Kitsap County Planning Commission Minutes – January $16^{\mathrm{th}}\,2017$

1 2 3 4 5 6 7 8	KITSAP COUNTY PLANNING COMMISSION Administration Building – Commissioner's Chambers January 16 th 2017 @ 5:30 pm These minutes are intended to provide a summary of meeting decisions and, except for motions made, should not be relied upon for specific statements from individuals at the meeting. If the reader would like to hear specific discussion, they should visit Kitsap County's Website at http://www.kitsapgov.com/dcd/pc/default.htm and listen to the audio file (to assist in locating information, time-stamps are provided below).					
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10 11	<u>Members present</u> : Robert Baglio (Chair), Gina Buskirk (Vice-Chair), Karanne Gonzalez-Harless, Aaron Murphy, Joe Phillips, Tom Nevins, Richard Shattuck, Spencer Stegmann, and Jim Svensson <u>Members absent</u> :					
12 13						
14						
15	Staff p	oresent: Jim Bolger, Darren Gurnee, Dave Ward, Liz Williams, Amanda Walston				
16		05:30:46				
17	A.	Call meeting to Order, Introductions				
18	В.	Adoption of Agenda				
19		 Motion: Joe Phillips moves to adopt Agenda as presented. 				
20		Second: Karanne Gonzales-Harless				
21		 Vote: 7 in favor; 0 opposed – motion carries. 				
22	C.	Approval of Minutes				
23 24		 Motion: Spencer Stegmann moves to approve the minutes from the 12/19/17 Planning Commission meeting as presented. 				
25		Second: Jim Svensson				
26		 Vote: 7 in favor; 0 opposed; 1 abstain – motion carries. 				
27		05:32:56				
28	D.	Findings of Fact: – 2017 Development Code Amendment – Liz Williams, DCD Planner				
29 30		 Liz Williams briefly describes the proposed Findings of Fact for the recommended approval of one amendment, regarding maximum lot size in Urban Growth Areas. 				
31		 Motion: Tom Nevins moves to approve the Findings of Fact as presented by staff. 				
32		Second: Joe Phillips				
33		 Vote: 8 in favor; 0 opposed – motion carries. 				
34		05:34:10				
35	E.	Election of 2018 Officers				
36 37		 Chair Baglio reads nominations sent to the Clerk prior to the meeting, and opens the floor to any other nominations for Planning Commission Chair. 				

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1		 Tom Nevins nominated Gina Buskirk and Spencer Stegmann
2		 Spencer Stegmann declines nomination
3		 Gina Buskirk nominates Robert Baglio as Chair
4		Second: Spencer Stegmann
5 6		 Discussion: Tom Nevins agrees Baglio has done an excellent job, believes development of individuals is encouraged by rotation of Chair.
7		 Vote by show of hands:
8		 For Gina Buskirk: 5 in favor; 1 abstain
9		 For Robert Baglio: 2 in favor; 1 abstain
10 11		 Gina Buskirk is confirmed as Chair of the Kitsap County Planning Commission for 2018.
12		 Chair Baglio opens the floor to nomination for Vice Chair.
13		 Tom Nevins nominates Spencer Stegmann
14		 Spencer Stegmann nominates Robert Baglio
15		 Vote by show of hands:
16		 For Spencer Stegmann: 2 in favor; 1 abstain
17		 For Robert Baglio: 5 in favor; 1 abstain
18 19		 Robert Baglio is confirmed as Vice Chair of the Kitsap County Planning Commission for 2018.
20		5:39:25
21	F.	Good of the Order – Jim Bolger, DCD Assistant Director
22 23 24		 At the last meeting, the Planning Commission requested information on the Department Advisory Group (DAG). DCD Director Louisa Garbo will present that information at the next regular meeting
25 26		 The upcoming February 6th will likely be cancelled, with any non-pressing items combined with the February 20th meeting
27 28		 Comprehensive Plan Amendment process scope and docketing will go before the Board of County Commissioners (BoCC) in March
29		\circ Site specific amendment applications will be allowed from $1/9/18 - 2/6/18$
30		 Update on applications received will be given at the February 20th meeting
31		 This process will flow through to the November – December time frame
32 33		 The Prosecutor's Office will provide an update on Growth Management Act Case Law and Legislative Action at the February 20th meeting

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1 2 3	•	The Code Development batch process will be discussed at the February 20" meeting. This was the first test of this method; Long Range Planning division will be convening a stakeholder group to brief and review proposed code changes, etc.
4 5	•	Director Garbo will provide an update at the next meeting on internal discussions regarding best use of time, efficiencies and other possibilities for some agenda items
6 7 8 9	,	DCD will prepare a report of work that has taken place and come before the Planning Commission over the past year. Content is still being considered, the final draft will provide an impetus and framework for an annual meeting with the Planning Commission, DCD Staff and the Board of County Commissioners
10 11 12	•	Some expected future topics coming to the Planning Commission include new code relating to Wireless Communication Facilities and how to apply design considerations. The Prosecutor's Office have been working for some time and expect it to move forward soon
13 14	•	Revisions to Transitory Housing Accommodations have been requested by the Commissioners, we will also see that coming through soon
15		5:45:35
16 17 18	•	Question/Clarification: Richard Shattuck asks for clarification on the site specific amendments allowed through the 2018 Comp. Plan Amendment process, can the zone move both ways?
19 20 21		 Application would not be prohibited, but Staff would not likely recommend a change that would create zoning 'islands'. This is partly why a Staff Consult will be required for each application.
22	•	Question/Clarification: Richard Shattuck asks what the site specific application fee is.
23		 Specific breakdown on application and informational email, but close to \$1,200
24 25	•	County is still in negotiation with the City of Port Orchard related to concurrency, traffic impact fees, etc. with a settlement hearing coming in late February
26 27	•	A few other appeals filed against our Comp Plan Amendment were upheld in favor of the County by the Hearing Examiner and are now waiting to be heard in Superior Court
28 29 30 31 32 33		pproved this 20 day of February 2017.
34 35 36	V.	Robert Baglio, Planoing Commission Chair
37		Amanda Walston, Planning Commission Clerk