently accessible path from Shorewood Drive to Chico Way via Jackson Park and a bridge over Chico Creek. Stakeholders include: the Tribes, State DOT, private landowners and Kitsap County and Bremerton Parks Departments.
 6. Extend Clear Creek Trail north of Trigger Ave to Kegley Rd/ Mountain View Rd. The Berry family has set aside a 2 foot corridor along the west side of their property that can be made into trail easement adjacent to the Hwy 3 ROW. John Willett, NMCAC VP, will help KCPW work with the Berry's to secure that easement. Since the County and its citizens are benefitting from this alignment, and are the party requesting it, Public Works should take the lead in formulating the initial paperwork and meet with the Berry's to complete this process. Jeff Shea was asked to contact the appropriate County personnel to help acquire permission to develop this shared-use path.
 7. Paul presented a virtual tour of the proposed KC N-S shared use path using Google Earth and Parcel Search online tools. It is clear there are problems with most of the 12 segments that make it unlikely they will be, or should be, implemented, regardless of how much money is available. The committee gave Paul permission to write a feasibility assessment. The assessment will be vetted by the CAC at the next meeting and submitted to the County Commissioners this calendar year. Ray Pardo will contribute comments after visiting the southern alignments.

8. The committee briefly discussed that when it comes to community paths, the CAC should focus on connecting densely populated areas of the county with our recreation areas, ferries, shopping, schools and intensified business/military areas.
9. The committee briefly discussed how best to connect Counties. In most cases, the citizenry would be better served by using County roads via bikeable/walkable wide shoulders (except for the STO) rather than shared use paths adjacent to a roadway or under power lines.

Meeting Adjourned. - Minutes by Nancy Whitaker and Paul Dutky

Kitsap County Non-Motorized Facilities Citizen's Advisory Committee Meeting Minutes

Date/time: December 15, 2015, 7:00 p.m.

Location: Silverdale YMCA Conference Room

Chair: Paul Dutky

Vice Chair: John Willett

Members present: Paul Dutky, John Willett, Nancy Whitaker, Tex Lewis, Melissa Laird, Colen Cory, David Brumsickle

Guests present: Rick Feeney, Diane Iverson

County staff present: Jeff Shea, Jon Brand, Andrew Nelson, David Forte

Committee Proceedings:

1. Welcome and introductions
2. Public comment: Rick Feeney spoke.
3. Approval of November minutes
4. Chair's report and announcements.
5. Introduction of David Forte as new Public Works Transportation Planner and Andrew Nelson as Director of Public Works. David Forte to assist Non-Motorized Committee until new Non-Motorized Planner is hired.
6. Discussion of Committee's 2015-2016 Work Plan. Work Plan amended and unanimously approved.

Committee's 2015-2016 Work Plan:

TIER 1: HIGH PRIORITY

GOAL 1: REVIEW THE COUNTY'S PROPOSED ALIGNMENT FOR A NORTH-SOUTH SHARED USE PATH. EVALUATE FEASIBILITY GAPS IN CONNECTIVITY OR SAFETY, AND PRESENT FINDINGS AND RECOMMENDATIONS TO THE COUNTY COMMISSIONERS.

Status: Ongoing

Priority: High

Comments/Coordination: The feasibility assessment for this proposed alignment needs to be accompanied by suggested alternatives to route segments that are unlikely to be implemented. See Goal 2 below.

GOAL 2: INVESTIGATE THE FEASIBILITY OF SPECIFIC NON-MOTORIZED PROJECTS OF GREAT BENEFIT TO KITSAP COUNTY.

Status: Ongoing

Priority: High

Comments/Coordination:

- Kitsap Lake (Leber Lane) trail connection to the Green Mountain Recreation area and Newberry Hill Heritage Park. Stakeholders: WA State DNR, Evergreen Mountain Bike Alliance, Mark Mauren (Ueland Tree Farm).
- Kitsap Way-Shorewood Drive Park-Chico Creek Lane bike and pedestrian facility; a low-elevation, low-traffic scenic link between Bremerton and Silverdale. Stakeholders: Naval Base Kitsap, Suquamish Tribe, Private Landholders adjacent to the alignment, WA State DOT, Bremerton Parks & Rec.
- Extension of the Clear Creek Trail to Kegley and Mountain View roads. Stakeholders: Owners of the Berry Farm, Kitsap County Public Works, Great Peninsula Conservancy, Clear Creek Task Force.

GOAL 3: HELP KITSAP COUNTY PUBLIC WORKS TO PRIORITIZE NON-MOTORIZED TIP PROPOSALS.

Status : Unknown

Priority: High

Comments/Coordination: The Committee's work on the TIP prioritization is dependent on information supplied by Public Works. The target for completion is April 30, 2016. No data has been submitted to the NMFCAC for prioritization to date.

TIER 2: MODERATE PRIORITY

GOAL 4: COMPLETE THE BIKE MAP FOR KITSAP COUNTY. AMENDED FROM "HELP CREATE A KITSAP COUNTY BIKE MAP, ONE THAT IS NAVIGABLE AND USEFUL TO CYCLISTS."

Status: Pending

Priority: Moderate

Comments/ Coordination: The County has constructed a map file in GIS format. A small amount of work needs to be completed in GIS background imagery before the CAC can proceed with categorizing road segments for shoulder width and other details in Adobe Illustrator -- a format accessible to the general public. The CAC needs to know how much GIS assistance is forthcoming from Public Works.

GOAL 5: CREATE A GRAPHICAL PLANNING MAP OF ROAD SAFETY CONDITIONS IN KITSAP COUNTY THAT WILL HELP THE NMFCAC/PW PLAN NEW PROJECTS WHERE THEY ARE MOST NEEDED (PRIORITIZE USE OF FUNDS AND FUNDING SOURCES).

Status: Pending

Priority: Moderate

Comments/Coordination: This map will be derived from the completed Bike Map. Higher resolution details will be included to an extent that would be confusing and counter-productive on the KC Bike Map. All data entry can be done by volunteers in Adobe Illustrator.

Committee Proceedings (continued):

7. Committee approved an additional meeting in January to discuss Goal 1.
8. Committee approved a motion to ask Kitsap County to explore a proposed easement on DJ Cattle and Land LP property, owned by the Berry Family, and to proceed to obtain an easement (Goal 2).
9. Committee to begin assisting Public Works to prioritize Tier 2 and 3 non-motorized proposals for 2017 at January meeting (Goal 3).
10. Public Works agreed to provide assistance with GIS formatting (Goals 4 and 5).
11. Wording for Goal 4 amended to "Complete the bike map for Kitsap County."
12. Wording for Goal 3 amended to "Target completion date of April 30."
13. Discussion of whether members should be provided letter of introduction from Kitsap County when seeking information about projects. PW will assist with contacting stakeholders when this proves difficult. The CAC will provide PW a record of communications: dates, person, project. David Forte will be the contact at this time.
14. Prepared assessment of JW Dickenson Road by Ray Pardo will be tabled until he is present at January meeting.
15. Reminder that January meeting will include nominations of new Chair and Vice Chair positions.
16. Vacated Non-Motorized Committee position in North Kitsap Commissioner's District is available. Applicants to Contact Rebecca Pirtle, Volunteer Coordinator.

Minutes taken by David Brumsickle.

Meeting adjourned at 8:50 p.m. Next meeting January 19, 2016, 7:00 p.m. at the Silverdale YMCA.