

5610POL Serving EcSA Above 200% FPL (Rev2)

Effective Date: July 2023

Last Modified: October 2023

To ensure Olympic Workforce Development Council (OWDC) policy compliance set forth in Washington Information Notice (WIN) 0135 and WIN 0129 (Change 4) which allows for Federal and State Economic Security for All (EcSA) eligibility for whose household's income is above 200% of the Federal Poverty Line (FPL).

1. **Individuals must meet basic eligibility requirements of one of the WIOA Title IB Formula Programs; and**
 - a. Be below self-sufficiency wage as defined by the UW Self-Sufficiency calculator; OR
 - b. Are at risk of falling below 200% of FPL because:
 - Recent or pending lay-off or upcoming loss of employment.
 - Change or increase in family size.
 - Loss of housing
 - End of unemployment insurance payments or other public assistance
 - Status as a recent victim of domestic violence or stalking.
 - c. Once enrolled, **ONLY** Federal EcSA participants over 200% of the FPL must be served in accordance with all the same rules and policies that govern individuals enrolled below 200% of the FPL. **For State EcSA participants over 200% FPL, see below "State Funded EcSA" for specific guidelines.**
2. **Co-enrollment into formula and/or discretionary grants is recommended but not required. All eligibility criteria are required to be met for both programs of enrollment.**
3. **Documentation requirements to serve individuals over the 200% of the FPL includes the following (where applicable):**
 - Layoff letter
 - Documentation showing the end of benefits.
 - Notice of intend to evict.
 - Self-attestation. While allowable, self-attestation is a last resort option when no other documentation is available. Self-attestation as documentation requires a detailed case note explaining the circumstances that place the applicant at risk and follows local policy 5210POL Case Note Policy (Rev1).
4. **Enrollment guidance and procedures are available: Federal EcSA WIN 0135, Attachment A, and for State-Funded EcSA WIN 0129 (Change 4).**
5. **Use of the Federal and State-Funded EcSA allocations, monitoring, and performance measures follow OWDC statement of work and contracted obligations.**

FEDERAL ECSA

6. OWDC designated 15% of Federal EcSA enrollments to serve individuals whose documentation shows their household income in excess of 200% of the FPL but are at risk of falling below 200% of the FPL.
7. The OWDC's subrecipient contracted to serve Federal EcSA eligible participants are not required to serve those about the 200% FPL.

STATE-FUNDED ECSA

8. The OWDC's subrecipient contracts are required to serve State-Funded EcSA eligible participants above the 200% FPL and meet the criteria in this policy.
9. State-Funded EcSA support services are now required to add a Type of Resource Provide into statewide MIS system for tracking purposes (see WIN 0129 (Change 4) Attachment B, p. 13)
10. Funding expended for clients over 200% of the FPL may not exceed \$5,000 spent on incentives, support services, and training costs combined for any single participant.
11. Program Supervisors and Case Managers are required to consider, based on the individual needs of eligibility participants, how funds will be allocated and do so in a fair and equitable manner.
12. State Funded EcSA performance goals (WIN 0129 (Change 4)): The target number of participants with income about their self-sufficiency do not need to exit to be counted toward this contracted measurement.

References

OWDC 5210POL Case Note Policy

State Guidance and Instruction for the State Economic Security for ALL (EcSA) Program, WorkSource Information Notice [WIN 0129 \(Change 4\)](#)

State Guidance and Instructions for Federal Economic Security for all Program, Washington Information Notice [WIN 0135](#)