

# APPLICATION FOR GUARDIAN AD LITEM REGISTRY

## Guardianship/Probate/Trust - Title 11

Mail or deliver the completed application, with all attachments, to:

Kitsap County Superior Court Administrator  
614 Division Street, MS-24  
Port Orchard, WA 98366

Name: Sara Lynn McCulloch

Business Name or Firm: Sara McCulloch Law PLLC

Business Address: P.O. Box 4519

City and State: Rollingbay, WA Zip Code: 98061

Business Phone: ( 206 ) 842-5841 Fax: ( 206 ) 428-6107

Email Address: sara@saramccullochlaw.com

- Non-Attorney
- Attorney - WSBA or Washington State Certification No: 30335
- I am willing to serve as a Guardian ad Litem for Guardianships at public expense.
- I have no pending investigations or action against me involving felony allegations, professional certification or license suspension and/or revocation.
- I agree to advise the court immediately in the event of any complaint, investigation or action being commenced which could lead to professional discipline, or the suspension or revocation of my professional license, or to the filing of criminal charges for felony or crime involving allegations of theft, dishonesty or moral turpitude.
- I have read and agree to be bound by the Kitsap County Superior Court Guardian ad Litem Registry Code of Conduct.

Summary of my experiences as a GAL including years of experience and number of appointments.

I have served as a GAL for two years. I am currently on the GAL list in Kitsap and Jefferson County.

I have been appointed on a total of 39 cases as a GAL (Kitsap- 16, King-13, Pierce- 6, Jefferson- 4). I serve as a Title 11 GAL, Settlement GAL, and probate GAL.

Number of times serving as a Guardian as Litem that I have been removed for failure to perform my duties as a Guardian ad Litem: None

I include the following with my application (please check all applicable boxes):

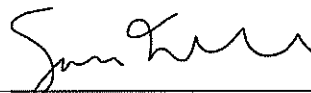
- Curriculum vitae, showing work and professional or personal experience in or related to the field that would assist in the performance and completion of Guardian ad Litem duties.
- Completed Washington State Patrol Conviction Criminal History.
- Signed release of information directed to all professional regulatory bodies which have licensed or supervised the applicant within the last ten years.
- Description of nature, status and outcome of any professional complaints, investigations or disciplinary actions, lawsuits or professional liability claims, and any order for removal of the Guardian ad Litem prior to completion of the Guardian ad Litem's duties.
- Description of any claims or litigation that has been commenced, involving allegations of improper fee charges, charges of fraud, theft or other forms of dishonesty or professional malpractice or misconduct.
- Copy of fee schedule.
- Certificate of Qualification/Training for Guardian ad Litem seeking appointment under RCW Title 11.

**OR**

- I am currently on the Guardian ad Litem Registry and have included a certificate of updated training taken within the last year. (2020 waived due to COVID-19.)

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

DATED this 7th day of May, 2020, at Bainbridge Island, Washington.



\_\_\_\_\_  
SIGNATURE OF APPLICANT

PRINT NAME: Sara McCulloch

**SARA L. MCCULLOCH**  
SARA MCCULLOCH LAW PLLC  
ESTATE PLANNING, PROBATE, AND GUARDIANSHIP  
P.O. BOX 4519 ROLLINGBAY, WA 98061  
OFFICE (206) 842-5841 • FAX (206) 428-6107 • SARA@SARAMCULLOCHLAW.COM

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WORK EXPERIENCE

**SARA MCCULLOCH LAW PLLC** 2017 to present  
*Solo Attorney Practitioner*  
Practicing in the areas of Estate Planning, Guardianship, and Probate. Certified as a Title 11 Guardian ad Litem.

**BAINBRIDGE ISLAND MUNICIPAL COURT** 2014 to present  
*Presiding Judge (Part time position)*  
Hear and decide misdemeanor criminal cases, domestic violence/ stalking/ harassment/ sexual assault protection orders, and traffic infraction proceedings. Manage court administrative duties.

**KING, KITSAP, AND PIERCE COUNTY DISTRICT COURTS**  
*Judge Pro Tempore* 2014 to present  
Hear and decide misdemeanor criminal cases, protection orders, felony investigation hearings, and traffic infraction proceedings. Attended King County and Pierce County pro tem trainings.

**KING COUNTY PROSECUTING ATTORNEY'S OFFICE, Seattle, WA** 1999 to 2013  
*Deputy Prosecuting Attorney, Senior Specialist- Sex Offender Registration*

- Experienced in all aspects of criminal prosecution: filing of charges, arraignments, bail hearings, plea negotiations, review of search warrants, witness interviews, plea paperwork and hearings, jury trials for felony and misdemeanor cases, sentencing hearings, appeals, probation hearings, criminal motions, and mental illness competency proceedings.
- Worked in the Special Assault, Domestic Violence, Juvenile Court, Felony Filing, Drug, and Appellate Units handling high-volume caseloads.
- Tried serious felony cases such as Rape, Felony Assault, Felony Violation of a No Contact Order, Robbery, Residential Burglary, and Possession of Child Pornography.
- Supervise, train, and provide feedback to junior prosecuting attorneys.
- Conduct training for law enforcement and other prosecutors around the state at programs sponsored by the Washington Association of Prosecuting Attorneys, Washington Sheriffs and Police Chiefs and the Washington Sex Offender Policy Board.
- Draft sex offender related legislation and pattern jury instructions for the Washington Pattern Jury Instructions Subcommittee.
- Served on the Washington Sex Offender Policy Board as an advisor on registration issues.

**THE DEFENDER ASSOCIATION, Seattle, WA** 1998  
*Legal Intern, Dependency Division*  
Selected as a Child Welfare Fellow for a national Child Welfare Program to work at The Defender Association. Observed court proceedings in dependency cases and at-risk youth petitions, conducted legal research, drafted briefs and legal memorandum.

**EASTSIDE DOMESTIC VIOLENCE PROGRAM, Bellevue, WA** 1995 to 1997  
*Children's Program Coordinator and Crisis Line Advocate*

**WOMENCARE SHELTER, Bellingham, WA** 1993 to 1995  
*Shelter Staff and Volunteer*  
Staffed emergency shelter for victims of domestic violence, provided immediate crisis intervention and support, staffed the 24-hour crisis line, volunteered over 700 hours.

VOLUNTEER WORK

**WILKES ELEMENTARY SCHOOL PARENT TEACHER ORGANIZATION** 2010 to 2015  
*Auction Chair, 2010-2011, 2011-2012 Auction Volunteer, 2014, 2015*

**WILKES ELEMENTARY MULTIAGE PROGRAM PARENT ADVISORY GROUP** 2012 to 2014  
*Chair, 2012-2013, 2013-2014*

**KING COUNTY BAR ASSOCIATION, Seattle, WA** 2007 to 2009  
*Volunteer with Volunteer Legal Services and VAPWA programs*  
Prepared wills, powers of attorney and health care directives for low income individuals and clients with HIV and AIDS.

EDUCATION

**BOSTON COLLEGE LAW SCHOOL, Newton, MA** 2000  
*Juris Doctor*  
Activities: National Mock Trial Team- Regional Semi-Finalist  
Gibbons Criminal Procedure Moot Court Team- Quarter Finalist  
Boston College Public Interest Law Foundation  
Boston Medical Center Domestic Violence Research and Advocacy Project

**WESTERN WASHINGTON UNIVERSITY, Bellingham, WA** 1995  
*Bachelor of Arts in Political Science, magna cum laude*  
Honors: Award of Excellence, National Chapter of Phi Kappa Phi Honor Society  
Departmental Honors in Political Science  
Honors Thesis- "Domestic Violence: Problems and Solutions"  
- Discussing victimless prosecution in domestic violence cases

MEMBERSHIP

**KITSAP COUNTY BAR ASSOCIATION**

**KING COUNTY BAR ASSOCIATION**

Guardianship and Elder Law Section

**WASHINGTON STATE BAR ASSOCIATION**

Solo Practice Section

Real Property, Probate, and Trust Section

**DISTRICT AND MUNICIPAL COURT JUDGES ASSOCIATION**

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**GUARDIAN AD LITEM STATEMENT OF QUALIFICATIONS**

This statement is presented as required by RCW 11.88.090(3):

A. Requisite areas of background, knowledge, training, and experience are detailed below:

1. Level of formal education: B.A. Political Science (2005); Law Degree, J.D. (2000).
2. Training related to Guardian ad Litem duties: Title 11 GAL Certification (2017), GAL Recertification (2018, 2019), Settlement Guardian ad Litem training (2018).
3. Number of years' experience as Guardian ad Litem: 2 years
4. Number of prior appointments as Guardian ad Litem (*as of today's date*):
  - (a) This County: 16
  - (b) Other Counties (Pierce, King, Jefferson): 24
  - (c) Appointment by the court as attorney for Alleged Incapacitated Person: 4
5. Criminal history (as defined in RCW 9.94.A.030): None.
6. Knowledge or experience in needs of impaired elderly, physical and developmental disabilities, mental illness, and other incapacitated persons: I have worked in criminal justice for 20 years as a former prosecutor and current part-time Municipal Court Judge. Working as a Judge, I am exposed to a variety of issues and problems such as domestic violence, drug and alcohol abuse, sexual assault, mental health issues, poverty, age-related cognitive decline, physical and development disabilities, and non-English speaking individuals. I regularly review mental health records and interact with mentally ill individuals in court. I am familiar with all competency proceedings in a criminal context and have dealt with numerous defendants and witnesses incompetent to proceed due to dementia, traumatic brain injuries, mental illness, or other unknown impairments. I am very comfortable working with individuals in crisis and accommodating for their needs.
7. Familiarity and experience with legal procedures involving Guardianships: I have completed all required training to be certified as a Title 11 GAL; including many other non-required legal training programs on guardianship, estate planning, probate, elder law, special needs, and trusts.

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8. Familiarity and experience in dealing with the provisions of Chapter(s) 11.88 and 11.92 RCW: I am an experienced attorney and Judge. I operate a private practice, focused on guardianship, estate planning, elder law, probate, and special needs planning. I have petitioned for numerous clients to establish Guardianships and maintain their reporting requirements.

B. I have been removed as a Guardian ad Litem: Never


C. I have successfully completed the model King County Guardian ad Litem training program in 2017 in Seattle, WA and Recertification in 2018 and 2019 in Seattle, WA. Kitsap County has waived the requirement for 2020 due to the COVID-19 pandemic. I have worked as a GAL in King, Kitsap, Pierce, and Jefferson counties.

D. I affirm there have been no professional complaints, investigations or disciplinary actions, lawsuits or professional liability claims against me.

E. I affirm that there have been no claims or litigation against me involving allegations of improper fee charges, charges of fraud, theft, or other forms of dishonesty or professional malpractice or misconduct.

I DECLARE UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF WASHINGTON THAT THE FOREGOING IS TRUE AND CORRECT.

Signed at Bainbridge Island, Washington, May 7, 2020.



Sara L. McCulloch

Signature

Printed Name

PO Box 4519

206-842-5841

Mailing Address

Telephone/Fax Number

Rollingbay, WA 98061

sara@saramccullochlaw.com

City, State, Zip Code

Email Address

## RELEASE OF INFORMATION

- TO:  Washington State Bar Association  
 Washington State Medical Association  
 Washington State Nursing Commission  
 Washington State Board of Psychology  
 Washington State Department of Licensing

I, Sara McCulloch  
(Professional License No. 30335) hereby authorize you, for the purpose of my application and/or work as a Kitsap County Guardian ad Litem, to release information to and discuss such information with:

Frank A. Maiocco, Jr.  
Court Administrator  
Kitsap County Superior Court  
614 Division Street, MS-24  
Port Orchard, WA 98366  
(360) 337-7140

This RELEASE OF INFORMATION includes, but is not limited to, all records and information concerning any official disciplinary action or a pending active investigation you have with regard to me.

  
Signature

5/7/2020  
Date

Sara McCulloch  
Printed Name

P.O. Box 4519  
Street Address

Rollingbay, WA 98061  
City/State/Zip

**SARA L. McCULLOCH**  
SARA McCULLOCH LAW PLLC  
P.O. BOX 4519 ROLLINGBAY, WA 98061  
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FEE SCHEDULE

\$225 per hour

\$0.57 per mile

(Will accept appointed cases at County approved rate or limits.)



# Certificate of Completion

King County Bar Association

**Sara McCulloch**

2017 King County  
**RCW 11.88.090 Guardianship**  
Guardian ad Litem Training

Initial Certification

April 6 & 7, 2017

April 6, 2017      6.50 Law & Legal CLE Credits  
April 7, 2017:      6.75 CLE Credits: 5.75 Law and Legal and 1.00 Ethics  
April 6 & 7, 2017:      13.25 CLE Credits: 12.25 Law & Legal & 1.00 Ethics



Denise Medlock, Senior Manager, Continuing Legal Education, King County Bar Association

**Certificate of Completion**  
**King County Bar Association**

**Sara McCulloch**

**2018 King County**  
**RCW 11.88.090 Guardianship**  
**Guardian ad Litem Training**

**Re-Certification – April 27, 2018**

April 27, 2018, Re-certification: 6.75 CLE Credits: 5.75 Law and Legal and 1.00 Ethics,  
Approval #: #106 8806  
Morning Session: 3.00 Law and Legal and .75 Ethics CLE Credits  
Afternoon Session: 3.00 Law and Legal CLE Credits



Denise Medlock, Senior Continuing Legal Education Manager  
King County Bar Association

**CERTIFICATE OF COMPLETION  
KING COUNTY BAR ASSOCIATION**

**Sara McCulloch**

**2018 KING COUNTY  
SETTLEMENT  
GUARDIAN AD LITEM TRAINING**

**INITIAL CERTIFICATION - LIVE ATTENDANCE**

**June 7, 2018**

**Certified by the Superior Court of King County as the  
Mandatory Training for the King County SPR 98.16W  
Settlement Guardian ad Litem Registry**

6.50 Law & Legal CLE Credits, Approval Number 107 1962



Denise Medlock, KCBA CLE Senior Manager

# Certificate of Completion

King County Bar Association

**Sara McCulloch**

2019 King County  
RCW 11.88.090 Guardianship  
Guardian ad Litem Training

Re-Certification – April 26, 2019

April 26, 2019, 7.00 CLE Credits: 6.25 Law and Legal and .75 Ethics, Approval #110 5621

Morning Session, Re-Certification: 3.50 Law and Legal CLE Credits  
Afternoon Session, Plenary: 2.75 Law and Legal and .75 Ethics CLE Credits



Denise Medlock, Senior Continuing Legal Education Manager  
King County Bar Association

CERTIFICATE OF

*Completion*

IS AWARDED TO:

*Sara Mo Eulbach*



For the Completion of the 2019 Annual Kitsap County Title 11 GAL Recertification  
Course Approved for 6.5 CPG credits, including 2 credits of Emerging Issues  
Course Pending for 6.5 CLE credits, including 1 credit of Ethics

May 22, 2019

Ron Richmond, President of Community  
Guardians

Sponsored and Hosted by:

*Community Guardians*

**SARA L. McCULLOCH**  
SARA McCULLOCH LAW PLLC  
P.O. BOX 4519 ROLLINGBAY, WA 98061  
OFFICE (206) 842-5841 • FAX (206) 428-6107 • SARA@SARAMCCULLOCHLAW.COM

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May 7, 2020

Frank A. Maiocco, Jr.  
Court Administrator  
Kitsap County Superior Court  
614 Division Street, MS-24  
Port Orchard, WA 98366

Dear Mr. Maiocco,

Please find attached my application to serve as a Title 11 GAL for Kitsap County. I hope to continue to serve on the GAL list for 2020-2021.

Sincerely,



Sara McCulloch

THE SUPERIOR COURT OF THE STATE OF WASHINGTON  
FOR KITSAP COUNTY

614 DIVISION STREET, MS-24  
PORT ORCHARD, WASHINGTON 98366  
(360) 337-7140

JEANETTE M. DALTON, JUDGE  
DEPARTMENT NO. 1  
MICHELLE ADAMS, JUDGE  
DEPARTMENT NO. 2  
MELISSA A. HEMSTREET, JUDGE  
DEPARTMENT NO. 3  
WILLIAM C. HOUSER, JUDGE  
DEPARTMENT NO. 4  
JEFFREY P. BASSETT, JUDGE  
DEPARTMENT NO. 5

KEVIN D. HULL, JUDGE  
DEPARTMENT NO. 6  
JENNIFER A. FORBES, JUDGE  
DEPARTMENT NO. 7  
SALLY F. OLSEN, JUDGE  
DEPARTMENT NO. 8  
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MATTHEW L. CLUCAS  
COURT COMMISSIONER  
FRANK A. MAIOCCO, JR.  
COURT ADMINISTRATOR

June 25, 2020

Ms. Sara L. McCulloch  
Sara McCulloch Law PLLC  
P.O. Box 4519  
Rollingbay, WA 98061

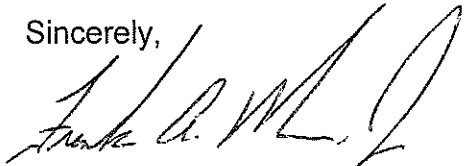
Re: Kitsap County Superior Court Title 11 Guardian ad Litem Registry, 2020-2021

Dear Ms. McCulloch:

The Kitsap County Superior Court Guardian ad Litem Committee has received and reviewed your application for the Title 11 Guardian ad Litem registry. We are pleased to include you on the 2020 - 2021 Registry, effective July 1, 2020.

Thank you for your interest and participation in Kitsap County's Guardian ad Litem program.

Sincerely,



Frank A. Maiocco, Jr.  
Court Administrator  
Kitsap County Superior Court