

2016 GRANT SUMMARY PAGE

**MENTAL HEALTH, CHEMICAL DEPENDENCY, AND THERAPEUTIC COURTS RFP
KITSAP COUNTY HUMAN SERVICES DEPARTMENT**

Proposal Title: Homeless Youth Intervention

Please Check One New Grant Proposal

Continuation Grant Proposal

Proposal Summary:

Our "Homeless Youth Intervention" project will assist unreached hurting and homeless youth (13-25 years old) struggling with substance abuse and mental illness connect to services that will provide opportunities for restoration with their families and community.

Providing a continuum of services for youth that will include: Crisis Intervention strategies through an Outreach Specialist overseeing a 24 hour youth crisis line, alongside a mobile Coffee Oasis Based Therapist in partnership with KMHS providing counseling. Recovery strategies through case management wrap around services with housing and youth-based recovery support group.

Requested Funds Amount: \$ 210,878.00

Matching/In-kind Funds Amount: \$ 89,866.00

The Coffee Oasis

Agency or Organizational Name

837 4th Street

Street Address

Bremerton

WA

98337

City

State

Zip

David Frederick

360-509-8642

david.frederick@thecoffeeoasis.com

Primary Contact

Phone

E-Mail

Non-Profit Status: 501©3 of the Internal Revenue Code?

Yes

No

Federal Tax ID Number: 91-1745050

- If incorporated, attach a list of the members of the Board of Directors, including names and addresses.
- If not incorporated (sole proprietor or partnership), attach a list of the names and addresses of the principals.

Signature

Title

Date

 Executive Director 3-8-16

2016 NARRATIVE TEMPLATE FOR NEW GRANT PROPOSALS

**MENTAL HEALTH, CHEMICAL DEPENDENCY, AND THERAPEUTIC COURTS RFP
KITSAP COUNTY HUMAN SERVICES DEPARTMENT****1. Organizational Capacity***A. Organizational Governance*

The Coffee Oasis exists to change the world for homeless youth in one community after another through evidence based programs supported by sustainable coffee businesses. The Coffee Oasis in 1996 began through the vision of Dave and Cindy Frederick. They purchased The Coffee Oasis as a drop-in place for homeless youth and a business to support outreach and provide job training. There are now five Coffee Oasis businesses supporting three Oasis Drop-In Centers for serving hurting youth in Kitsap County.

The Coffee Oasis is governed by a board of six members whose expertise and experience contribute to the mission and vision of ending youth homelessness. Directors are elected to two year terms and may be re-appointed for two additional two year terms before taking at least one year off. The directors are a diverse group representing both the makeup of the communities in which we operate, as well as the different facets of our services (i.e. business, social services, faith-based).

The Coffee Oasis Board of Directors:

- Bianca Garguile, Manager, Noah's Ark Restaurant, Board President
- Glen Godfrey, Past Executive Director, YMCA Bremerton, Board Vice President
- Aaron Biffert, Engineer, PSNS/IM, Board Secretary
- Frank Hnatovic, Chemist, PSNS, Board Treasurer
- Melissa Bowers, Nursing Supervisor, Harrison Medical Center, Board Member
- Kerry McRoberts, Pastor, Bayside Community Church, Board Member

The board meets at least ten times per year on the third Thursday of each month. The board actively oversees the financial health and direction of the organization. The board reviews monthly reports detailing the income and expenses of the businesses and youth programs, measurable outcomes, and proposed action items. The board's role is to act both as the protector of the mission and the spear-header of the vision.

Program management: Each of our Youth Programs consists of a team led by a Manager. Each Manager reports to the Youth Programs Director on the progress of their goals and outcomes. The Youth Programs Director reports to the Executive Director once a week, who reports to the Board of Directors at their monthly meeting.

Each month a report is created to show the outcomes achieved in Youth Programs through the Homeless Management Intake System (HMIS). Youth, community, and

partnering agencies testimonials and feedback is discussed each month to learn how to improve the delivery of services and better meet the needs of youth.

Staff Evaluation Plan: All employees participate in regular evaluations. Twice a year, each employee meets with their respective director/manager and participates in writing and receiving performance evaluations. Evaluator and employee make an action plan for specific areas of needed improvement with recommendations for areas and opportunities for continued professional development.

Financial Oversight: Our Bookkeeper is 20 years experienced in QuickBooks and highly competent in payroll and accounting procedures. The Executive Director is in weekly communication with the Bookkeeper on the state of finances. The Board Treasurer is responsible to track and evaluate all financial reports as the key person responsible for the oversight of finances and reports monthly to the whole Board of Directors.

Accounting Method: The Coffee Oasis uses an accrual accounting system. QuickBooks is used for all accounting and financial transactions. This program is password protected. Only the Executive Director, Treasurer and Bookkeeper may access this file.

Bank Accounts: The Coffee Oasis currently maintains the following accounts: One (1) Kitsap Bank checking account. Three (3) ING online savings accounts: One ING online account is for cash reserves and two accounts are for special projects. Bank accounts and authorized signers are established and approved by Board Resolution. The Executive Director contacts the Bank when any changes occur and prepares the resolution for the Board and the documents for signature by account signers.

Accounts Receivable – Cash Receipts/Deposits: The Office Manager is responsible for opening the mail and listing all incoming receipts. The Bookkeeper then inputs receipts into the computer. Checks are endorsed "For Deposit Only", and deposited in the bank within 7 days of receipt. Cash and checks are kept in a locked drawer or office until that time. The Coffee Oasis business locations deposit cash receipts daily at bank night drops. The responsible employee at each location records the deposit on log sheet and signs off. The Bookkeeper daily checks bank accounts online to verify daily deposits.

Accounts Payable – Cash Disbursements: The following individuals are authorized to sign checks: David Frederick, Executive Director, Daniel Frederick, Community Development Director, and Bianca Garguile, Board President. Checks written for over \$4,000 require two signatures. Invoices and bills are received by the Office Manager, who opens the mail, and are paid by the Bookkeeper. Copies of paid invoices and bills are filed with the invoice date, invoice number, vendor name, amount, and check number. Bills are paid weekly. All checks are manually written by Bookkeeper and signed by one of the authorized signers. Purchases of goods and/or services are requisitioned by business managers or program managers in accord with the annual budget. Purchases are approved by the Executive Director. Purchases over \$4,000 must be authorized by both Executive Director and Board President.

Petty Cash: The Coffee Oasis maintains a \$100 petty cash account.

Bank Reconciliation: The Bookkeeper performs monthly reconciliations. The Treasurer reviews the bank reconciliation.

Payroll: There are hourly and salary employees. All employees are paid semi-monthly. Employees are paid based on timesheets submitted. Timesheets must be reviewed for accuracy and initialed by the supervisor before being submitted to the Bookkeeper for payment. Paychecks are issued as a hard copy by the Bookkeeper and are signed by an authorized signer. The Bookkeeper prepares a payroll summary sheet of all employee hours. The Executive Director reviews the payroll summary. These are then filed by the Bookkeeper. A record of accrued/used sick and vacation time is part of the payroll records. A list of accrued and used hours appears on each paycheck.

Credit Cards: The Coffee Oasis maintains corporate credit cards with authorized users. The cards are issued in the name of The Coffee Oasis and in the name of each user. Any credit card purchases, beyond normal, daily, budgeted operational purchases, must be authorized by the Executive Director. Like all other purchases, any credit card purchase over \$4,000 must be authorized both by Bianca Garguile, Board President and David Frederick, Executive Director.

Annual Tax Return and Annual Audit: The Coffee Oasis uses an outside CPA firm to file our annual 990 return and perform our annual audit.

Report on Audited Financial Statements

Gintz Warner, PLLC audited the statements of financial position of The Coffee Oasis (a nonprofit organization) as of December 31, 2014 and 2013 and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

In the opinion of Gintz Warner, the financial statements referred to above present fairly, in all material respects, the financial position of Coffee Oasis as of December 31, 2014 and 2013, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the USA.

In 2014, the top three funding sources were: The Coffee Oasis business earned income @ \$920,676, Contributions @ \$462,245, and Grants @ \$341,252. Total actual income was \$1,764,580. The proposed budget for 2014 was \$1,727,016. Total actual expenses for 2014 were \$1,697,973 with administrative expenses being \$152,211 (9%). There were not any disallowed costs, questioned costs, or administrative findings.

B. History of Project Management

Since 1997, The Coffee Oasis has been providing the core services needed to help hurting and homeless youth (ages 13-25 years old) off the streets in Kitsap County. In 2009-2010, we received our first Homeless Housing Grant and were able to hire 3 FTE program staff to expand our street outreach, drop-in center and case management

services. We have successfully managed a Homeless Housing Grant each year since, which has provided prevention and intervention programs, as well as supportive services to help youth accomplish their goals of housing, education, recovery, and employment. We report monthly and quarterly program outcomes through the Homeless Management Information System to Kitsap County Department of Human Services.

The Kitsap County 2008 Homeless Housing Plan identified homeless youth as an "inadequately provided for and underserved population". Our positive impact was recognized in the Kitsap Homeless Housing Plan for 2013 which read, "Homeless youth have benefitted from greatly expanded access to services by The Coffee Oasis programs, which include youth street outreach, drop-in centers, case management, job training, and in December 2012 the opening of a youth shelter."

Since 2011, The Coffee Oasis has administered 3 CDBG federal grants totaling \$274,983; \$24,983 being a program grant supporting our Youth Programs and \$250,000 being in city and county capital grants funding our Hope Homes Youth Shelter capital campaign. Previous federal funding of our programs demonstrates our capability and in administering funds within the required timeline, budget, and providing outcome reports. In 2012 and 2015 we also successfully managed Kitsap County Commission on Children and Youth grants.

C. Staffing Capacity

Executive Director David Frederick, along with his wife Cindy, founded The Coffee Oasis while volunteering as a police chaplain, doing foster care and inviting homeless individuals into their home to live; their eyes and hearts were opened to the scores of young people in Kitsap County whose lives seemed to be on a downward spiral of incarcerations, addictions and domestic troubles. Over the years, under his leadership the youth programs have expanded to become a continuum of services.

Professional Affiliations:

- Member, Bremerton, Poulsbo, Port Orchard Area Chamber of Commerce
- Member, Kitsap County Continuum of Care Coalition for the Homeless
- Washington Coalition for Homeless Youth Advocacy
- Washington Youth and Families Fund Advisory Committee

The Project Director and Youth Programs Director, Patrick Steele, has worked with street youth for 13 years. He previously worked at Boys and Girls Club in Portland, Oregon. He was an intern at the Dispute Resolution Center focusing on Professional Mediation and Youth Mediation. He has attended trainings at Kitsap Mental Health Services on such subjects as Suicide Prevention and Youth Mental Health First Aid.

Professional Affiliations:

- Member, Kitsap County Continuum of Care Coalition for the Homeless
- Member, Kitsap Youth Mentoring Consortium
- Member, Suicide Prevention Task Force

Housing Manager, Anne Giardina, received her Bachelor of Science in Human Development and Family Studies from Pennsylvania State University and was assistant

manager for New Haven Residential Treatment Center in Spanish Fork, Utah. Previous experience includes case management at Discovery Academy in Provo, Utah and at New Faith Family Center in Albany, New York.

Job Responsibilities/Experience:

- Intake and Assessment
- Individual Crisis Intervention
- Treatment Plans with residents recovering from chemical dependency and trauma.

Case Management Manager, Julia Woloschek, Graduated Magna Cum Laude from Northwest University with a Bachelor's degree in Counseling Psychology. She previously worked as a Psychiatric Aide for YIU at Kitsap Mental Health Services.

Job Responsibilities/Experience:

- On-going supervision and Dialectical Behavioral therapy of youth who suffer from severe emotional and behavioral disturbances in need of in-patient treatment.
- Participate and supervise clients in daily activities and treatment plans.
- Provide safe and positive environment for clients to improve emotionally.
- Document progress of clients via paperwork, charting and verbal pass downs.

We will be hiring a Case Manager for this grant program. The qualifications will be a Bachelor's degree in psychology, counseling, social work or related field required. Two years case management experience working with children and families preferred.

Street Outreach Manager and Bremerton Regional Outreach Worker, Darrell Thomas, is also our urban initiative leader. Darrell was born in Oklahoma City and grew up surrounded by heavy gang activity. He moved to Washington State with his mother to escape domestic violence. In 2011 he escaped street gang life and gained sobriety. He is now pursuing his degree in Criminal Justice and is the Bremerton Substance Abuse Prevention Coalition Chairperson.

Trainings and Achievements:

- Relapse Prevention Therapy Workshop Certificate, 2015
- Kitsap Youth Mentoring Consortium "Supporting Youth Through the Use of Positive Conflict Resolution Strategies" Certificate, 2014
- Kitsap Mental Health "Youth Mental Health First Aid USA" Certificate, 2014
- Cultural Competency When Working With Youth Training December 2014
- Trauma and Response Training, NCTSM, June 2013
- At-Risk Youth Counseling Training, April 2012

We will be hiring a Crisis Intervention-Outreach Specialist. The qualifications will be a Bachelor's degree in psychology, social work, or related field. Two years demonstrated experience working with youth and communicating to youth culture.

We will be subcontracting a Mobile Coffee Oasis-Based Therapist in partnership with Child and Family Services of KMHS. The qualifications will be a Master's degree in counseling/psychology or related field required. Two years working with children and families preferred. Child Mental Health Specialist and certification preferred.

2. Community Needs and Benefit

A. Needs Assessment

The Kitsap County Behavioral Health Strategic Plan states, "Young people experience some of the highest prevalence rates of mental illness and yet have some of the lowest help rates of any group." The National Center for Children in Poverty lists the following factors hindering adolescents' access to programs and services:

- Lack of access
- Lack of adequate insurance coverage
- Lack of referral services and specialists trained in dealing with adolescents' specialized needs
- Lack of stable housing conditions

In Kitsap County, the McKinney-Vento Data Collection reported the following statistics for students who voluntarily identified themselves as homeless:

- 2006-2007, the number of homeless 6th through 12th graders was 199.
- 2014-2015, the number rose to 466, over 230% increase.

These numbers only represent youth enrolled in school that self-identified and many do not disclose their desperate situation to school officials out of fear and stigma.

The Coffee Oasis is the leading homeless youth provider in Kitsap County and is the coordinated entry point for homeless youth in partnership with the Housing Solutions Center. In 2015, we had 46 youth ages 16-20 years old access our youth shelter. In 2015, 385 clients (18-25 years old) requested help with housing through the Housing Solutions Center and our coordinated entry points at our three Oasis Centers (Bremerton, Poulsbo, and Port Orchard).

Homeless youth exhibit psychiatric disorders at a rate six times greater than the general youth population, with between 66 and 89 percent of homeless youth having symptoms of one or more disorders.¹ In 2015, we recorded through our shelter intake assessment form that over 75% of the youth accessing our shelter had been impacted by mental illness, and/or substance use disorders. 60% of the youth from our shelter had aged out of foster care and over 50% of the youth requesting case management services were in the court system and had a criminal record.

Youth requesting services are facing incredible challenges, such as homelessness, poverty, a parent in jail, a father deported to Mexico, a brother recently killed, and a guardian with mental health issues. These youth, themselves, are wrestling with theft charges, domestic violence charges, mental health, trauma and substance abuse disorders. These traumatic stressors are adverse childhood experiences. The outcomes of these childhood exposures include a multitude of health and social problems.

¹ Carrie Merscham, J.M Van Leewen, Megan McGuire, Mental Health and Substance Abuse Indicators Among Homeless Youth in Denver Colorado, 2009, 3.

In 2015, we tracked, through the HMIS, 104 youth who enrolled into our case management program, of which only 14 were on Medicaid. A majority of the youth did not have health insurance or know if they did, which often resulted in emergency room visits and street drugs to cope with pain, depression and addiction.

The Peninsula Regional Support Network, including Kitsap County, has the highest rate of youth psychiatric inpatient hospitalizations in the State. The DOH 2010 Washington Healthy Youth Survey revealed the rate of major depression in our state is among the highest in the nation for youth 12-17 years old. The Kitsap County Healthy Youth Report for 2012 showed 19.7% of 10th graders seriously considered suicide, and 47% have intentions to use drugs.

Recognition, intervention and treatment of mental health disorders are critical for youth and for our families, and communities. Many of the mental health disorders most common in youth up to age 25, including conduct disorder, oppositional defiant disorder, and drug dependence have an effect on the family as well as the individual, and cost society dearly in terms of lost productivity and cost of care.²

B. Link between Community Need and Strategic Plan

There is a critical need for additional services in helping homeless youth struggling with mental health and substance abuse issues that will facilitate connection to community services and treatment so youth can begin the journey towards healing and wholeness. The identified need is consistent with and responds to the following community needs identified within the following goals:

- Reduce the incidence and severity of chemical dependency and/or mental health disorders in youth.
- Reduce the number of chemically dependent and mentally ill youth from initial or further criminal justice system involvement.
- Reduce the number of youth who use costly interventions including hospitals, emergency rooms, and crisis services.

Our project will also address the following service gaps and recommendations in the 2014 Kitsap County Behavioral Health Strategic Plan:

Gap #2 Crisis Intervention

Establish specialized homeless outreach services.

- Outreach Specialist will build relationships with homeless youth on the streets and schools in order to connect them to our wrap-around services, including case management, KMH therapist, resource centers, job training and housing services.

Expand capacity for 24 hour crisis response for youth through a mobile crisis team.

² Board on Children, Youth, and Families, Preventing Mental, Emotional and Behavioral Disorders, op. cit. 2009, 36, 42.

- Outreach Specialist will oversee the operation of 24 hour youth crisis line and response team.

Provide behavioral health screening, brief intervention, and referral for treatment for youth.

- Partnering with KMHS will provide a mobile therapist serving all of our locations.

Gap #6 Recovery Support Services

Address the barriers to accessing treatment by increasing treatment options and locations in Bainbridge Island, North and South Kitsap for youth.

- Partnering with KMHS will provide a mobile therapist at our North Kitsap (Poulsbo), South Kitsap (Port Orchard), and Bremerton Oasis Centers to remove any geographical barriers preventing youth from accessing treatment.

Identify transportation barriers to getting treatment and increase transportation options

- The transportation barriers will be removed by providing onsite therapy and case management for youth. When transportation is necessary, it will be provided to ensure attendance at all appointments.

Expand parent education, involvement and support activities for youth with mental health and substance use disorders

- Our Oasis Centers will provide asset building and life skills classes for youth with mental health and substance abuse disorders.
- Our case management services will provide family unification services. Youth and their families will be partners in goal planning.

Increase wrap-around services for seriously emotionally disturbed youth.

- Partnering with KMHS will provide a mobile therapist alongside our outreach specialist and intensive case management services that will provide wrap-around services for homeless seriously emotionally disturbed youth.

3. Project Description

A. Project Design and Evaluation

The purpose of our "Homeless Youth Intervention" project is to assist unreached hurting and homeless youth struggling with substance abuse and mental illness connect to services that will provide opportunities for restoration with their families and community. Our target population is unreached homeless youth ages 13-25 years in Kitsap County.

Our project will provide a continuum of services for youth that will include:

Crisis Intervention strategies through an Outreach Specialist overseeing a 24 hour youth crisis line alongside a mobile Coffee Oasis Based Therapist providing counseling, harm reduction plans, and family reunification services.

Recovery strategies through case management wrap around services with housing and youth-based recovery support group.

This program will include the following staff positions and support services:

- 1 FTE Outreach Specialist
- 1 FTE Mobile Coffee-Oasis Based Therapist, Child and Family Services, Kitsap Mental Health Services

- 1 FTE Case Manager
- Emergency Shelter and Host Home Housing

Goal #1 Provide crisis intervention outreach to homeless youth in Kitsap County with a focus on North and South Kitsap.

Purpose of the Outreach Specialist will be to provide crisis intervention outreach for building relationships with homeless youth, with a focus on reaching youth in North and South Kitsap who lack transportation and access to services. The Outreach Specialist will seek to build relationships with law enforcement, EMS, schools, other service providers and the hospital in order to act as a liaison and expand our provision of services to homeless youth in crisis.

Outreach will occur:

On the Streets, On Call and responding to Crisis Line calls
In coordination with other Coffee Oasis Outreach Workers

24 Hour Youth Crisis Line: Establish a 24/7 crisis response to youth homelessness. We will have a mobile phone that will be manned 24 hours a day by staff or volunteer. They will utilize Motivational Interviewing and Suicide Prevention strategies with youth. The purpose of the crisis line will be to connect youth to housing and emergency services.

Outcome - 100% of youth contacted will receive information and referrals.

- Target output is 40 unduplicated homeless youth/month. The project data will be collected and recorded in outreach logs that will be entered daily and compiled into a report monthly and quarterly.

Outcome - Establish 24 hour youth crisis line in Kitsap County.

- Target output is 40 unduplicated youth/month connected to services through 24 hour youth crisis line. The project data will be collected and recorded in outreach logs that will be daily entered and compiled into a report monthly and quarterly.

Goal #2 Provide behavioral health screening, brief intervention, and referral for treatment for homeless youth.

Mobile Coffee Oasis Based Therapist: Provide onsite therapy services at Oasis Resource Centers in Bremerton, Port Orchard, and Poulsbo. The KMHS therapist will carry a caseload of 35 clients with a total number of 45 clients served in a year.

The KMHS Therapist will conduct mental health assessments and referrals; provide brief intervention; trauma support; as well as individual and group counseling. The counseling techniques will include the following: *Cognitive Behavioral Therapy* which has shown to reduce symptoms of anxiety and depression and builds emotional regulation skills in youth; and *Motivational Interviewing* which is designed to promote responsible behavior and improve treatment engagement.

Therapy and Counseling: The KMHS Therapist will provide weekly therapy sessions for youth who request services and commit to case management wrap-around services. The KMHS Therapist will utilize the *Daily Living Activities (DLA) Functional Assessment* as a functional assessment tool which is proven to be reliable and valid. It is designed to assess what daily living areas are impacted by mental illness or disability. The assessment tool quickly identifies where outcomes are needed so clinicians can address functional deficits on individualized service plans.

Outcome - 75% of youth completing more than 8 sessions with the KMHS therapist will show improved overall health and wellbeing.

- Target output is 35 youth complete 8 therapy sessions. The overall progress towards improving the overall health and wellbeing will be measured by the improved score from the baseline on the Daily Living Activities pre and post self-report tool that will be collected at the initial session and at the end of the year or once completed the program.

Goal #3 Provide wrap-around services for serious emotionally disturbed youth.

Case Management: The Case Manager will work together with the therapist to provide wrap-around services. Case Managers will meet weekly with youth to help them take steps towards their goals of housing, education, employment, and recovery...providing family reunification support, systems advocacy, and service coordination.

Case Management will utilize the *Positive Youth Development* model by first building a foundation that recognizes it is not our job to "fix troubled kids," but it is about providing supports and opportunities youth need to empower themselves to make positive life choices. We will emphasize individual strengths, solutions and strategies while promoting each youth's ability to carry out his or her plan of action. We involve youth as partners instead of clients to build protective factors of Safety, Well-Being, Permanent Connections, and Self-Sufficiency.

Housing: We have been the coordinated entry point for the Housing Solutions Center for homeless youth. We will provide emergency shelter and Host Homes housing for street and homeless youth.

- Emergency shelter will be provided for youth ages 16-20 at our Hope Homes Youth Shelter in Bremerton that has 6 beds. In 2015, we had an average of 4 youth a month we were not able to serve due to being over our shelter age limit. We will thus also provide emergency shelter for 4 youth a month, ages 21-25, in the form of motel vouchers for three days while we help them acquire safe housing with family, friends, or through placement into a Host Home.
- Host Homes will provide transitional housing for homeless youth ages 13-25. Host Homes housing is a unique approach to impacting youth homelessness in Kitsap County. The Host Homes model has become a statewide effort to end homelessness with Host Home Bill HB 2440, which will create an exemption from

foster licensing for Host Home programs serving underage youth. The Host Home Bill just passed out of the House with a near unanimous vote and is now headed over to the Senate. Host Homes provides a low cost intervention.

Host Homes are ideal for youth who desire a supportive family to help them transition from adolescence to adulthood; a support system that is rare for youth experiencing homelessness. While youth are living in their Host Home, we will provide case management services to help youth acquire employment, financial management skills, and ultimately become self-sustainable. We project 10 Host Homes available in 2016-17 and 20 additional Host Homes in 2017-18.

The Host Homes program will follow the regulations proposed by the Bill to recruit and screen potential homes in the program, including performing background checks on individuals residing in the homes through the WSP or equivalent law enforcement agency, and perform physical inspections of the homes. We will obtain a written and notarized permission or limited power of attorney from the parent or legal guardian of the youth authorizing the youth to participate in the program if under 18. We will provide mandatory reporter training to staff at the Host Home program. We will also obtain insurance for the program through an insurance provider authorized under Title 48 RCW.

Celebrate Recovery: Youth focused support group meets weekly at our Bremerton Oasis Center. We've had positive feedback from youth that they feel safe and supported in their sobriety goals. Currently we have 8 students actively participating.

Outcome - 75% of homeless youth accessing therapy enroll in case management services and successfully exit out of homelessness into stable housing.

- Target output is 35 youth active in case management. Careful and confidential data collection will be collected and maintained for all clients in accord with the Homeless Management Information System (HMIS). Youth enrolling into case management fill out a HMIS intake form with a staff member. An exit HMIS form will be completed when youth exits case management. Program performance will be evaluated through client HMIS monthly and quarterly data reports to assess and monitor the outcomes of the number of youth accessing case management and acquiring stable housing upon completing the program

Timeline:

July 2016

- Interview, Hire and Train new positions.
- Establish 24-hour youth crisis hotline.

August 2016

- Outreach Specialist builds relationships with schools, law enforcement, hospital and EMS personnel.
- KMHS therapist begins accepting clients referred by outreach specialist, shelter counselors, center supervisors and case managers.

- Case Manager begins working with youth setting goals to help them out of homelessness.

September 2016 – December 2017

- Continue to serve homeless youth struggling with mental health and substance abuse issues.
- By June 30th, 2017, 35 (75%) of youth complete 8 therapy sessions and complete post-DLA assessment.

A “Homeless Youth Intervention Advisory Committee” involving key Coffee Oasis and KMHS personnel will meet weekly to discuss client treatment and evaluate the success and effectiveness of the program. A monthly report will be given to the Board of Directors of The Coffee Oasis for accountability and evaluation.

B. Community Collaboration, Integration and Collective Impact

Since 2013 our outreach workers have been active on local school campuses providing resources, mentoring, career planning and asset building classes. The Outreach Specialist will continue to serve our partnering schools in addition to building strong relations with law enforcement, EMS, and the hospital to serve homeless youth in crisis.

We are contracted with HSC as the coordinated entry for youth (ages 13-25) experiencing homelessness. Through their partnership we offer youth who are homeless or at risk of becoming homeless a one-stop location to access all forms of housing assistance including emergency shelters, rental & deposit assistance, as well as landlord referrals. Each of our case managers are trained HSC Navigators to connect youth with safe housing. We have been partnering since 2012 and we received their 2013 Outstanding Achievement Award.

We are partnering with Kitsap Mental Health Services to provide an onsite therapist offering individual mental health and chemical dependency counseling to seriously emotionally disturbed youth ages 13-25 at all Coffee Oasis locations. This will tremendously strengthen our ability to serve the above youth. Many youth who are referred to KMHS or other service providers for treatment or consultation never make it to their appointments. For them, The Coffee Oasis is their place, a safe place, and to be referred “outside” of The Coffee Oasis is beyond their “safe zone”. Having an onsite therapist will tremendously increase the number of youth we serve actually getting the help they need because it will happen where they feel safe.

The role of KMHS will be to provide a mobile Coffee Oasis-Based Therapist, whose responsibilities and duties include: Provide effective and efficient clinical services, using best practice standards, to eligible youth. Complete and maintain all required appropriate clinical and administrative records in a timely manner. Collaborate with The Coffee Oasis (TCO) youth programs, including shelter, case management and resource center, to ensure continuity and quality of care. Participate in the implementation of administrative and clinical policies of KMHS and TCO as appropriate. Provide consultation, education and training for KMHS and TCO staff regarding clinical issues.

TCO will be responsible for collaborating and communicating with KMHS team to connect youth to resources, housing, and community services to help them accomplish their goals.

The Collective Impact will be achieved by working together with our safety net providers to connect with homeless youth on the streets and at schools and with Kitsap Mental Health Services therapy services, youth-based Celebrate Recovery, emergency resources, wrap around services, and recovery supportive housing. We share a common vision to reach youth where they are to remove barriers, so they have access the resources and therapy they desire and need to become healthy, productive community members.

4. Project Financial Feasibility

A. Budget Narrative

The following represents a reasonable estimate of what will be necessary to effectively carry out our Homeless Youth Intervention project as proposed.

Personnel involved in this project will be:

1. The .2 FTE Housing Manager will oversee all aspects of housing, including the Youth Shelter, the use of the Emergency Motel Vouchers and the development and operation of the Host Homes program. This 8 hour/week position is budgeted at \$12,961, including benefits.
2. The .1 FTE Outreach Manager oversees all outreach through TCO and will be the immediate supervisor of the Outreach Specialist and participant in the Homeless Youth Intervention Committee, ensuring outreach coordination and successful outcome achievement. This 4 hour/week position is budgeted at \$6,480, including benefits.
3. The .1 FTE Case Manager Supervisor oversees all case management through TCO and will be the immediate supervisor of the Case Manager serving this project and also serve on the Homeless Youth Intervention Committee. This 4 hour/week position is budgeted at \$6,480, including benefits.
4. The .025 KMHS Supervisor will be the immediate supervisor of the KMHS therapist subcontracted to TCO for this project. This 1 hour/week position is budgeted at \$2,300, including benefits.
5. The 1 FTE KMHS Therapist will be subcontracted to TCO to provide onsite therapy services for homeless youth in crisis at all Coffee Oasis locations. This FT salary position is budgeted at \$80,522, including benefits.
6. The 1 FTE Case Manager will work with both the Outreach Specialist and Therapist to provide wrap-around services available through TCO and other community resources to FT caseload of youth. This FT hourly position is budgeted at \$48,921, including benefits.
7. The 1 FTE Outreach Specialist will build relationships with homeless youth on the streets and schools and through a 24 hour crisis line in order to connect them to our wrap-around services, including case management, KMH therapist,

resource centers, job training and housing services. This FT hourly position is budgeted at \$48,921, including benefits.

Total Personnel expenses budgeted for the project (including taxes and benefits) are \$206,585 of which \$26,841 will be funded by KMHS and \$25,920 will be funded by TCO. Total requested grant funds for personnel are \$153,824.

Supplies and Equipment needed for this project:

1. KMHS has budgeted \$500 and TCO has budgeted \$1,800 (\$100/month) towards supplies needed to carry out this project.

Total Supplies budgeted and requested for grant funds are \$2,300.

Administration

1. Communications
 - a. KMHS has budgeted \$2,000 towards a cell phone and air card service.
 - b. KMHS has budgeted \$1,500 towards a laptop and air card service.
2. Printing
 - a. TCO has budgeted \$900 (\$50/month) towards printing needs that will be generated by the project.
3. Training and Travel
 - a. TCO has budgeted \$1,800 (\$100/month) towards ongoing training for staff involved in this project. This training would be specific to dealing with you in crisis and how to provide professional, effective intervention.
 - b. KMHS has budgeted \$3,400 towards transportation of which they would be funding \$1,125.
 - c. TCO has budgeted \$1,800 towards outreach transportation costs (200 miles/month @ \$.50/mile)
4. Indirect Administrative Costs – 10%
 - a. KMHS has budgeted \$8,658 towards indirect administrative costs needed to support this project.
 - b. TCO has budgeted \$17,461 towards indirect administrative costs needed to support this project.

Total Budgeted for Administration is \$37,519 of which KMHS is funding \$1,125. Thus grant funding requested is \$36,394.

Operations and Maintenance

1. Youth Assistance (e.g. Bus Passes and ID) – TCO has budgeted \$1,800 (\$100/month) in funds to assist youth in their progress.
2. Youth Job Training Scholarships – TCO has budgeted \$3,600 (\$200/month) towards Job Training Stipends for the successful completion of a job training

- internship (Each youth receives a \$100 stipend at the completion of a 100 hour internship). This would provide for 2 youth/month.
3. Emergency Motel Vouchers – \$12,960 provides for 4 youth/month to receive emergency motel vouchers for a three night stay while the case manager is working with them to procure housing.
 4. Host Homes Support/Assistance - \$36,000 (\$200/month) provides assistance for ten youth to stay in Host Homes.

Total Budgeted for Operations and Maintenance is \$54,360 of which TCO anticipates receiving funding through a First Federal Foundation grant to provide for the \$36,000 Host Homes assistance. Grant funding requested is \$18,360.

B. Additional Resources and Sustainability

We anticipate that grant funding for this project will provide leverage in two ways:

1. It will improve our ability to be competitive in getting a federal grant. Both the partnership with KMHS and the approval of our county we see going a long ways to improve our competitiveness in receiving such a grant which would be huge in strengthening our financial capacity for serving homeless youth.
2. It strengthens our ability to receive the First Federal Foundation grant which will tremendously help us to build our housing capacity for serving homeless youth through the development of the Host Homes housing program.

Our success in leveraging this grant to procure a federal grant would provide wonderful long term sustainability for this project after the funding period ends.

The diverse funding stream of The Coffee Oasis also provides wonderful sustainability. Our intent is to continue to strengthen every aspect of our funding, individual donors, grant funding and earned income through our coffee business in order to ensure a strong financial future.

PROJECT NAME: Homeless Youth Intervention

A. GOAL	B. ACTIVITY	C. SMART OBJECTIVE	D. TYPE OF MEASURE	E. TIMELINE	F. BASELINE Data and time	G. TARGET	I. SOURCE	J. BH Strategic Plan Goal #
Provide crisis intervention outreach to homeless youth in Kitsap County with a focus on North and South Kitsap.	Provide daily street and school outreach for building relationships with homeless youth.	100% of youth contacted will receive information or referrals.	<input checked="" type="checkbox"/> Output <input type="checkbox"/> Outcome: Participant satisfaction <input type="checkbox"/> Outcome: Knowledge, attitude, skill <input type="checkbox"/> Outcome: Practice or behavior <input type="checkbox"/> Outcome: Impact on overall problem	<input checked="" type="checkbox"/> Short <input type="checkbox"/> Medium <input type="checkbox"/> Long Start date: <u>7/1/2016</u> Frequency: Monthly	<input type="checkbox"/> Assessment of need	40 unduplicated homeless youth	Daily records kept by Outreach Specialist	2
	Provide 24/7 crisis response to youth homelessness	Establish 24 hour youth crisis line	<input checked="" type="checkbox"/> Output <input type="checkbox"/> Outcome: Participant satisfaction <input type="checkbox"/> Outcome: Knowledge, attitude, skill <input type="checkbox"/> Outcome: Practice or behavior <input type="checkbox"/> Outcome: Impact on overall problem	<input checked="" type="checkbox"/> Short <input type="checkbox"/> Medium <input checked="" type="checkbox"/> Long Start date: <u>7/1/2016</u> Frequency: Monthly	<input type="checkbox"/> Assessment of need	40 unduplicated homeless youth	Daily records kept by Outreach Specialist	5
Provide behavioral health screening, brief intervention, and referral for treatment for homeless youth.	Provide onsite therapy services at all Oasis Centers through Mobile Coffee Oasis Based KMH Therapist.	75% of youth completing more than 8 sessions with the KMHS therapist will show improved overall health and wellbeing.	<input type="checkbox"/> Output <input checked="" type="checkbox"/> Outcome: Participant satisfaction <input type="checkbox"/> Outcome: Knowledge, attitude, skill <input checked="" type="checkbox"/> Outcome: Practice or behavior <input type="checkbox"/> Outcome: Impact on overall problem	<input checked="" type="checkbox"/> Short <input type="checkbox"/> Medium <input checked="" type="checkbox"/> Long Start date: <u>7/1/2016</u> Frequency: Pre and Post services	<input type="checkbox"/> Assessment of need	45 youth access onsite therapy	Daily Living Activities (DLA) Functional Assessment tool	2
Provide therapy and wrap-around services for serious emotionally disturbed youth	Provide intensive case management that will provide necessary resources, job training, and housing services with a focus on family reunification.	75% of homeless youth accessing therapy enroll in case management services.	<input type="checkbox"/> Output <input type="checkbox"/> Outcome: Participant satisfaction <input type="checkbox"/> Outcome: Knowledge, attitude, skill <input type="checkbox"/> Outcome: Practice or behavior <input checked="" type="checkbox"/> Outcome: Impact on overall problem	<input type="checkbox"/> Short <input type="checkbox"/> Medium <input checked="" type="checkbox"/> Long Start date: <u>7/1/2016</u> Frequency: Pre and Post Services	<input type="checkbox"/> Assessment of need	35 youth complete case management and exit out of homelessness	Homeless Management Information System	3, 5

Total Agency or Departmental Budget Form

ATTACHMENT E

Agency Name: The Coffee Oasis

Project: Homeless Youth Intervention

Accrual

Cash

AGENCY REVENUE AND EXPENSES	2014		2015		2016	
	Actual	Percent	Actual	Percent	Budget	Percent
AGENCY REVENUE						
Federal Revenue	\$ -	0%	\$ -	0%	\$ -	0%
WA State Revenue	\$ -	0%	\$ -	0%	\$ -	0%
Local Revenue	\$ 476,245.00	27%	\$ 694,759.00	35%	\$ 667,000.00	31%
Private Funding Revenue	\$ 341,252.00	19%	\$ 260,790.00	13%	\$ 288,000.00	13%
Agency Revenue	\$ 920,676.00	52%	\$ 989,943.00	50%	\$ 1,176,000.00	54%
Miscellaneous Revenue	\$ 26,407.00	1%	\$ 28,615.00	1%	\$ 30,000.00	1%
Total Agency Revenue (A)	\$ 1,764,580.00		\$ 1,974,107.00		\$ 2,161,000.00	
AGENCY EXPENSES						
Personnel						
Managers	\$ 466,272.00	27%	\$ 511,833.00	28%	\$ 647,263.00	30%
Staff	\$ 416,187.00	25%	\$ 456,876.00	25%	\$ 577,764.00	27%
Total Benefits	\$ 51,531.00	3%	\$ 56,597.00	3%	\$ 71,573.00	3%
Subtotal	\$ 933,990.00	55%	\$ 1,025,306.00	57%	\$ 1,296,600.00	60%
Supplies/Equipment						
Cost of Goods Sold	\$ 375,131.00	22%	\$ 406,549.00	22%	\$ 453,000.00	21%
Office Supplies	\$ 49,312.00	3%	\$ 39,746.00	2%	\$ 45,000.00	2%
Dues, License, Taxes	\$ 51,673.00	3%	\$ 39,177.00	2%	\$ 48,000.00	2%
Subtotal	\$ 476,116.00	28%	\$ 485,472.00	27%	\$ 546,000.00	25%
Administration						
Advertising/Marketing	\$ 4,352.00	0%	\$ 13,136.00	1%	\$ 12,000.00	1%
Audit/Accounting	\$ 5,800.00	0%	\$ 1,500.00	0%	\$ 6,500.00	0%
Communication	\$ -	0%	\$ -	0%	\$ -	0%
Insurance/Bonds	\$ 13,629.00	1%	\$ 15,003.00	1%	\$ 17,000.00	1%
Postage/Printing	\$ 6,190.00	0%	\$ 10,082.00	1%	\$ 12,000.00	1%
Training/Travel/Transportation	\$ 8,242.00	0%	\$ 6,143.00	0%	\$ 8,000.00	0%
	\$ -	0%	\$ -	0%	\$ -	0%
Interest	\$ 20,459.00	1%	\$ 19,667.00	1%	\$ 18,000.00	1%
Subtotal	\$ 58,672.00	3%	\$ 65,531.00	4%	\$ 73,500.00	3%
Ongoing Operations and Maintenance						
Youth Scholarships	\$ 5,950.00	0%	\$ 5,025.00	0%	\$ 6,000.00	0%
Maintenance Contracts	\$ -	0%	\$ -	0%	\$ -	0%
Maintenance of Existing Landscaping	\$ -	0%	\$ -	0%	\$ -	0%
Repair of Equipment and Property	\$ 9,157.00	1%	\$ 7,382.00	0%	\$ 8,000.00	0%
Utilities	\$ 59,269.00	3%	\$ 56,930.00	3%	\$ 60,000.00	3%
Rent	\$ 56,088.00	3%	\$ 66,877.00	4%	\$ 65,000.00	3%
Miscellaneous	\$ 14,876.00	1%	\$ 9,908.00	1%	\$ 10,000.00	0%
Assistance	\$ 17,656.00	1%	\$ 16,087.00	1%	\$ 20,000.00	1%
Subtotal	\$ 162,996.00	10%	\$ 162,209.00	9%	\$ 169,000.00	8%
Other Costs						
Depreciation	\$ 65,653.00	4%	\$ 70,000.00	4%	\$ 75,000.00	3%
Amortization	\$ 546.00	0%	\$ 600.00	0%	\$ 900.00	0%
Subtotal	\$ 66,199.00	4%	\$ 70,600.00	4%	\$ 75,900.00	4%
Total Direct Expenses	\$ 1,697,973.00		\$ 1,809,118.00		\$ 2,161,000.00	

NOTE: If an expenditure line item is larger than 10% of the budget, include an attachment showing detail.

Expenditure Lines larger than 10% of the budget

Expenses	2014	2015	2016
Total Personnel	\$933,990	\$1,025,306	\$1,296,600
<u>Managers</u>	\$466,272	\$511,833	\$647,263
Admin. Directors	\$121,136	\$124,512	\$140,568
Comm. Develop. Managers	\$51,708	\$71,304	\$115,632
Program Managers	\$144,288	\$163,104	\$192,720
Business Managers	\$149,140	\$152,913	\$198,343
<u>Staff</u>	\$416,187	\$456,876	\$577,764
Administration	\$31,464	\$46,900	\$53,712
Community Development	\$9,012	\$9,288	\$25,164
<u>Youth Programs</u>			
Street Hope	\$29,940	\$28,344	\$29,904
Oasis Centers	\$36,204	\$41,436	\$48,060
Partnering Hope	\$49,496	\$55,512	\$60,432
HOPE INC	\$15,012	\$17,208	\$30,600
Housing	\$41,372	\$49,472	\$61,212
<u>Business</u>			
CO1	\$64,116	\$69,720	\$85,020
CO2	\$16,680	\$17,856	\$35,316
CO3	\$48,920	\$55,360	\$68,412
CO4	\$7,359	CLOSED	CLOSED
CO5	\$39,704	\$41,360	\$47,088
CO6	\$14,340	\$16,904	\$18,108
Coffee Roasting	\$12,568	\$12,516	\$14,736
<u>Benefits</u>	\$51,531	\$56,597	\$71,573
Total Cost of Goods Sold	\$375,131	\$406,549	\$453,000
CO1	\$88,619	\$90,486	\$94,000
CO2	\$37,692	\$38,493	\$40,000
CO3	\$66,867	\$70,161	\$80,000
CO4	\$22,702	CLOSED	CLOSED
CO5	\$57,548	\$57,603	\$60,000
CO6	\$27,480	\$40,846	\$45,000
Coffee Roasting	\$73,843	\$102,353	\$120,00
Merchandise	\$380	\$47,453	\$14,000
TOTAL Expense	\$1,697,073	\$1,809,118	\$2,161,000

Special Project Budget Form

Agency Name: The Coffee Oasis

Project: Homeless Youth Intervention

Enter the estimated costs associated with your project/program	Total Funds		Requested Funds		Other Funds	
	Budget	Percent	Budget	Percent	Budget	Percent
Personnel						
Managers	\$ 25,069.00	8%	\$ 1,944.00	1%	\$ 23,125.00	26%
Staff	\$ 163,012.00	54%	\$ 140,417.00	67%	\$ 22,595.00	25%
Total Benefits	\$ 18,504.00	6%	\$ 11,463.00	5%	\$ 7,041.00	8%
SUBTOTAL	\$ 206,585.00	69%	\$ 153,824.00	73%	\$ 52,761.00	59%
Supplies & Equipment						
Equipment	\$ -	0%	\$ -	0%	\$ -	0%
Office Supplies	\$ 2,300.00	1%	\$ 2,300.00	1%	\$ -	0%
Other (Describe):	\$ -	0%	\$ -	0%	\$ -	0%
SUBTOTAL	\$ 2,300.00	1%	\$ 2,300.00	1%	\$ -	0%
Administration						
Advertising/Marketing	\$ -	0%	\$ -	0%	\$ -	0%
Audit/Accounting	\$ -	0%	\$ -	0%	\$ -	0%
Communication	\$ 3,500.00	1%	\$ 3,500.00	2%	\$ -	0%
Insurance/Bonds	\$ -	0%	\$ -	0%	\$ -	0%
Postage/Printing	\$ 900.00	0%	\$ 900.00	0%	\$ -	0%
Training/Travel/Transportation	\$ 7,000.00	2%	\$ 5,875.00	3%	\$ 1,125.00	1%
% Indirect (Limited to 10%)	\$ 26,119.00	9%	\$ 26,119.00	12%	\$ -	0%
Other (Describe):	\$ -	0%	\$ -	0%	\$ -	0%
SUBTOTAL	\$ 37,519.00	12%	\$ 36,394.00	17%	\$ 1,125.00	1%
Ongoing Operations & Maintenance						
Janitorial Service	\$ -	0%	\$ -	0%	\$ -	0%
Maintenance Contracts	\$ -	0%	\$ -	0%	\$ -	0%
Maintenance of Existing Landscaping	\$ -	0%	\$ -	0%	\$ -	0%
Repair of Equipment and Property	\$ -	0%	\$ -	0%	\$ -	0%
Emergency Motel Vouchers	\$ 12,960.00	4%	\$ 12,960.00	6%	\$ -	0%
Host Homes Support/Assistance	\$ 36,000.00	12%	\$ -	0%	\$ 36,000.00	40%
Youth Assistance (e.g. Bus Passes, ID)	\$ 1,800.00	1%	\$ 1,800.00	1%	\$ -	0%
Youth Job Training Scholarships	\$ 3,600.00	1%	\$ 3,600.00	2%	\$ -	0%
SUBTOTAL	\$ 54,360.00	18%	\$ 18,360.00	9%	\$ 36,000.00	40%
Other						
Debt Service	\$ -	0%	\$ -	0%	\$ -	0%
Other (Describe):	\$ -	0%	\$ -	0%	\$ -	0%
SUBTOTAL	\$ -	0%	\$ -	0%	\$ -	0%
Total Project Budget	\$ 300,764.00		\$ 210,878.00		\$ 89,886.00	

NOTE: Indirect is limited to 10%

Project Salary Summary

Description

Number of Professional FTEs	3.43
Number of Clerical FTEs	0.00
Number of All Other FTEs	0.00
Total Number of FTEs	3.43

Salary Information

Salary of Executive Director or CEO	\$ -
Salaries of Professional Staff	\$ 173,088.00
Salaries of Clerical Staff	\$ -
Other Salaries (Describe Below)	\$ -
Description:	\$ -
Description:	\$ -
Description:	\$ -
Total Salaries	\$ 173,088.00
Total Payroll Taxes	\$ 14,993.00
Total Cost of Benefits	\$ 12,022.00
Total Cost of Retirement	\$ 6,482.00
Total Payroll Costs	\$ 206,585.00

February 26, 2016

Kitsap County Citizens Advisory Board
C/O Kitsap County Human Services
614 Division Street MS-23
Port Orchard, WA 98366

Re: Letter of Commitment to provide Mental Health, Chemical Dependency and Therapeutic Court Programs

Dear Citizens Advisory Committee:

On behalf of Kitsap Mental Health Services, I am writing to express our support and commitment for the Coffee Oasis grant proposal to provide Mental Health, Chemical Dependency and/or Therapeutic Court Programs.

Kitsap Mental Health Services staff have a long history of working with the Coffee Oasis in our mutual efforts to work with vulnerable and often disenfranchised young people in need of behavioral health services, housing, and social service supports. We believe youth can recover their ability to live successful lives in the community and are well supported through the work of "Coffee O", and we are pleased to commit staffing capacity that will support this endeavor.

Kitsap Mental Health Services will commit the following resources to the proposal submitted by Coffee Oasis:

- 1 FTE KMHS therapist, with KMHS providing .25% of the salary and benefits expense for a total KMHS in-kind of \$26,840, plus travel in-kind of \$1,125.
- Administrative oversight of therapist and regular supervisory guidance.

The KMHS Therapist will, under the guidance of a KMHS Child & Family Supervisor, maintain a client caseload, conduct mental health assessments and referrals; provide brief intervention; trauma support; as well as individual and group counseling using practices shown to reduce symptoms of anxiety and depression, build emotional regulation skills, and promote responsible behavior and improve treatment engagement. The focus is on recovery and improvement in daily living that has been



**KITSAP
MENTAL
HEALTH
SERVICES**

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Dustin Weidell
- Joe Roatze
Chief Executive Officer

The mission of Kitsap Mental Health Services is to shape the future of mental health through state of the science service delivery, community partnership and advocacy.

PH: (360) 373-5031
TDD: (360) 478-2715
Fax: (360) 377-0458

5455 Alhira Drive NE
Bremerton, WA 98311-3331

www.kitsapmentalhealth.org



KMHS does not discriminate against any person on the basis of race, color, national origin, sex, disability, marital status, religion, ancestry, age, veteran status, or other protected status under applicable laws in its programs and activities.

impacted by mental illness or disability by mutually creating and implementing individualized service plans.

The KMHS Therapist will function as part of the Coffee Oasis Project Team, while simultaneously serving as a bridge to the intensive services available through the community mental health center, but in a location and manner more engaging to young people who have often found themselves struggling with authority and institutions where they often will not seek needed help. The KMHS Child and Family Program Director will maintain a role in shaping the implementation of this Project, working closely with the Coffee Oasis team. In this manner, KMHS, Coffee Oasis and their partners will be focused on achieving a collective impact, aiming to solve a long standing problem by offering earlier intervention to homeless/at risk of homelessness youth with behavioral health issues before they are "lost to the streets" as young people and into the future as adults.

We believe our support and commitment will significantly improve the availability of Mental Health, Chemical Dependency and/or Therapeutic Court Program services in the County and we look forward to working with you on this important endeavor.

Sincerely,



Joe Roszak
Chief Executive Officer