

KITSAP COUNTY DISTRICT COURT FEE SCHEDULE (RCW 36.18.080)

All costs, fees, fines, forfeitures, penalties, and assessments are set by state law, local law, and/or the judicial branch.

Kitsap County District Court accepts cash, check, money order, certified check, credit cards, and debit cards for payment.

All such monies collected by a district court shall be remitted by the clerk of the district court to the county treasurer pursuant to RCW 3.62.020.

GR = General Rule

IRLJ = Infraction Rules for Courts of Limited Jurisdiction

KCC = Kitsap County Code

LFO = Criminal Legal Financial Obligations

LGR = District Court Local General Rule

RALJ = Rules for Appeal of Decisions of Courts of Limited Jurisdiction

RCW = Revised Code of Washington

CIVIL FILING FEES	AUTHORITY	AMOUNT
Animal – Appeal of Dangerous Dog Determination – Appeal of Potentially Dangerous Animal Decision – Petition for Return of Impounded Dangerous Animal or Potentially Dangerous Animal – Petition for Return of Seized Animal	RCW 3.62.060(1)(a) RCW 3.62.060(2)(a) RCW 7.75.035 KCC 2.122.010	\$ 83.00
Appeal to Superior Court – Civil, Infractions	RCW 36.18.020(2)(b) RCW 36.18.020(5)(b) RALJ 2.4(b)	\$ 230.00
Appeal to Superior Court – Small Claims	RCW 36.18.020(2)(b) RCW 36.18.020(5)(b) KCC 4.135.010 Superior Court Local Mandatory Arbitration Rule 2.1(a) RALJ 2.4(b)	\$ 480.00
Civil Complaint	RCW 3.62.060(1)(a) RCW 3.62.060(2)(a) RCW 7.75.035 KCC 2.122.010	\$ 83.00
Civil Contempt Sanction	RCW 7.21.040	Variable

CIVIL FILING FEES	AUTHORITY	AMOUNT
Civil Counterclaim, Cross-Claim, Third Party	RCW 3.62.060(1)(a) RCW 3.62.060(2)(a) RCW 7.75.035 KCC 2.122.010	\$ 83.00
Ex Parte Order Processing	RCW 3.62.060(1)(i)	\$ 20.00
Extension of Judgment	RCW 6.17.020(3) RCW 3.62.060(1)(a)	\$ 43.00
Foreign Judgment	RCW 3.62.060(1)(a) RCW 3.62.060(2)(a) RCW 7.75.035 KCC 2.122.010	\$ 83.00
Forfeiture – Drug Assets/Firearms	RCW 3.62.060(1)(a) RCW 3.62.060(2)(a) RCW 7.75.035 KCC 2.122.010	\$ 83.00
Municipal Court Judgment (Abstract/Transcript)	RCW 3.62.060(1)(k)	\$ 43.00
Name Change	RCW 3.62.060(1)(a) RCW 3.62.060(2)(a) RCW 7.75.035 KCC 2.122.010 RCW 4.24.130(4) RCW 36.18.010.	\$ 287.50
Protection Order – Antiharassment (Waived By Court)	RCW 7.105.105(9)(b)	No Fee
Protection Order – Domestic Violence	RCW 7.105.105(9)(a)	No Fee
Protection Order – Sexual Assault	RCW 7.105.105(9)(a)	No Fee
Protection Order – Stalking	RCW 7.105.105(9)(a)	No Fee
Small Claims – Notice of Claim	RCW 12.40.020 RCW 7.75.035 KCC 2.122.020	\$ 50.00
Small Claims – Counterclaim, Cross-Claim, Third Party	RCW 12.40.020 RCW 7.75.035 KCC 2.122.020	\$ 50.00
Supplemental Proceedings	RCW 3.62.060(1)(c)	\$ 20.00
Vehicle Impound Hearing Request – RCW 46.55.120(2)(b) (filing fee required)	RCW 3.62.060(1)(a) RCW 3.62.060(2)(a) RCW 7.75.035 KCC 2.122.010	\$ 83.00
Writ – Garnishment, Execution, Attachment	RCW 3.62.060(1)(b)	\$ 12.00

ADMINISTRATIVE FEES	AUTHORITY	AMOUNT
Abstract of Driving Record	RCW 46.52.130(2)	No Fee
Administrative Record GR 31.1 Search Fee – First hour no charge – \$ 30.00 per hour after first hour	GR 31.1(h)(4)	Variable
Appeal Preparation of Record	RCW 3.62.060(1)(h)	\$ 40.00
Authenticate/Exemplify Instrument – With Seal	RCW 3.62.060(1)(g)(i)	\$ 8.00
Certifying Instrument on File or of Record – \$ 5.00 plus \$ 1.00 per page	RCW 3.62.060(1)(g)(i)	Variable
Clerk Services – Historical Search, Report – \$ 20.00 per hour	RCW 3.62.060(1)(i)	Variable
Copy of Instrument for Filing – No Seal – \$ 0.50 per page	RCW 3.62.060(1)(g)(iii)	Variable
Copy of Document – Paper Copy – \$ 0.25 per page	RCW 3.62.060(1)(g)(iv)	Variable
Copy of Document – Thumb Drive	RCW 3.62.060(1)(g)(v)	\$ 12.00
Copy of Court Hearing – Audio Recording	RCW 3.62.060(1)(j)	\$ 10.00
eFiling Paper Filing – By Attorney	LGR 30.1(d)(3)	\$ 50.00
eFiling Special Handling	LGR 30.1(d)(2)	\$ 20.00
Judgment Transcript Preparation	RCW 3.62.060(1)(e)	\$ 20.00
Jury Demand – Civil Case	RCW 3.62.060(1)(d)	\$ 125.00
NSF Check	GR 29	\$ 40.00
Postage	GR 29	Variable

INFRACTIONS	AUTHORITY	AMOUNT
<p>Base Penalty – Generally</p> <ul style="list-style-type: none"> – Base penalty + PSEA below = total amount assessed – IRLJ 6.2(d)(1) (traffic) – IRLJ 6.2(d)(2) (commercial vehicle) – IRLJ 6.2(d)(3) (parks and recreation) – IRLJ 6.2(d)(4) (boating) – IRLJ 6.2(d)(5) (fish and wildlife) – Does not include parking, standing, stopping or pedestrian infractions. IRLJ 6.2(c). 	IRLJ 6.2(d)	Variable
<p>Base Penalty – Civil Infractions</p> <ul style="list-style-type: none"> – Base penalty + PSEA below = total amount assessed – Class 1 base penalty (\$ 250.00). RCW 7.80.120(1)(a). – Class 2 base penalty (\$ 125.00). RCW 7.80.120(1)(b). – Class 3 base penalty (\$ 50.00). RCW 7.80.120(1)(c). – Class 4 base penalty (\$ 25.00). RCW 7.80.120(1)(d). 	RCW 7.80.120	Variable
<p>Base Penalty – Kitsap County Code Infractions</p> <ul style="list-style-type: none"> – Base penalty + PSEA below = total amount assessed – Most are class 1 infractions (\$ 250.00 base penalty) 	KCC 2.116.041	Variable
<p>Base Penalty – Kitsap Health District Infractions</p> <ul style="list-style-type: none"> – Base penalty + PSEA below = total amount assessed – Most are class 1 infractions (\$ 250.00 base penalty) – Environ’l Health Enfor’t Regs (EHER 3(B)(4)(a)(1)) – Food Service Regulations (FSR 7(E)(4)(a)(i)) – On Site Sewage Regulations (OSSR 19(B)(4)(a)(1)) – Rodent Control Regulations (RCR 3(B)(4)(a)(1)) – Solid Waste Regulations (SWR 950(8)(a)(1)) 	See Regulation	Variable
<p>Base Penalty – Unscheduled Infractions</p> <ul style="list-style-type: none"> – Base penalty + PSEA below = total amount assessed 	IRLJ 6.2(b)	\$48.00
<p>Catalytic Converter Fine</p> <ul style="list-style-type: none"> – Base penalty + PSEA below = total amount assessed Base penalty – – Not more than \$ 1,000.00 (first offense) – Not more than \$ 2,000.00 (2nd + offense w/in 2 years) 	RCW 19.290.080	Variable
<p>Deferred Finding Administrative Fee</p> <ul style="list-style-type: none"> – PSEA does not apply to “fees”. RCW 3.62.090. 	RCW 46.63.070(5)(a)	\$ 210.00
<p>HOV – Additional Penalty</p> <ul style="list-style-type: none"> – \$ 50.00 (first offense) – \$ 150.00 (second or subsequent offense w/in 2 years) – PSEA does not apply. RCW 3.62.090(3). 	RCW 46.61.165	Variable
<p>HOV – Dummy, Doll, Human Facsimile Add’l Penalty</p> <ul style="list-style-type: none"> – PSEA does not apply. RCW 3.62.090(3). 	RCW 46.61.165	\$ 200.00

INFRACTIONS	AUTHORITY	AMOUNT
Judicial Information System (non-traffic infractions) – PSEA does not apply to “orders”. RCW 3.62.090.	RCW 2.68.040(1) Supreme Court Order No. 25700-A-1103	\$ 47.00
Public Safety And Education Assessment (PSEA) – 105% of base penalty added to base penalty – Does not apply to parking infractions – Does not apply to several exceptions – PSEA may not be suspended or waived by a court – Base penalty + PSEA = total amount assessed – Base penalty + PSEA rounded up. IRLJ 6.2(a).	RCW 3.62.090(1) RCW 3.62.090(2)	Variable
Proof of Discover Pass	RCW 79A.80.080	No Fee
Proof of Handicapped Parking Permit/Placard	RCW 46.19.050(4)	No Fee
Proof of Insurance – Administrative Cost – PSEA does not apply to “costs”. RCW 3.62.090.	RCW 46.30.020(2)	\$ 25.00
Traffic Infraction – Failure to Respond/Appear Fee – PSEA does not apply to “fees”. RCW 3.62.090.	RCW 46.63.110(4)	\$ 52.00
Traffic Infraction – Legislative Penalty – PSEA does not apply. RCW 3.62.090(3).	RCW 46.63.110(8)(a)	\$ 24.00
Traffic Infraction – Payment Plan Administrative Fee – PSEA does not apply to “fees”. RCW 3.62.090.	RCW 46.63.190(5)	\$ 10.00
Traffic Infraction – Trauma Care Account – Auto Theft Prevention (\$ 10.00) – DOL Tech Support (\$ 2.00) – EMS & Trauma Care System (\$ 5.00) – Judicial Information System (\$ 47.00) – Traumatic Brain Injury (\$ 5.00) – PSEA does not apply. RCW 3.62.090(3).	RCW 2.68.040(1) RCW 46.63.110 Supreme Court Order No. 25700-A-1103	\$ 69.00
Vulnerable Roadway User – Additional Penalty – PSEA does not apply. RCW 3.62.090(3).	RCW 46.61.110 RCW 46.61.145 RCW 46.61.180, .185, .190, .205	\$ 48.00

CRIMINAL LFOS – MANDATORY	AUTHORITY	AMOUNT
Animal Cruelty – Civil Penalty	RCW 16.52.200(7)	\$ 1,000.00
Animal Cruelty – Probation Violation Civil Penalty – \$ 1,000.00 (first violation) – \$ 5,000.00 (second violation) – Gross misdemeanor (third + violation)	RCW 16.52.200(8)	Variable
Animal Cruelty – Reasonable Animal Care Costs	RCW 16.52.200(6)	Variable
DUI/Physical Control – Emergency Response Costs – Expense of public agency emergency response – \$ 2,500.00 maximum per incident	RCW 38.52.430	Variable
DUI/Physical Control – Passenger Under Age 16 Minimum Fine (per each passenger) – \$ 1,700 (\$ 0 if indigent) (0 priors w/in 7 years) – \$ 3,400 (\$ 1,700 if indigent) (1 prior w/in 7 years) – \$ 5,100 (\$ 1,700 if indigent) (2 priors w/in 7 years) – Amount includes base amount + PSEA (70%)	RCW 46.61.5055(6)(b) RCW 46.61.5055(6)(c) RCW 46.61.5055(6)(d) RCW 3.62.090(1)	Variable
DV – Penalty Assessment (per count) – <i>State v. Smith</i> , 9 Wn.App.2d 122, ¶10 (2019) (may be imposed against indigent defendant)	RCW 10.99.080(1)	\$ 115.00
DV – Protection Order Violation Fine (per count) – \$ 15.00 (base amount) – \$ 15.75 (PSEA – 105%)	RCW 7.105.450(1)(b)(ii) RCW 3.62.090(1) RCW 3.62.090(2)	\$ 30.75
Indecent Exposure Assessment – \$ 50.00 (\$ 16.50 if indigent)	RCW 9A.88.120(1)(a) RCW 9A.88.120(2)	Variable
Public Safety And Education Assessment (PSEA) – 105% of base penalty added to base penalty – 70% of base penalty added to base penalty for DUI and physical control convictions – PSEA may not be suspended or waived by a court – Base penalty + PSEA = total amount assessed	RCW 3.62.090(1) RCW 3.62.090(2)	Variable
Probation Assessment – \$ 10.00 per month assessed – Maximum \$ 100.00 per month authorized	RCW 10.64.120(1)	Variable
Probation Assessment – Behavioral Health Court – Maximum \$ 100.00 per month authorized	RCW 10.64.120(1) RCW 2.30.030	\$ 150.00
Probation Assessment – Deferred Prosecution – \$ 10.00 per month assessed – Maximum \$ 100.00 per month authorized	RCW 10.64.120(1)	Variable
Probation Assessment – Felony Diversion – Maximum \$ 100.00 per month authorized	RCW 10.64.120(1)	\$ 850.00

CRIMINAL LFOS – MANDATORY	AUTHORITY	AMOUNT
Probation Assessment – Pretrial Diversion Agree’t – \$ 10.00 per month assessed – Maximum \$ 100.00 per month authorized	RCW 10.64.120(1)	Variable
Probation Assessment – THRIVE Court – Maximum \$ 100.00 per month authorized	RCW 10.64.120(1) RCW 2.30.030	\$ 150.00
Prostitution Assessment – \$ 50.00 (\$ 16.50 if indigent)	RCW 9A.88.120(1)(a) RCW 9A.88.120(2)	Variable
Prostitution – Patronizing or Permitting Assessment – \$ 1,500.00 (\$ 500.00 if indigent) (no priors) – \$ 2,500.00 (\$ 834.00 if indigent) (1 prior) – \$ 5,000.00 (\$ 1,667.00 if indigent) (2 + priors)	RCW 9A.88.120(1)(b) RCW 9A.88.120(1)(c) RCW 9A.88.120(2)	Variable
Restitution	RCW 3.66.115 RCW 3.66.120 RCW 3.66.130	Variable
Wildlife – Big Game Penalty Assessment – Amount is dependent on type of animal killed – Amount assessed for each animal killed – Amount doubles per animal killed in certain circumstances. RCW 77.15.420(7).	RCW 77.15.410 RCW 77.15.420(1) RCW 77.15.420(2) RCW 77.15.420(7)	Variable
Wildlife – Wild Birds Penalty Assessment	RCW 77.15.400(5)(a)	\$ 1,000.00

CRIMINAL LFOs – DISCRETIONARY	AUTHORITY	AMOUNT
Conviction Fee – Non-Traffic (per case)	RCW 3.62.085	\$ 43.00
Conviction Fee – Traffic (per case)	RCW 3.62.085	\$ 43.00
Crime Laboratory Analysis Fee	RCW 43.43.690(1)	\$ 100.00
DUI/Physical Control – Conviction Fee (per case)	RCW 3.62.085	\$ 43.00
DUI/Physical Control – Fine (Minimum) – \$ 595.00 (0 priors w/in 7 yrs) (BAC < 0.15 or no) – \$ 850.00 (0 priors w/in 7 yrs) (BAC 0.15+, refuse) – \$ 850.00 (1 prior w/in 7 yrs) (BAC < 0.15 or no) – \$ 1,275.00 (1 prior w/in 7 yrs) (BAC 0.15+, refuse) – \$ 1,700.00 (2 priors w/in 7 yrs) (BAC < 0.15 or no) – \$ 2,550.00 (2 priors w/in 7 yrs) (BAC 0.15+, refuse) – Amount includes base amount + PSEA (70%)	RCW 46.61.5055(1) RCW 46.61.5055(2) RCW 46.61.5055(3) RCW 3.62.090(1)	Variable
DUI/Physical Control – Fine (Maximum) – \$ 5,000 (base amount) – \$ 3,500.00 (PSEA – 70%) – Base penalty + PSEA = \$ 8,500.00	RCW 46.61.502(5) RCW 46.61.504(5) RCW 3.62.090(1)	\$ 8,500.00
DUI/Physical Control – Title 46 Penalty (per count) – \$ 50.00 (base amount) – \$ 52.50 (PSEA – 70%)	RCW 46.64.055(1) RCW 3.62.090(1)	\$ 102.50
DUI/Physical Control – Toxicology Laboratory Fee	RCW 46.61.5054(1)(a)	\$ 250.00
Fine – Maximum – \$ 5,000.00 (base amount – gross misdemeanor) \$ 5,250.00 (PSEA 105%) Base amount + PSEA = \$ 10,250.00 – \$ 1,000.00 (base amount – misdemeanor) \$ 1,050.00 (PSEA 105%) Base amount + PSEA = \$ 2,050.00	Statute or Ordinance RCW 3.62.090(1) RCW 3.62.090(2)	Variable
Public Safety And Education Assessment (PSEA) – 105% of base penalty added to base penalty – 70% of base penalty added to base penalty for DUI and physical control convictions – PSEA may not be suspended or waived by a court – Base penalty + PSEA = total amount assessed	RCW 3.62.090(1) RCW 3.62.090(2)	Variable
Traffic Title 46 Penalty (per count) – \$ 50.00 (base amount) – \$ 52.50 (PSEA – 105%)	RCW 46.64.055(1) RCW 3.62.090(1) RCW 3.62.090(2)	\$ 102.50