

Amendment No. 1 to ESD Contract K7991

PURPOSE: The purpose of this amendment is to:		
Replace budget.		
PARTIES:		
Kitsap County dba Olympic Workforce Development Council (Subrecipient)		
Contract Manager Alissa Durkin	CM Telephone: (360) 689-4624	CM Email adurkin@kitsap.gov
Employment Security Department (ESD)		
Contract manager Julie Baxter	CM Telephone (360) 890-5941	CM email julie.baxter@esd.wa.gov
ADMENDMENT: The Parties hereby agree to amend the Contract as follows:		
<p>1. Exhibit A – Budget & Performance Planning Form: The Budget Form is replaced in its entirety with the Budget Form attached hereto (pages 2 – 6).</p>		
The effective date of this amendment is date of execution.		
All other terms and conditions of the original contract, including any prior amendments thereto, remain in full force and effect as previously written. The Parties hereby sign this amendment and acknowledge they each have the authority to execute the same on behalf of their respective party.		
Board of County Commissioners Katherine T. Walters, Chair <div style="text-align: right;">Date 4/8/24</div>	Employment Security Department Danielle Cruver, Chief Financial Officer <div style="text-align: right;">Date 4/10/2024</div> DocuSigned by: 	
Christine Rolfes, Commissioner <div style="text-align: right;">Date 4/8/24</div>	Approved/Attested by: Kitsap County Clerk of the Board <small>82FD1998E9A447F</small>	
Charlotte Garrido, Commissioner <div style="text-align: right;">Date 4/8/24</div>		

ATTEST:

Dana Daniels, Clerk of the Board



WIOA TITLE IB FORMULA

BUDGET PLANNING: ADMINISTRATIVE COST POOL & YOUTH

EXHIBIT A: BUDGET & PERFORMANCE PLANNING FORM

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ADMINISTRATIVE COST POOL (ACP)									
PY23/FY24 Period of Performance: April 1, 2023 through June 30, 2025				PY23/FY24 Total: \$ 194,635		PY23/FY24 Project Code: 6101-7303			
PLANNED EXPENDITURES									
	2023 Apr - Jun	2023 Jul - Sep	2023 Oct - Dec	2024 Jan - Mar	2024 Apr - Jun	2024 Jul - Sep	2024 Oct - Dec	2025 Jan - Mar	2025 Apr - Jun
Quarterly Expenditures	\$ 15,000	\$ 20,000	\$ 22,805	\$ 22,805	\$ 22,805	\$ 22,805	\$ 22,805	\$ 22,805	\$ 22,805
Cumulative Expenditures	\$ 15,000	\$ 35,000	\$ 57,805	\$ 80,610	\$ 103,415	\$ 126,220	\$ 149,025	\$ 171,830	\$ 194,635
COST POOL CONTRIBUTIONS									
	PY23			FY24					
	Amounts	Periods of Performance		Amounts	Periods of Performance				
Youth	\$ 65,430	April 1, 2023- June 30, 2025							
Adult	\$ 12,805	July 1, 2023 - June 30, 2025		\$ 52,302	October 1, 2023 - June 30, 2025				
Dislocated Worker	\$ 13,823	July 1, 2023 - June 30, 2025		\$ 50,275	October 1, 2023 - June 30, 2025				
Subtotal	\$ 92,058			\$ 102,577					
TOTAL PY23/FY24 ADMINISTRATIVE COST POOL GRANT AMOUNT:							\$ 194,635		
YOUTH									
PY23 Period of Performance: April 1, 2023 through June 30, 2025				PY23 Total: \$ 588,874		PY23 Project Code: 6101-7003			
PLANNED EXPENDITURES									
	2023 Apr - Jun	2023 Jul - Sep	2023 Oct - Dec	2024 Jan - Mar	2024 Apr - Jun	2024 Jul - Sep	2024 Oct - Dec	2025 Jan - Mar	2025 Apr - Jun
Quarterly Expenditures	\$ 21,000	\$ 70,984	\$ 70,984	\$ 70,984	\$ 70,984	\$ 70,984	\$ 70,984	\$ 70,984	\$ 70,985
Cumulative Expenditures	\$ 21,000	\$ 91,984	\$ 162,969	\$ 233,953	\$ 304,937	\$ 375,921	\$ 446,905	\$ 517,889	\$ 588,874
TOTAL PY23 YOUTH PROGRAM GRANT AMOUNT:							\$ 588,874		

NOTES & DATA VALIDATION

1. ACP expenditures for the quarter ending 6/30/2023 (cells D17 and D18) cannot exceed the WIOA Youth contribution to ACP (cell C23).
2. ACP expenditures for the quarter ending 9/30/2023 (cells E17 and E18) cannot exceed the subtotal of all PY23 ACP contributions (cell C26).

Data Validation Check:
 Data Validation Check:

WIOA TITLE IB FORMULA

BUDGET PLANNING: ADULT & DISLOCATED WORKER

EXHIBIT A: BUDGET & PERFORMANCE PLANNING FORM

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ADULT										
PY2023 period of Performance: July 1, 2023 through June 30, 2025					PY23 Total: \$ 115,246			PY23/FY24 Project Code: 6101-7103		
FY24 Period of Performance: October 1, 2023 through June 30, 2025					FY24 Total: \$ 570,726					
PLANNED EXPENDITURES										
	2023		2024		2024		2025		2025	
	Jul - Sep	Oct - Dec	Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec	Jan - Mar	Apr - Jun		
Quarterly Expenditures	\$ 10,000	\$ 15,000	\$ 93,495	\$ 113,495	\$ 113,495	\$ 113,495	\$ 113,496	\$ 113,496		
Cumulative Expenditures	\$ 10,000	\$ 25,000	\$ 118,495	\$ 231,990	\$ 345,485	\$ 458,980	\$ 572,476	\$ 685,972		
TRANSFER AMENDMENT SUMMARY										
Amendment Number:								PY23/FY24 Program Allocation:		\$ 685,972
Transfer Type:								Increase/Decrease Amount:		\$ -
								TOTAL PY23/FY24 ADULT PROGRAM GRANT AMOUNT:		\$ 685,972
DISLOCATED WORKER										
PY23 Period of Performance: July 1, 2023 through June 30, 2025					PY23 Total: \$ 124,407			PY23/FY24 Project Code: 6101-7203		
FY24 Period of Performance: October 1, 2023 through June 30, 2025					FY24 Total: \$ 352,472					
PLANNED EXPENDITURES										
	2023		2024		2024		2025		2025	
	Jul - Sep	Oct - Dec	Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec	Jan - Mar	Apr - Jun		
Quarterly Expenditures	\$ 10,000	\$ 80,980	\$ 80,980	\$ 60,980	\$ 60,984	\$ 60,985	\$ 60,985	\$ 60,985		
Cumulative Expenditures	\$ 10,000	\$ 90,980	\$ 171,960	\$ 232,940	\$ 293,924	\$ 354,909	\$ 415,894	\$ 476,879		
TRANSFER AMENDMENT SUMMARY										
Amendment Number:								PY23/FY24 Program Allocation:		\$ 476,879
Transfer Type:								Increase/Decrease Amount:		\$ -
								TOTAL PY23/FY24 DISLOCATED WORKER PROGRAM GRANT AMOUNT:		\$ 476,879

NOTES & DATA VALIDATION

- Adult expenditures for the quarter ending 9/30/2023 (cell E18) cannot exceed the PY23 Adult allocation (cell G12).
- Dislocated Worker expenditures for the quarter ending 9/30/2023 (cell E40) cannot exceed the PY23 Dislocated Worker allocation (cell G34).

Data Validation Check:
 Data Validation Check:

WIOA TITLE IB FORMULA

PERFORMANCE PLANNING: YOUTH, ADULT, & DISLOCATED WORKER

EXHIBIT A: BUDGET & PERFORMANCE PLANNING FORM

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YOUTH						
PY23 Period of Performance: July 1, 2023 through June 30, 2025						
	Performance Indicator	Carry-In	2023 Jul - Sep	2023 Oct - Dec	2024 Jan - Mar	2024 Apr - Jun
BY QUARTER	Enrollments	109	0	0	0	0
	Exits to Employment Two Quarters after Exit		6	6	6	1
	Exits to Post-Secondary Education Two Quarters after Exit		1	1	1	1
CUMULATIVE	Enrollments	109	109	109	109	109
	Exits to Employment Two Quarters after Exit		6	12	18	19
	Exits to Post-Secondary Education Two Quarters after Exit		1	2	3	4
ADULT						
PY23 Period of Performance: July 1, 2023 through June 30, 2025						
	Performance Indicator	Carry-In	2023 Jul - Sep	2023 Oct - Dec	2024 Jan - Mar	2024 Apr - Jun
BY QUARTER	Enrollments: Basic Services	95	18	28	31	21
	Enrollments: Individualized Services	95	18	28	27	17
	Enrollments: Training Services	41	13	15	22	15
	Exits to Employment Two Quarters after Exit: All Services		24	22	26	22
CUMULATIVE	Enrollments: Basic Services	95	113	141	172	193
	Enrollments: Individualized Services	95	113	141	168	185
	Enrollments: Training Services	41	54	69	91	106
	Exits to Employment Two Quarters after Exit: All Services		24	46	72	94
DISLOCATED WORKER						
PY23 Period of Performance: July 1, 2023 through June 30, 2025						
	Performance Indicator	Carry-In	2023 Jul - Sep	2023 Oct - Dec	2024 Jan - Mar	2024 Apr - Jun
BY QUARTER	Enrollments: Basic Services	17	10	20	19	16
	Enrollments: Individualized Services	17	10	20	19	16
	Enrollments: Training Services	4	8	13	13	14
	Exits to Employment Two Quarters after Exit		13	17	16	12
CUMULATIVE	Enrollments: Basic Services	17	27	47	66	82
	Enrollments: Individualized Services	17	27	47	66	82
	Enrollments: Training Services	4	12	25	38	52
	Exits to Employment Two Quarters after Exit		13	30	46	58

INSTRUCTIONS

For planning purposes, participant outcomes and costs per participant should be comparable to the previous program year.
 Enter all participants funded by this PY23/FY24 grant.
 Enter exits to employment (or exits to post-secondary education) based on the exit quarter, not the employment quarter (or post-secondary enrollment quarter).
 Provide methodology for determining and differentiating Basic, Individualized, and Training services in the Notes section below

NOTES

Methodology:
 Olympics one-stop system provides all participants with basic services. Individualized involve additional staff time and customization to client need and may include specialized assessments, developing an individual employment plan, counseling and resume assistance.

WIOA TITLE IB FORMULA

EXHIBIT A: BUDGET & PERFORMANCE PLANNING FORM
 PERFORMANCE PLANNING: ADULT & DISLOCATED WORKER ENTREPRENEURIAL TRAINING

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ADULT						
PY23/FY24 Period of Performance: July 1, 2023 through June 30, 2025						
	Performance Indicator	Carry-In	2023 Jul - Sep	2023 Oct - Dec	2024 Jan - Mar	2024 Apr - Jun
BY QUARTER	Expenditures: Total		\$ 10,000	\$ 15,000	\$ 93,495	\$ 113,495
	Expenditures: Entrepreneurial Training Services		\$ -	\$ 500	\$ 500	\$ 500
	Enrollments: Training Services	41	13	15	22	15
	Enrollments: Entrepreneurial Training Services		0	1	1	1
CUMULATIVE	Expenditures: Total		\$ 10,000	\$ 25,000	\$ 118,495	\$ 231,990
	Expenditures: Entrepreneurial Training Services		\$ -	\$ 500	\$ 1,000	\$ 1,500
	Enrollments: Training Services	41	54	69	91	106
	Enrollments: Entrepreneurial Training Services	0	0	1	2	3

DISLOCATED WORKER						
PY23/FY24 Period of Performance: July 1, 2023 through June 30, 2025						
	Performance Indicator	Carry-In	2023 Jul - Sep	2023 Oct - Dec	2024 Jan - Mar	2024 Apr - Jun
BY QUARTER	Expenditures: Total		\$ 10,000	\$ 80,980	\$ 80,980	\$ 60,980
	Expenditures: Entrepreneurial Training Services		\$ -	\$ 500	\$ 1,000	\$ -
	Enrollments: Training Services	4	8	13	13	14
	Enrollments: Entrepreneurial Training Services		0	1	2	0
CUMULATIVE	Expenditures: Total		\$ 10,000	\$ 90,980	\$ 171,960	\$ 232,940
	Expenditures: Entrepreneurial Training Services		\$ -	\$ 500	\$ 1,500	\$ 1,500
	Enrollments: Training Services	4	12	25	38	52
	Enrollments: Entrepreneurial Training Services	0	0	1	3	3

INSTRUCTIONS

RCW 50.62.030 requires that individuals who are eligible for services under the federal workforce innovation and opportunity act, P.L. 113-128 or its successor, must be provided the opportunity to enroll in self-employment assistance or entrepreneurial training programs to prepare them for self-employment on the same basis as they are provided the opportunity to enroll in other training programs funded under the federal workforce innovation and opportunity act.

For planning purposes, entrepreneurial training service enrollments must be determined using one of the three methodologies outlined in Policy 5608. Projected enrollments and expenditures should be comparable to and consistent with previous program years on a cost-per basis.

Total expenditures and training service enrollments appear automatically, per the expenditure and participant projections established on pages two and three, respectively.

To establish entrepreneurial training targets, enter projected expenditures and enrollments in the cells provided in the "By Quarter" section. Cumulative totals will auto-calculate.

Please refer to WIN 0042 Change 9 for more information about Self-Employer Training (SET) targets.

NOTES

WIOA TITLE IB FORMULA

SUMMARY: PY23/FY24 WIOA FORMULA FUNDING & AMENDMENTS

EXHIBIT A: BUDGET & PERFORMANCE PLANNING FORM

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SUMMARY OF SUBAWARD AMOUNTS BY FUND & AMENDMENTS												
PY23/FY24 Periods of Performance: April 1, 2023 through June 30, 2025												
AMENDMENT	PURPOSE	ACP				YOUTH PY23	ADULT		DISLOCATED WORKER		TOTAL	
		PY23 Youth	PY23 Adult	PY23 DW	FY24 Adult		FY24 DW	PY23	FY24	PY23		FY24
-	PY23/FY24 Subawards										\$ 1,946,360	
1	DW to Adult Transfer							\$ 100,000		\$ (100,000)	\$ -	
											\$ -	
CURRENT TOTALS BY FUND		\$ 65,430	\$ 12,805	\$ 13,823	\$ 52,302	\$ 50,275	\$ 588,874	\$ 115,246	\$ 570,726	\$ 124,407	\$ 352,472	\$ 1,946,360

CERTIFICATE OF LIABILITY INSURANCE

Issue Date 1/21/2020

ISSUED BY:

State of Washington
 Department of Enterprise Services
 Office of Risk Management
 PO Box 41466
 Olympia, WA 98504-1466

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE STATE OF WASHINGTON SELF INSURANCE LIABILITY PROGRAM.

COVERAGE AFFORDED BY

State of Washington Self Insurance Liability Program

INSURED:

State of Washington
 Employment Security Department
 ATTN: Carole Mathews
 212 Maple Park Avenue SE
 Olympia, WA 98503

THE STATE OF WASHINGTON, INCLUDING ALL ITS AGENCIES AND DEPARTMENTS, IS SELF-INSURED FOR TORT LIABILITY CLAIMS. ALL CLAIMS MUST BE FILED WITH THE STATE OFFICE OF RISK MANAGEMENT FOR PROCESSING IN ACCORD WITH STATUTORY REQUIREMENTS.

COVERAGES

THIS IS TO CERTIFY COVERAGE DESCRIBED BELOW IS PROVIDED TO THE INSURED NAMED ABOVE FOR THE PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE COVERAGE AFFORDED BY THE SELF-INSURANCE LIABILITY PROGRAM IS SUBJECT TO ALL THE TERMS, EXCLUSIONS, AND CONDITIONS OF SUCH PROGRAM.

TYPE OF COVERAGE	POLICY NUMBER	EFFECTIVE DATE	EXPIRATION DATE	LIMITS
GENERAL LIABILITY <input checked="" type="checkbox"/> GENERAL LIABILITY <input checked="" type="checkbox"/> OCCURRENCE COVERAGE	Self-Insured	Continuous	Continuous	BODILY INJURY, PROPERTY DAMAGE & PERSONAL INJURY COMBINED EACH OCCURRENCE \$5,000,000
AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				BODILY INJURY & PROPERTY DAMAGE COMBINED EACH ACCIDENT \$5,000,000
WORKERS COMPENSATION AND EMPLOYERS LIABILITY	L & I	Continuous	Continuous	WC – STATUTORY
OTHER				

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS: Coverage applies as respects tort liability claims against the State of Washington as covered by the Tort Claims Act (RCW 4.92 et seq.) The Certificate Holder is named as additional insured, but only as respects the negligence of the State of Washington.


CERTIFICATE HOLDER:**CANCELLATION**

EVIDENCE OF INSURANCE

SHOULD THE SELF INSURANCE LIABILITY PROGRAM BE CANCELLED, THE STATE OF WASHINGTON WILL ENDEAVOR TO MAIL 45 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL NOT IMPOSE ANY OBLIGATION OR LIABILITY UPON THE STATE OF WASHINGTON, ITS OFFICIALS, EMPLOYEES, AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE:

CERTIFICATE NUMBER CRT 2020-00465



Jason Siems, State Risk Manager



DEPARTMENT OF EMPLOYMENT SECURITY WASHINGTON

Unique Entity ID DZK5KDLUNMS3	CAGE / NCAGE 3X3Q3	Purpose of Registration All Awards
Registration Status Active Registration	Expiration Date Mar 14, 2024	
Physical Address 212 Maple Park AVE SE Olympia, Washington 98501-2347 United States	Mailing Address PO Box 9046 Olympia, Washington 98507-9046 United States	

Doing Business as (blank)	Division Name (blank)	Division Number (blank)
Congressional District Washington 10	State / Country of Incorporation (blank) / (blank)	URL (blank)

Registration Dates

Activation Date Apr 3, 2023	Submission Date Mar 15, 2023	Initial Registration Date Jul 6, 2004
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Entity Dates

Entity Start Date Mar 1, 1937	Fiscal Year End Close Date Jun 30
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Immediate Owner

CAGE (blank)	Legal Business Name (blank)
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Highest Level Owner

CAGE (blank)	Legal Business Name (blank)
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Executive Compensation

Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6202 of P.L. 110-252, amending the Federal Funding Accountability and Transparency Act (P.L. 109-282). This information is not displayed in SAM. It is sent to USAspending.gov for display in association with an eligible award. Maintaining an active registration in SAM demonstrates the registrant responded to the questions.

Proceedings Questions

Registrants in the System for Award Management (SAM.gov) respond to proceedings questions in accordance with FAR 52.209-7, FAR 52.209-9, or 2. C.F.R. 200 Appendix XII. Their responses are displayed in the responsibility/qualification section of SAM.gov. Maintaining an active registration in SAM.gov demonstrates the registrant responded to the proceedings questions.

Active Exclusions Records?

No

I authorize my entity's non-sensitive information to be displayed in SAM public search results:

Yes

Business Types

Entity Structure U.S. Government Entity	Entity Type US State Government	Organization Factors (blank)
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Profit Structure
(blank)

Socio-Economic Types

Check the registrant's Reps & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

Government Types

U.S. State Government

Accepts Credit Card Payments
No

Debt Subject To Offset
No

EFT Indicator
0000

CAGE Code
3X3Q3

EFT Indicator
5400

CAGE Code
8EZL0

Electronic Business

⌘
Sophal Espiritu

**212 Maple Park AVE SE
Olympia, Washington 98501
United States**

Sophia Espiritu

212 Maple Park AVE SE
Olympia, Washington 98501
United States

Government Business

⌘
Sophal Espiritu

**212 Maple Park AVE SE
Olympia, Washington 98501
United States**

Sophia Espiritu

212 Maple Park AVE SE
Olympia, Washington 98501
United States

NAICS Codes

Primary
Yes

NAICS Codes
921110

NAICS Title
Executive Offices

Yes, this entity appears in the disaster response registry.

No, this entity does not require bonding to bid on contracts.

Bonding Levels	Dollars
	(blank)

States
Washington

Counties
(blank)

Metropolitan Statistical Areas
(blank)