1	KITSAP COUNTY PLANNING COMMISSION			
2	Zoom Webinar			
3	https://us02web.zoom.us/j/89732331301			
4	Dial In: (253) 215-8782 Webinar ID: 897 3233 1301 Passcode: 984173			
5	December 21, 2021 @ 5:30 pm			
6 7 8 9 10	These minutes are intended to provide a summary of meeting decisions and, except for motions made, should not be relied upon for specific statements from individuals at the meeting. If the reader would like to hear specific discussion, they should visit Kitsap County's Website at http://www.kitsapgov.com/dcd/pc/default.htm and listen to the audio file (to assist in locating information, time-stamps are provided below).			
12 13	<u>Planning Commission (PC) Members present</u> : Joe Phillips (Chair), Amy Maule (Vice Chair), Alan Beam, Danielle Douthett, Kari Kaltenborn-Corey, Steven Boe, Mike Eliason, Stacey Smith			
14	Planning Commission (PC) Members absent: Aaron Murphy			
15 16	<u>Department of Community Development (DCD) Staff present</u> : Liz Williams, Amanda Walston (Clerk Robyn Readwin (Admin)			
17	5:30 pm			
18	A. Introductions			
19	B. Virtual Meeting Protocol			
20	C. Adoption of Agenda			
21	MOTION: Michael Eliason moves to adopt the agenda as presented.			
22	SECOND: Alan Beam			
23	 VOTE: Unanimous in Favor – Motion Carries 			
24	D. Adoption of Minutes			
25	 Minutes from 11/9/2021 			
26	 MOTION: Amy Maule moves to adopt the minutes as presented. 			
27	SECOND: Michael Eliason			
28	 VOTE: Unanimous in Favor – Motion Carries 			
29	 Minutes from 11/16/2021 			
30	• MOTION: Mike Eliason moves to adopt the minutes as presented.			
31	SECOND: Alan Beam			
32	 VOTE: Unanimous in Favor – Motion Carries 			

1		 Minutes from 12/7/2021 are continued to next meeting
2		5:35 pm
3	E.	General Public Comment
4		Chair Phillips opens the floor to speakers wishing to provide testimony.
5 6		 Chair Phillips calls again for speakers; seeing and hearing none, closes the floor to general speakers.
7		5:36 pm
8 9	F.	Work Study: Title 15 Flood Hazard Amendments – David Kinley, DCD Assistant Director (approx. 10 min)
10 11		 David Kinley presents brief review of the project to date, referencing the Findings of Fact presented tonight.
12		MOTION: Alan Beam moves to adopt the Findings of Fact as presented.
13		SECOND: Danielle Douthett
14		 VOTE: Unanimous in Favor – Motion Carries
15		5:48 pm
16	G.	Zoning Use Table – Finding of Fact Correction – Scrivener's Error – Liz Williams, DCD
17		Planning and Environmental Programs (PEP) Interim Manager (approx. 10 mins)
18		Ms. Williams notes scrivener's error made in the Change Matrix attachment
19		included in the Findings of Fact (FoF) approved by the PC on 11/16/21; shares
20		screen to show visual reference to corrected matrix dated 12/23/21.
21		 1st change starts on page 5, related to multi-family; PC concurred with changes
22		to multi-use in Manchester and Suquamish LAMIRD (Limited Area of More
23		Intensive Rural Development); this was not in the change matrix presented and
24		approved on 11/16/21 with the FoF, has been corrected in the new version.
25		• 2 nd change related to removing Conference Center from Keyport, Manchester
26		and Suquamish commercial zones based on fact that it was not intended to
27		serve rural communities, this was discussed in deliberations and recommended
28		by the PC; and was not in the change matrix presented and approved on
29		11/16/21 with the FoF, it has been corrected in the new version.
30		 Next changes on page 6 related to retail; change matrix presented and
31		approved on 11/16/21 with the FoF showed general retail merchandise
32		showed stores less than 4,000 square feet, instead of correctly capturing the
33		PC approved motion to change stores from 4,000 – 9,999 square feet from

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1	ACUP (Administrative Conditional Use Permit) to prohibited; it has been corrected in the new version.
3	 Next changes on page 7; change matrix presented and approved on 11/16/21
4	with the FoF showed changes to Transportation Terminal Marine, Non-Marine;
5	that motion failed and was not passed by the PC therefore these changes
6	should not be captured in the matrix, it has been corrected in the new version.
7	 Ms. Williams offers motion language: to 'replace Exhibit B: Planning
8	Commission Change Matrix, dated 11/10/2021, with Exhibit B, Planning
9	Commission Change Matrix, dated 12/21/21, to correct a Scrivener's error.'
10	 QUESTION: Stacey Smith asks, and Ms. Williams confirms, errors were honest,
11	procedural mistakes; many moving parts, complex changes involved; public
12	inquiry on change received; DCD wanted changes to be reflected accurately.
13	 MOTION: Stacey Smith moves to replace Exhibit B: Planning Commission
14	Change Matrix, dated 11/10/2021, with Exhibit B. Planning Commission
15	Change Matrix, dated 12/21/21, to correct a Scrivener's error.
16	SECOND: Kari Kaltenborn-Corey
17	 VOTE: Unanimous in Favor – Motion Carries
18	H. General Public Comment
19	 Chair Phillips opens the floor to speakers wishing to provide testimony.
20 21	 Chair Phillips calls again for speakers; seeing and hearing none, closes the floor to general speakers.
22	I. For the Good of the Order/Commissioner Comments
23	 2022 PC Calendar to be distributed and posted; 01/04/22 meeting cancelled.
24	 Elections for 2022 Chair/Vice Chair to be held 1st meeting in January (1/18/22).
25	 Chair thanks Commissioners Eliason and Beam for their service .
26	Time of Adjournment: 5:57 pm
27	Minutes approved this day of March2022.
28	$\wedge P \cdot \cdot$
29	to beiling
30	Joe Phillips, Planning Commission Chair
31	Amon aga
32 33	Amanda Malatan Blanning Commission Clark
, ,	Amanda Walston, Planning Commission Clerk