



Kitsap County
CONTRACT REVIEW SHEET
 (Chapter 3.56 KCC)

A. CONTRACT INFORMATION

1. Contractor City of Port Angeles
 2. Purpose Interlocal Purchasing Agreement
 3. Contract Amount NA Disburse Receive
 4. Contract Term Until Written Termination
 5. Contract Administrator R'Lene Orr, MS-7 Phone 337-4410
 Approved: *R'Lene Orr* Date 2/13/12
 Department Director

B. AUDITOR – ACCOUNTING INFORMATION

1. Contract Control Number KC-025-12
 2. Fund Name NA
 3. Payment from-Revenue to CC/Account Nbr NA
 4. Encumbered By Susanne Yost Date 01/24/2012

C. AUDITOR'S ACCOUNTING – GRANTS REVIEW

Signature required only if contract is grant funded

1. Approved Not Approved
 Reviewer N/A Date N/A
 2. Comments:

D. ADMINISTRATIVE SERVICES DEPARTMENT – RISK MANAGER REVIEW

1. Approved Not Approved
 Reviewer _____ Date _____
 2. Comments:

E. ADMINISTRATIVE SERVICES DEPARTMENT – BUDGET MANAGER REVIEW

Signature required only if contract is for \$50,000 or more, OR it will be signed by board of commissioners (regardless of dollar amount)

1. Approved Not Approved
 Reviewer Chas Hilton Date Jan. 25, 2012
 2. Comments:

F. PERSONNEL DEPARTMENT – PERSONNEL DIRECTOR REVIEW

Signature required only if union or employment contract

1. Approved Not Approved
 Reviewer _____ Date _____
 2. Comments:

G. PROSECUTING ATTORNEY

1. Approved as to Form Not Approved as to Form
 Reviewer KM Howell Date 02-01-12
 2. Comments:

H. CERTIFICATION BY CONTRACT ADMINISTRATOR: THIS CONTRACT IS READY FOR CONSIDERATION BY THE AUTHORIZED CONTRACT SIGNER.

(For contract signing authority, see KCC 3.56.075)

Date Approved by Authorized Contract Signer: _____ Date FEB 27, 12
 RETURN SIGNED ORIGINALS TO: Lee Reyes, MS-7, 337-4471

**INTERLOCAL COOPERATIVE PURCHASING AGREEMENT
BETWEEN KITSAP COUNTY AND THE CITY OF PORT ANGELES
KC-025-12**

This Cooperative Purchasing Agreement is entered into by Kitsap County, a municipal corporation, having its principal offices at 614 Division Street, Port Orchard, Washington, 98366 (County) and the City of Port Angeles, a Washington municipal corporation, having its principal offices at 321 East 5th Street, PO Box 1150, Port Angeles, Washington 98362 (City).

SECTION 1. PURPOSE

In accordance with Chapter 39.34 RCW, the parties wish to establish a cooperative governmental purchasing agreement for various supplies, materials, equipment and services whereby one party may use the other party's competitively awarded contract.

SECTION 2. TERMS

- a) Each party hereby agrees to extend to the other the right to purchase goods and services under contracts awarded through its competitive bidding process.
- b) Each notice issued by a party requesting competitive bids for goods or services shall inform bidders of the right of other public entities to acquire goods and services from the successful bidder.
- c) Neither party shall be responsible to the other for the performance of any vendor.
- d) Neither party shall be responsible to the other for payment to any vendor.
- e) Both parties reserve the right to independently contract for goods and services and may, without notice to the other, specifically exclude the other from purchasing under specific purchasing contracts.
- f) Any purchases by either party shall be affected by a purchase order from such party and directed to the vendor.
- g) Each party shall independently comply with any additional laws and other requirements regulating purchases of goods and services.
- h) This Agreement shall remain in force until terminated by thirty (30) days prior written notice from one party to the other.

SECTION 3. ADMINISTRATION & CONTRACT REPRESENTATIVES

No separate entity is being created by this Agreement. Rather, each party shall have a representative to administer the contract. Either party may change its representative upon providing written notice to the other party. The parties' representatives are as follows:

*County's Contract Representative
R'Lene Orr, Purchasing & Records Manager
Kitsap County Administrative Services Department
614 Division Street, MS-7, Port Orchard, WA 98366*

*City's Contract Representative
City of Port Angeles
321 East 5th Street, PO Box 1150, Port Angeles, Washington 98362*

SECTION 4. DURATION & TERMINATION

This Agreement shall continue in force and effect until cancelled in writing by either party.

SECTION 5. FILING

This Agreement shall be filed with the Kitsap County Auditor following execution by all parties.

Dated the 21st of February, 2012

Dated the 2nd of February, 2012

KITSAP COUNTY

CITY OF PORT ANGELES

Robert Gelder
Robert Gelder, Chair

Kent Myers
Kent Myers, City Manager

Josh Brown
Josh Brown, Commissioner

Will Blum
City Attorney

NOT PRESENT

Charlotte Garrido, Commissioner

ATTEST:

ATTEST:

Dana Daniels
Dana Daniels, Clerk of the Board

Janessa Hurd
Janessa Hurd, City Clerk

